



Town of Elizabeth

Board of Trustees Regular Meeting - Record of Proceedings

Tuesday, August 12, 2025 at 7:00 PM

Town Hall, 151 S. Banner Street

Call to Order

The Regular Meeting of the Board of Trustees for the Town of Elizabeth was called to order on Tuesday, August 12, 2025, at 7:04 pm by Mayor Angela Ternus.

Roll Call

Present:

Mayor Angela Ternus
Trustee Loren Einspahr
Trustee Dave Conley
Trustee Michael Schroder
Trustee Steve Gaither
Trustee Cynthia Thye

Absent:

Mayor Pro Tem Tracy Hutchins

There was a quorum to do business.

Also in Attendance:

Town Administrator Patrick Davidson
Town Clerk Michelle Oeser
Public Works Director Mike DeVol
Assistant Public Works Director James McErnie
Police Chief Jeff Engel
Planner / Project Planner Alexandra Cramer

Pledge of Allegiance

Mayor Ternus led the Board in the Pledge of Allegiance.

Public Comment

This is a meeting of the Board of Trustees held in public. We welcome you here and thank you for your time and concerns. When you are recognized, please stand and state your name and address to the Board. Your comments will be limited to 5 minutes. If many speakers are anticipated, the Mayor may (a) shorten the time limit; (b) ask speakers to limit themselves to new information and points of view not already covered by previous speakers; and/or (c) limit the total time of public comment to allow the Board to proceed to consider items set on the regular meeting agenda. The Board of Trustees may not respond to your comments during this meeting, but rather take your comments and suggestions under advisement and your questions will be directed to the appropriate person or department for follow-up. Personal attacks against Board Members,

Administrative Staff, or Employees will not be recognized. If a response from Staff is requested, the Mayor will direct Staff to have a response at the next regularly scheduled Board meeting.

Paul Schwarzkopf - Town of Elizabeth Resident
Aleta Jeffress- Elbert County Resident - Business Owner
Diana Robins - Town of Elizabeth Resident
Brandon Siebert - Elbert County Resident - Business Owner
Gary Jones - Elbert County Resident - Business Owner
Dale Neill - Elbert County Resident - Church Trustee

Agenda Changes

No changes from Administration.

No changes from the Board.

Agenda set.

Consent Agenda

1. Minutes of the July 22, 2025 Meeting

Motion by Trustee Einspahr, seconded by Trustee Gaither, to approve the consent agenda of the July 22, 2025, meeting.

Voting Yes: Mayor Ternus, Trustee Einspahr, Trustee Conley, Trustee Schroder, Trustee Gaither, Trustee Thye

Voting No: None

Motion passed unanimously (6-0)

Public Hearing

2. 350 S. Elbert St. Use by Special Review and Minor Development - Alexandra Cramer

Alexandra Cramer requested that the Public Hearing be continued to August 26, 2025.

The Board of Trustees approved continuing the Public Hearing.

New Business

3. Discussion and possible action and possible action on Resolution 25R25, a Resolution making findings of fact memorializing the Board of Trustees' decision to grant a Use By Special Review for the property located at 350 South Elbert Street - Alexandra Cramer

The Board of Trustees continued Resolution 25R25 to the August 26, 2025 meeting

4. Discussion and possible action on Resolution 25R26, a Resolution approving a Minor Development for property located at 350 South Elbert Street - Alexandra Cramer

The Board of Trustees continued Resolution 25R26 to the August 26, 2025 regular meeting.

5. Discussion and possible action on Resolution 25R27, a Resolution adopting Governmental Accounting Standards Board (GASB) Statement 34 and incorporating the same into the Town's Comprehensive Financial Policies – Patrick Davidson

Mayor Ternus requested that Resolution 25R27 be continued to the September 9, 2025, regular meeting.

Motion by Mayor Ternus, seconded by Trustee Schroder, to Table the Discussion and possible action on

Resolution 25R27, a Resolution adopting Governmental Accounting Standards Board (GASB) Statement 34 and incorporating the same into the Town's Comprehensive Financial Policies – Patrick Davidson.

Voting Yes: Mayor Ternus, Trustee Einspahr, Trustee Conley, Trustee Schroder, Trustee Gaither, Trustee Thye

Voting No: None

Motion passed unanimously (6-0)

6. Discussion and possible action on Resolution 25R28, a Resolution adopting the Greater Elizabeth PROST Master Plan as the Official Parks, Recreation, Open Space, and Trails Master Plan for the Town of Elizabeth – Alexandra Cramer and Patrick Davidson

Motion by Trustee Thye, seconded by Trustee Conley, to approve Resolution 25R28, a Resolution adopting the Greater Elizabeth PROST Master Plan as the Official Parks, Recreation, Open Space, and Trails Master Plan for the Town of Elizabeth – Alexandra Cramer and Patrick Davidson.

Voting Yes: Mayor Ternus, Trustee Einspahr, Trustee Conley, Trustee Schroder, Trustee Gaither, Trustee Thye

Voting No: None

Motion passed unanimously (6-0)

Management Monitoring Reports

7. Managers Report

- Town Administrator Patrick Davidson:
 - Mayor Ternus asked about code updates for garage setbacks.
 - Mayor Ternus discussed fees in lieu of parking.
 - Mayor Ternus asked about a no-parking sign on Broadway.
 - Trustee Conley asked where things were at with 86 and Main.
 - Discussion followed
 - Trustee Thye discussed putting together a PROST Committee.
- Chief of Police Jeff Engel:
 - Mayor Ternus asked how many officers were employees in 2022 and 2023.
 - Trustee Thye asked what increased patrol meant.
 - Mayor asked what CBA stood for.
 - Mayor Ternus discussed increasing VIN verification fees.
- Planner / Project Manager Alexandra Cramer:
 - Ms. Cramer let the board know she appreciated their engagement and review of the PROST Plan. She thanked them for approving the plan.
- Public Works Director Mike DeVol:
 - Let Ms. Robins know that he would contact CDOT about her drainage issue.
 - Discussion on asphalt repair at Evans and ~~Evans~~ Spruce. Sprouse Ct.
 - The Depot lot will not be paved for the last Friday Night Market, but the sidewalk will be open.
- Town Clerk Michelle Oeser:
 - Reminded the Board about the last ice-cream social.
 - All compensation questionnaires have been submitted to Paypoint Consulting. Department Heads will have them reviewed by August 18th.

Board of Trustees Report

8. Board Reports

- Trusee Steve Gaither:
 - Will be doing a ride along with the Police Department on Friday night.
- Trustee Thye:
 - Reminded everyone that this Friday is the last Friday Night Market.
- Trustee Loren Einspahr:
 - Discussed the Community / Senior Center timeline.

Minutes

9. Minutes of the Planning Commission of June 17, 2025

Adjournment

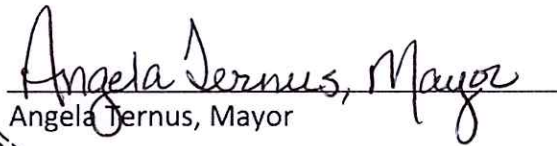
Motion by Trustee Conley, seconded by Trustee Schroder, to adjourn the meeting at 8:48 pm.

Voting Yes: Mayor Ternus, Trustee Einspahr, Trustee Conley, Trustee Schroder, Trustee Gaither, Trustee Thye

Voting No: None

Motion passed unanimously (6-0)


Harmony Malakowski, Deputy Clerk


Angela Ternus, Mayor

