



Town of Elizabeth

Board of Trustees Budget Workshops

Tuesday, September 23, 2025, at 6:00 PM

Board of Trustees Regular Meeting

Tuesday, September 23, 2025 at 7:00 PM

Town Hall, 151 S. Banner Street

Conferencing Access Information: This is viewing-only access.

[Zoom link to view meeting](#)

Join via phone: 1 669 900 9128 Meeting ID: 826 4815 4269

Meeting Passcode: 536926

Call to Order

Roll Call

Pledge of Allegiance

Public Comment

This is a meeting of the Board of Trustees held in public. We welcome you here and thank you for your time and concerns. When you are recognized, please stand and state your name and address to the Board. Your comments will be limited to 5 minutes. If many speakers are anticipated, the Mayor may (a) shorten the time limit; (b) ask speakers to limit themselves to new information and points of view not already covered by previous speakers; and/or (c) limit the total time of public comment to allow the Board to proceed to consider items set on the regular meeting agenda. The Board of Trustees may not respond to your comments during this meeting, but rather take your comments and suggestions under advisement and your questions will be directed to the appropriate person or department for follow-up. Personal attacks against Board Members, Administrative Staff, or Employees will not be recognized. If a response from Staff is requested, the Mayor will direct Staff to have a response at the next regularly scheduled Board meeting.

Agenda Changes

Consent Agenda

1. Minutes of the Regular Meeting of September 9, 2025

Proclamations

2. October Domestic Violence Awareness Month Proclamation – Mayor Ternus

Action may be taken on any and all items listed on the agenda.

Accommodations for disabilities may be made upon request.

3. October National Community Planning Month Proclamation – Mayor Ternus
4. Elizabeth 135th Birthday Proclamation – Mayor Ternus

Presentations

5. Recognize Bill Mock – Patrick Davidson

Management Monitoring Reports

6. Management Monitoring Reports

Board of Trustees Report

7. Board Reports

Adjournment

Action may be taken on any and all items listed on the agenda.
Accommodations for disabilities may be made upon request.

Meeting Protocol and Standards of Conduct

Public Participation

Public comment is encouraged and will be listed as an agenda item at every regular Board meeting.

Each individual wishing to be heard during the public comment period will be given up to three (3) minutes to make a comment.

The public comment period will not be used to make political endorsements or for political campaign purposes.

Questions from the Board will be for clarification purposes only. Public comment will not be used as a time for problem solving or reacting to comments made but, rather, for listening to the comments of citizens without taking any formal action.

The Board may direct the Town Administrator to provide information requested by a speaker during the public comment period.

Speakers are not allowed to make belligerent, accusatory, impertinent, slanderous, threatening, abusive, or disparaging comments.

The Mayor may elect to defer public comment on a specific issue that appears on the regular agenda until that specific item is addressed.

The Mayor may call for order when sidebar conversations occur in the audience. Those conversations are distracting from the Board addressing the topics at hand.

Members of the public who do not follow proper conduct after a warning in a public meeting may be barred from further participation at that meeting or removed from the Board Chambers pursuant to the Elizabeth Municipal Code and Colorado Revised Statutes.

Action may be taken on any and all items listed on the agenda.
Accommodations for disabilities may be made upon request.



Town of Elizabeth

Board of Trustees Regular Meeting - Record of Proceedings

Tuesday, September 9, 2025 at 7:00 PM

Town Hall, 151 S. Banner Street

Call to Order

The Regular Meeting of the Board of Trustees for the Town of Elizabeth was called to order on Tuesday, September 9, 2025, at 7:05 pm by Mayor Angela Ternus.

Roll Call

Present:

Mayor Angela Ternus
Trustee Loren Einspahr
Trustee Dave Conley
Trustee Michael Schroder
Trustee Steve Gaither
Trustee Cynthia Thye

Absent:

Mayor Pro Tem Tracy Hutchins

There was a quorum to do business.

