



TOWN OF ELIZABETH

BOARD OF TRUSTEES

BOARD OF TRUSTEES – RECORD OF PROCEEDINGS APRIL 8, 2025

CALL TO ORDER

The Regular Meeting of the Board of Trustees of the Town of Elizabeth was called to order on Tuesday, April 8, 2025, at 7:00 p.m. by Mayor Angela Ternus.

ROLL CALL

Mayor Angela Ternus, Mayor Pro Tem Tracy Hutchins, and Trustees Loren Einspahr, Shannon Downs, Dave Conley, Michael Schroder, and Steve Gaither were present. There was a quorum to do business.

Also present were Town Administrator Patrick Davidson, Town Clerk Michelle Oeser, Public Works Director Mike DeVol, Assistant Public Works Director James McErnie, Police Chief Jeff Engel and Town Attorney Corey Hoffmann.

PLEDGE OF ALLEGIANCE

Mayor Ternus led the Board in the Pledge of Allegiance.

PUBLIC COMMENT

Paul Schwarzkopf – Town of Elizabeth Resident.

Mayor Ternus asked Mr. Davidson to address the concerns Mr. Schwarzkopf raised.

Mr. Davidson addressed the Capital Improvement Fund (CIP), reusable water, and street repairs.

AGENDA CHANGES

No agenda changes from the Administration.

No Agenda changes from the Board.

Agenda set.

CONSENT AGENDA

1. Minutes of the Regular Meeting of March 25, 2025

Motion by Mayor Pro Tem Hutchins, seconded by Trustee Schroder, to approve the consent agenda as presented.

The vote of those Trustees present was 7 in favor and 0 opposed. The motion passed unanimously.

PRESENTATIONS

2. Eagle Scout Project

Mr. Davidson provided background to Mathew Webster's Eagle Scout bench project.

▪ PO Box 159, 151 S. Banner Street ▪ Elizabeth, Colorado 80107 ▪ (303) 646-4166
▪ Fax: (303) 646-9434 ▪ www.townofelizabeth.org



TOWN OF ELIZABETH

BOARD OF TRUSTEES

Mr. Webster spoke to the Board about the process and people involved in his Eagle Scout project.

NEW BUSINESS

3. Discussion and possible action on Resolution 25R17, a Resolution authorizing the Mayor to execute an amended License Agreement between the Town of Elizabeth, Colorado and The Elizabeth Brewing Company for Year 2025

Mr. Davidson provided a Staff report.

Tony Briggs spoke with the Board as the representative and owner of The Elizabeth Brewing Company.

Motion by Trustee Einspahr, seconded by Trustee Schroder, to approve Resolution 25R17, a Resolution authorizing the Mayor to execute an amended License Agreement between the Town of Elizabeth, Colorado and The Elizabeth Brewing Company for Year 2025.

The vote of those Trustees present was 7 in favor and 0 opposed. The motion passed unanimously.

4. Discussion and possible action on authorization of The Elizabeth Brewing Company Festival Permit Application

Ms. Oeser provided a Staff report.

Tony Briggs spoke with the Board as the representative and owner of The Elizabeth Brewing Company.

Motion by Trustee Schroder, seconded by Trustee Conley, to approve the authorization of the Elizabeth Brewing Company Festival Permit Application.

The vote of those Trustees present was 7 in favor and 0 opposed. The motion passed unanimously.

5. Todd Leopold 2025 Strategic Plan Report

Todd Leopold presented the Strategic Plan that was derived from the Board Retreat.

A Board Workshop is set for May 3, 2025, from 9:00 a.m. to 12:00 p.m.

6. Discussion on Water and Sewer Standards

Mr. DeVol provided a Staff report.

7. Discussion and possible action on the reinstatement of Michael Hussey and Brandon Jeffress to the Main Street Board of Directors for a term of three years through April 30, 2028

Mr. Davidson provided a Staff report.

Motion by Mayor Pro Tem Hutchins, seconded by Trustee Einspahr, to approve the reinstatement of Michael Hussey and Brandon Jeffress to the Main Street Board of Directors for a term of three years through April 30, 2028.

The vote of those trustees present was 7 in favor and 0 opposed. The motion passed unanimously.



TOWN OF ELIZABETH

BOARD OF TRUSTEES

MANAGEMENT REPORTS

- Town Administrator Patrick Davidson:
 - Discussion was held about the June 24th Board meeting. The consensus was to cancel the meeting.
 - Discussion on problems with road conditions in the Wildpoint Commercial District.
 - Discussion on Morrison Police equipment and vehicles available for purchase.
 - Discussion on hiring a new Police Officer that is not included in the 2025 budget.
- Police Chief Jeff Engel:
 - Update on Brayden Campbell's Academy progress.
 - Police applicant Brett Cutler has completed the hiring process and will be extended a job offer.
 - Discussion on hiring a new SRO Officer.
 - The police department received a donation of a drone from Douglas County Search and Rescue.
 - Jason Rogers completed his car seat inspection certification.
 - The Public Safety Academy will be held May 26th through May 30th.
 - Sean Bigler was rear-ended in his marked squad car on his way to work.
- Public Works Director Mike DeVol:
 - A new Water / Wastewater employee has been hired.
- Town Clerk Michelle Oeser:
 - Ms. Oeser discussed the upcoming Meat In event.
 - Discussion on a 135th Town Birthday sticker design contest.
 - DAR has provided free tea lights to recognize Paul Revere's Ride on April 18th.
 - Student Liaison Landen Sherlock will be receiving a STARS Award.
 - Mayor Ternus had a question about Ms. Ritters, comment regarding vetting for donations in her report.
- Town Attorney Corey Hoffmann
 - Mayor Ternus asked about Vested Property Rights.

STUDENT LIAISON REPORT

- Student Liaison Landen Sherlock
 - A written report was provided to the Board.

BOARD OF TRUSTEE REPORTS

- Ward 1: Tracy Hutchins:
 - Ms. Hutchins will be unavailable next week.

▪ PO Box 159, 151 S. Banner Street ▪ Elizabeth, Colorado 80107 ▪ (303) 646-4166
▪ Fax: (303) 646-9434 ▪ www.townofelizabeth.org



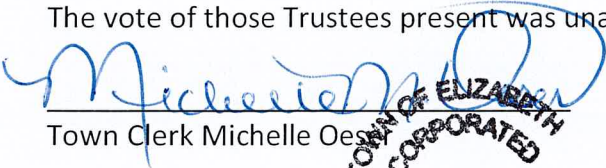
TOWN OF ELIZABETH

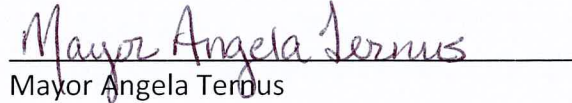
BOARD OF TRUSTEES

- Ward 3: Dave Conley:
 - Mr. Conley continues to work on setting up a meeting with the Elizabeth School District Superintendent to discuss partnering with them.
- Ward 2: Trustee Steve Gaither:
 - Mr. Gaither will be attending the STARS Banquet.
- Mayor Ternus:
 - Discussion on funding grants.
 - Discussion on the Town's Emergency Management Plan.

ADJOURNMENT

Motion by Mayor Pro Tem Hutchins, seconded by Trustee Conley, to adjourn the meeting at 9:47 p.m. The vote of those Trustees present was unanimously in favor. Motion carried.


Town Clerk Michelle Oeser


Mayor Angela Ternus