Also in Attendance:

Town Administrator Patrick Davidson
Town Clerk Michelle Oeser
Public Works Director Mike DeVol
Assistant Public Works Director James McErnie
Police Chief Jeff Engel

Pledge of Allegiance

Public Comment

This is a meeting of the Board of Trustees held in public. We welcome you here and thank you for your time and concerns. When you are recognized, please stand and state your name and address to the Board. Your comments will be limited to 5 minutes. If many speakers are anticipated, the Mayor may (a) shorten the time limit; (b) ask speakers to limit themselves to new information and points of view not already covered by previous speakers; and/or (c) limit the total time of public comment to allow the Board to proceed to consider items set on the regular meeting agenda. The Board of Trustees may not respond to your comments during this meeting, but rather take your comments and suggestions under advisement and your questions will be directed to the appropriate person or department for follow-up. Personal attacks against Board Members, Administrative Staff, or Employees will not be recognized. If a response from Staff is requested, the Mayor will direct Staff to have a response at the next regularly scheduled Board meeting.

Brooke Jacobson - Town of Elizabeth Resident
Annette Bud (Representative for Lauren Boebert) — Colorado Resident
Paul Schwartzkopf- Town of Elizabeth Resident

Agenda Changes

No changes from Administration.

No changes from the Board.

Agenda set.

Consent Agenda

1. Minutes of the Regular Meeting of August 26, 2025

Motion by Trustee Einspahr, seconded by Trustee Conley, to approve the Consent Agenda.

Voting Yes: Mayor Ternus, Trustee Einspahr, Trustee Conley, Trustee Schroder, Trustee Gaither, Trustee Thye

Voting No: None

Motion Passed Unanimously (6-0)

Proclamations

2. Constitution Week Proclamation – Mayor Ternus

Mayor Ternus read the Constitution Week Proclamation.

Public Hearing

3. 350 S. Elbert St. Use by Special Review and Minor Development - Alexandra Cramer

Mr. Davidson provided a Staff Report.

Michael Patterson, the Developer, made a presentation to the Board.

Motion by Mayor Ternus, seconded by Trustee Einspahr, to continue the Public Hearing for 350 S. Elbert St.

Use by Special Review and Minor Development to October 14, 2025.

Voting Yes: Mayor Ternus, Trustee Einspahr, Trustee Conley, Trustee Schroder, Trustee Gaither, Trustee Thye

Voting No: None

Motion Passed Unanimously (6-0)

New Business

4. Discussion and possible action on Resolution 25R25, a Resolution making findings of fact memorializing the Board of Trustees' decision to grant a Use by Special Review for the property located at 350 South Elbert Street – Alexandra Cramer

Motion by Trustee Schroder, seconded by Trustee Gaither, to continue Resolution 25R25, a Resolution making findings of fact memorializing the Board of Trustees' decision to grant a Use by Special Review for the property located at 350 South Elbert Street to October 14, 2025.

Voting Yes: Mayor Ternus, Trustee Einspahr, Trustee Conley, Trustee Schroder, Trustee Gaither, Trustee Thye

Voting No: None

Motion Passed Unanimously (6-0)

5. Discussion and possible action on Resolution 25R26, a Resolution approving a Minor Development for the Property located at 350 South Elbert Street — Alexandra Cramer

Motion by Trustee Schroder, seconded by Trustee Gaither, to continue Resolution 25R26, a Resolution approving a Minor Development for the Property located at 350 South Elbert Street to October 14, 2025.

Voting Yes: Mayor Ternus, Trustee Einspahr, Trustee Conley, Trustee Schroder, Trustee Gaither, Trustee Thye

Voting No: None

Motion Passed Unanimously (6-0)

6. Discussion and possible action on Resolution 25R27, a Resolution adopting Governmental Accounting Standards Board (GASB) Statement 34 and incorporating the same into the Town's Comprehensive Financial Policies – Patrick Davidson

Motion by Mayor Ternus, seconded by Trustee Schroder, to approve Resolution 25R27, a Resolution adopting Governmental Accounting Standards Board (GASB) Statement 34 and incorporating the same into the Town's Comprehensive Financial Policies.

Voting Yes: Mayor Ternus, Trustee Conley, Trustee Schroder, Trustee Thye

Voting No: Trustee Einspahr, Trustee Gaither

Motion Passed (4-2)

7. Discussion and possible action on Ordinance 25-10, an Ordinance amending Article 1 of Chapter 8 of the Elizabeth Municipal Code to enforce State Vehicle Registration requirements- Chief Engel

Motion by Trustee Conley, seconded by Trustee Einspahr, to approve Ordinance 25-10, an Ordinance amending Article 1 of Chapter 8 of the Elizabeth Municipal Code to enforce State Vehicle Registration requirements- Chief Engel.

Voting Yes: Mayor Ternus, Trustee Einspahr, Trustee Conley, Trustee Schroder, Trustee Gaither, Trustee Thye

Voting No: None

Motion Passed Unanimously (6-0)

Management Monitoring Reports

8. Management Monitoring Reports

- Town Administrator Patrick Davidson:
 - County Commissioners have passed a Resolution making Highway 86 a Scenic Byway.
 - Provided a Regional Growth and Development update.
 - Discussed increased cost for Douglas County Radio and Dispatch services.
- Police Chief Jeff Engel:
 - The renovations on the Police Department are underway.
 - Officers have been working very hard on a number of stressful cases.
 - Mayor Ternus asked if the Sheriff's Office would be handling stays in the County.
 - Trustee Conley asked if the Elizabeth Police Department were a part of the increased security measures in the schools.
 - Trustee Schroder discussed the new ADA ramp at the Police Department.
- Public Works Director Mike DeVol:
 - Main Street repairs were completed prior to the car show.

- The Depot parking lot, detention pond and the Bulmer lot have been seeded.
- Additional clean-up on the Depot parking lot will be completed soon.
- Mayor Ternus inquired about the annual paint roundup.
- Public Works will no longer be accepting refrigerators.
- Trustee Einspahr commented that the parking lot looks awesome.
- Reminder of upcoming town events.
- Trustee Schroder asked about the Main Street punch list.
- Trustee Thye thanked Public Works for the stop signs in Legacy Village.
- There has been a request for a larger trailer at the Walk and Talk.
- Town Clerk Michelle Oeser:
 - Asked the Board if they would like to participate in the Annual Boo Bash.
 - Reminder about the upcoming Movie Night and Walk and Talk.
 - James was recognized for his efforts in designing the Homecoming Parade Route.

Board of Trustees Report

9. Board Reports

- Trustee Michael Schroder:
 - True Value, the Laundromat, and the Church passed on their thanks for the street blacktop.
- Trustee Steve Gaither:
 - Stated that the Car Show turned out well.
 - Will be pulling a float for the Art Class in the Homecoming Parade.
- Mayor Angela Ternus:
 - Elbert County Commissioners are discussing a 6-month building moratorium.
 - Provided information on an upcoming Spoil a Senior event.

Adjournment

Motion by Trustee Gaither, seconded by Trustee Schroder, to approve the meeting at 8:32 pm.

Voting Yes: Mayor Ternus, Trustee Einspahr, Trustee Conley, Trustee Schroder, Trustee Gaither, Trustee Thye

Voting No: None

Motion Passed Unanimously (6-0)

Michelle M. Oeser Town Clerk

Angela Ternus Mayor



Proclamation

Recognition of the Annual Domestic Violence Awareness Month October 2025

Whereas, launched nationwide in October 1987, Domestic Violence Awareness Month is a way to connect and unite individuals and organizations working on domestic violence issues while raising awareness for those issues; and

Whereas, domestic violence affects millions of people in the United States, causing significant harm to the physical, mental and emotional health of survivors and their families. It undermines their economic stability and overall well-being, is a tarnish on the conscience of our community; and

Whereas, domestic violence does not discriminate and touches all demographics of Elbert County regardless of age, race, disability, gender, or socioeconomic status; and

Whereas, we honor the tremendous dedication of advocates and service providers, honor the courage and resilience of survivors, and commit ourselves to standing with them for safety, dignity, and justice; and

Whereas, research shows that by creating communities where people are connected, supportive and care for one another can reduce incidents of domestic violence, and

Whereas, we call upon the Town of Elizabeth community to speak out against domestic violence and support efforts to educate residents about healthy relationships centered upon respect; support the efforts of victim advocates, service providers, health care providers, and the legal system, as well as the leadership of survivors, in working to end domestic violence.

THEREFORE, be it proclaimed by the Town of Elizabeth Mayor and Trustees that we: do hereby officially recognize and designate October 2025 as Domestic Violence Awareness Month in the Town of Elizabeth and sincerely thank all participants for their contribution.

Angela Ternus, Mayor



COMMUNITY PLANNING MONTH PROCLAMATION

WHEREAS, change is constant and affects all cities, towns, suburbs, counties, boroughs, townships, rural areas, and other places; and

WHEREAS, community planning and plans can help manage this change in a way that provides better choices for how people work and live; and

WHEREAS, community planning provides an opportunity for all residents to be meaningfully involved in making choices that determine the future of their community; and

WHEREAS, the full benefits of planning require public officials and citizens who understand, support, and demand excellence in planning and plan implementation; and

WHEREAS, the month of October is designated as National Community Planning Month throughout the United States of America and its territories, and

WHEREAS, the American Planning Association endorses National Community Planning Month as an opportunity to highlight how planning is essential to recovery and how planners can lead communities to equitable, resilient, and long-lasting recovery; and

WHEREAS, the celebration of National Community Planning Month allows us to publicly recognize the participation and dedication of the members of planning commissions and other citizen planners who have contributed their time and expertise to the improvement of the Town of Elizabeth, and

WHEREAS, we recognize the many valuable contributions made by the professional community and regional planners of the Town of Elizabeth, County of Elbert, State of Colorado, and extend our heartfelt thanks for the continued commitment to public service by these professionals;

NOW, THEREFORE, BE IT RESOLVED THAT the month of October 2025 is hereby designated as **Community Planning Month** in the Town of Elizabeth, County of Elbert, State of Colorado in conjunction with the celebration of National Community Planning Month.

Adopted this 23rd day of September 2025.

Mayor Angela Ternus

(SEAL)

Town Clerk Michelle M. Oeser

Certificate of Recognition

Presented to

The Town of Elizabeth

In celebration of its **135th Anniversary**

Whereas, on September 24, 1890, our town was officially founded, establishing a

vibrant community rooted in strong values and a pioneering spirit; and

Whereas, over the course of 135 years, countless residents, community leaders, and local businesses have contributed their time, talents, and resources to build a

place of prosperity and charm; and

Whereas, this anniversary offers an opportunity to reflect on our rich past and

look towards a future full of promise and continued community pride;

Now, therefore, be it proclaimed that the Mayor and Town Board of the Town of

Elizabeth do hereby recognize and honor the Town of Elizabeth on this momentous 135th Anniversary. Awarded this 23rd day of September 2025.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the Town,

DONE at the **Town of Elizabeth**, this 23rd day of September 2025.

Angela Ternus, Mayor

Attest: Michelle M. Oeser, Town Clerk



CERTIFICATE OF APPRECIATION

PROUDLY PRESENTED TO :

BILL MOCK

YOUR DEDICATION TO THE SENIORS IN OUR COMMUNITY HAS NOT GONE UNNOTICED. THE TIME, EFFORT, AND HEART YOU PUT INTO HELPING OTHERS HAS A LASTING IMPACT ON OUR COMMUNITY. THANK YOU FOR BEING SUCH A SHINING EXAMPLE OF SERVICE AND KINDNESS.

TOWN OF ELIZABETH

From: [Megan Gardner](#)
To: [Michelle Oeser](#)
Subject: Thank You for Supporting First Responders Day - EFCF Chili Cook-Off
Date: Wednesday, September 17, 2025 9:41:16 PM

Dear Michelle and the Town Board,

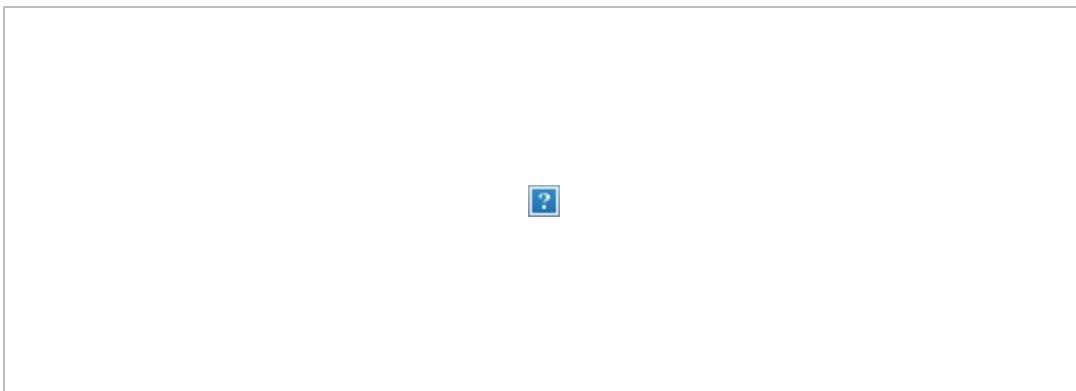
On behalf of everyone at The Means Agency and the Elizabeth Firefighters Community Foundation, we want to extend our heartfelt thanks for your generous support of this year's First Responders Day and EFCF Chili Cook-Off. Because of sponsors like you, our community was able to come together to honor and celebrate the men and women who serve and protect us every day.

Your contribution helped make the event possible—from the food and activities to the sense of unity and gratitude shared by all who attended. Together, we were able to raise over **\$10,000** in support of our local heroes. The turnout continues to grow each year, and it's clear that our first responders feel the impact of your kindness and commitment.

We are so grateful for your partnership and hope you know how much your support means not only to our team but to the entire community. We look forward to having you as a sponsor again next year as we continue to grow this tradition together.

With appreciation,

Please note, I am currently in the office part-time. All emails will be responded to within 24 hours. If you need immediate assistance, please contact the office directly at 303-646-9701. Thank you for your understanding.



LIKE WHAT WE DO, GIVE US A REVIEW!

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From: [Patrick Davidson](#)
To: [Angela Ternus](#); [Tracy Hutchins](#); [Loren Einspahr](#); [Michael Schroder](#); [Dave Conley](#); [Steve Gaither](#); [Cynthia Thye](#)
Cc: [Patrick Davidson](#)
Subject: Weekly Update for August 20, 2025
Date: Friday, August 22, 2025 10:34:00 AM
Attachments: [image001.png](#)
[image002.png](#)
[image003.png](#)
[image004.png](#)

Good morning, Mayor, Mayor Pro Tem, and Members of the Board of Trustees. Here is your weekly update.

Reminder on Polices. Just a quick reminder, please keep me in the loop regarding any meetings you are requesting with Town staff. It puts staff in an awkward position if they are receiving advice/direction from a Board member when they are accountable to a supervisor. This also applies to projects that the Board would like them to complete when not within their regular work schedule.

Board Meeting on August 26th. There are several items on the agenda for the upcoming meeting, and I would suggest you may want to set aside some additional time to review the documents and packet in advance. Included in the agenda are the Hillside Paving and Park Design; public hearings on the new liquor license; an increase to VIN inspection rates; possible increases to base water/sewer rates; and the EFD's request for a burn restriction. As always, please let me know if you have any questions or concerns.

Main Street Streetscape Project. On Thursday, James, Vince, and I walked Main Street to create the construction/warranty punch list from the Main Street Project. In addition, we have been working with CORE Electric for the electrical transition for the streetlights, the removal of the remaining pole, and related electrical matters. Because the weather next week looks less than ideal for construction, it may be the week after that the punch list starts to get resolved. Additionally, the design work is completed, and construction will begin soon to address the drainage issues in front of the hat shop, etc.

Odd Fellows Building. Trustee Schroeder provided some drawings on potential alterations to the bulb out at this location, and those have been provided to the engineers. During the walk for the punch list creation, Vince, James, and I again viewed the location looking for alternatives. Currently, the recommendation from staff is to leave the area as-is for current and future safety concerns. However, as we also discussed in a Board Meeting, our engineer is looking at some alternatives as well, and we hope to have those soon.

The Depot. Asphalt was poured yesterday and today, and the weather could not be better for the project. Obviously, we will open the parking lot up for initial usage as soon as the contract is agreeable to its use, and once striping has occurred. It will clearly be ready in time for the

car show on September 5th. Additionally, the upcoming rain will give the final review of the flow associated with the detention pond at Running Creek Park. From there, it should be ready to start final reclamation work.

Restructuring PD Operations. To meet the SRO contractual obligations for the Town, as well as deal with staffing issues, Chief Engel has suggested the re-instatement of the Commander position within the police department. This position serves as both an administrative as well as a patrol position between the positions of Chief of Police and the Sergeants. The application process will be open to internal candidates within the Department. As a result, we will not be filling the potential lateral position that had previously been sought for the 2025 budget. As you may recall, the PD had requested two (2) additional officers in 2026 which was declined. The filling of the Commander position should create a bit of a balance between administration and street patrol working within the existing budget for 2025 and the projected budget for 2026. Once filled we will re-evaluate the restructuring in the first quarter of 2026.

Have a great weekend!

Patrick

Patrick G. Davidson, Town Administrator
151 S. Banner Street
Elizabeth, CO 80107
(720) 351-4504
pdavidson@townofelizabeth.org



From: [Patrick Davidson](#)
To: [Angela Ternus](#); [Tracy Hutchins](#); [Loren Einspahr](#); [Michael Schroder](#); [Dave Conley](#); [Steve Gaither](#); [Cynthia Thye](#)
Cc: [Patrick Davidson](#); [Michael DeVol](#)
Subject: FW: Depot Lot Schedule Update 8-27-25
Date: Wednesday, August 27, 2025 8:46:00 AM
Attachments: [image001.png](#)
[image002.png](#)
[image003.png](#)
[image004.png](#)

Good morning again, members of the Board of Trustees. Here is today's update on the projects in the Downtown.

Patrick

Patrick G. Davidson, Town Administrator
151 S. Banner Street
Elizabeth, CO 80107
(720) 351-4504
pdavidson@townofelizabeth.org



From: Michael DeVol <mdevol@townofelizabeth.org>
Sent: Wednesday, August 27, 2025 8:41 AM
To: Patrick Davidson <pdavidson@townofelizabeth.org>
Cc: Alexandra Cramer <acramer@townofelizabeth.org>; Dianna Hiatt <DHiatt@townofelizabeth.org>
Subject: Depot Lot Schedule Update 8-27-25

Patrick,

Questions were asked last night about the Depot Lot: Notification on Town Website of Depot Lot Open for usage would be great!

1. Striping and Signage within the lot is happening today.
2. The sidewalk area/mountable curb to tie into the Carriage Shop frontage parking will be ready for use on Friday afternoon to access their parking for their big holiday sales.
3. Steps in front of the Carriage shop from the sidewalk to building entry level will take place next week, along with split rail fence for handrail barrier for safety along the sidewalk.

4. The Depot Lot will be OPEN for parking over the Holiday weekend, and final work will resume after that.(Landscaping, Irrigation, Lighting ect..).
5. The Drainage issue in front of Randy/Brook's Hat shop has been remedied with an 8" drain within the planter area(lowest area) that ties into the adjacent storm water collections box underground at that location.
6. PW(James) is working with Alpaca Fiber Arts to have fence completed and begin ramp for front access. PW will designate a rear entry once fence work is completed.

Thank you,

Town of Elizabeth
Public Works Director
GCWWTP Operations
mdevol@townofelizabeth
303-913-6453

From: [Patrick Davidson](#)
To: [Angela Ternus](#)
Cc: [Patrick Davidson](#); [Michelle Oeser](#); [Tracy Hutchins](#); [Loren Einspahr](#); [Michael Schroder](#); [Dave Conley](#); [Steve Gaither](#); [Cynthia Thye](#)
Subject: RE: Board Packet Questions/Comments
Date: Monday, September 8, 2025 3:20:00 PM
Attachments: [image001.png](#)
[image002.png](#)
[image003.png](#)
[image004.png](#)
[image005.png](#)

Good afternoon Mayor Ternus, the responses to your questions are in **red**, below.

Have a great afternoon.

Patrick

Patrick G. Davidson, Town Administrator
151 S. Banner Street
Elizabeth, CO 80107
(720) 351-4504
pdavidson@townofelizabeth.org



From: Angela Ternus <aternus1@townofelizabeth.org>
Sent: Monday, September 8, 2025 2:48 PM
To: Patrick Davidson <pdavidson@townofelizabeth.org>
Subject: Board Packet Questions/Comments

Patrick,

I see the recommendation in our packet to deny the application for 350 Elbert Street Use By Special Review and the Subdivision Agreement, but I have a couple of questions on it for future reference/when it comes back to us.

1. On page 22 of our packet, in the table of referral agencies, what exactly did SAFEbuilt approve? Since they seem to be the lead community development

"person" and there were numerous issues with the Subdivision Agreement, and the Final Plat drawings what exactly is it that they review? Do they not read through the documents carefully to insure that they are correct?

SAFEbuilt does review the documents for completeness and considering our code and subdivision processes. It is often also dependent on the information provided by the applicant. I am uncertain if they made any updates or revisions since the last time this was on the agenda, due to the unwillingness of the applicant to perform. Additionally, since all deadlines for performance passed, it was not considered a priority because the Board has insufficient information upon which to act.

2. What are the consequences of denial for the applicant? Is there a set time period before they can re-apply? When they re-apply is it treated like a brand new application in terms of the fees that they have to pay, etc?

They must start anew. The process will require that it go through the planning process, commission, etc. It should be treated as a new application due to their failure to perform. The reason for the extensions was to avoid repeating all the processes. Because it is a new application, new reviews, potential new revisions, etc., there is a new fee associated with the process.

3. On page 35 of our packet, the 4th page of the Subdivision Agreement, under #8 Completion of Public Improvements will the date of August 12, 2027 change for the date of completion? Was the point to be that they would have two years from the date of the approval of the Subdivision Agreement?

This is the standard 2-year warranty process that is involved in all matters. With a new application, there is a new application date, a new public improvement date, and a new warranty date. The clock restarts in all matters, and the due dates will need to be recalculated if and when a new submission is made by the applicant.

4. On page 46 of our packet, Exhibit D-2, Financial Guarantee Agreement, in the 2nd and 5th paragraphs under Recitals, it should say one - hundred fifteen percent (115%) rather than one - hundred ten percent (110%). I assume this is a standard form that the Town has created and this just needs to be updated for future use, along with inserting the Town's PO Box in the Town's address on page 49.

Section 16-3-100 of the Town Code calls for 110% for financial guarantees for public improvements. As such, I believe the document is correct, however, I will double check. We have maintained the street address for notice because the notice provision calls for in-person service. We can add the PO Box to ensure that there is an alternative method, but it is not necessary.

5. On page 173 of our packet, your memo about GASB 34 has the resolution number 25R25 yet the Resolution on page 178 has resolution number 25R27. Which

number should it be? I'm guessing that it depends on whether the Board denies or continues the application for 350 Elbert Street.

The Resolution number for GASB 34 is entirely dependent upon the action of the Board on 350 Elbert Street. If, in fact, the Board denies action on 350 Elbert, then we will ensure the proper resolution number is included. The number of 25R25 was correct prior to the matter being tabled.

6. On page 181 of our packet, under penalties, what is the amount that can be levied currently?

Zero. Colorado law was updated on June 2, 2025, to allow municipalities to be permitted to enforce registration requirements under the 2024 Model Traffic Code if approved by Ordinance. Ordinance 25-10, if approved by the Board of Trustees, would allow such citations to be written into municipal court rather than County Court.

Thank you,
Angela Ternus
Mayor - Town of Elizabeth

Angela Ternus
Mayor - Town of Elizabeth
aternus1@townofelizabeth.org



From: [Patrick Davidson](#)
To: [Angela Ternus](#); [Tracy Hutchins](#); [Loren Einspahr](#); [Michael Schroder](#); [Dave Conley](#); [Steve Gaither](#); [Cynthia Thye](#)
Cc: [Patrick Davidson](#)
Subject: Weekly Update for 8-29-2025
Date: Thursday, August 28, 2025 5:02:00 PM
Attachments: [image001.png](#)
[image002.png](#)
[image003.png](#)
[image004.png](#)

Good afternoon, Mayor, Mayor Pro Tem, and Members of the Board of Trustees. As mentioned previously, I will be out of the office beginning tomorrow and will return on September 7th. I will have very limited access to electronics but may be able to check emails once or twice during that time and will respond if possible. While I am gone, I have asked Mike DeVol to serve as acting administrator to take care of day-to-day concerns. Should you need something, please reach out directly to Mike.

Master Water and Sewer Plan Update. As part of the update for the Comp Plan, we initially estimated the update to the Master Water and Sewer Plan at \$50,000. JVA Engineering, who are our water engineers, have provided a proposal letter stating that the cost will be \$75,000. The Capital Improvement Plan budget for 2026 will be updated accordingly to reflect this expense.

Wade Park Proposal. During Tuesday's workshop the Board indicated that "Option 2" was the preferred design for the park remodel. We will be working with Martin to narrow down the cost estimates for this option, so that the appropriate amount may be included in the Capital Improvement Fund budget. Based on the proposals submitted, I have asked Hannah to include \$340,000 as a placeholder in the budget, pending further discussions by the Board.

Black Hills Energy Request for Easement. Black Hills has requested a joint use of our utility line through portions of the Town of Elizabeth. The oversized line will contribute little, if any, to the Town's natural gas needs. Rather the line is being run to serve areas in the County, particularly north of Kiowa. The line would go from approximately CR13 along the northern side of Town, past the shop and connect along the gas lines at CR17 and HWY86. I am concerned about the placement. Initially, the Town receives little benefit from the expansion of the system, however, the possibility of a pipeline failure causing substantial damage to the sewer system in that portion of Town is considerable. We will continue to evaluate this matter, and I hope to have an update in the upcoming weeks.

Patrick G. Davidson, Town Administrator
151 S. Banner Street
Elizabeth, CO 80107

(720) 351-4504

pdavidson@townofelizabeth.org



From: [Patrick Davidson](#)
To: [Angela Ternus](#); [Tracy Hutchins](#); [Loren Einspahr](#); [Michael Schroder](#); [Dave Conley](#); [Steve Gaither](#); [Cynthia Thye](#)
Cc: [Patrick Davidson](#)
Subject: Weekly Update for 9-12-2025
Date: Friday, September 12, 2025 12:49:00 PM
Attachments: [image001.png](#)
[image002.png](#)
[image003.png](#)
[image004.png](#)

Good afternoon, Mayor, Mayor Pro Tem, and Members of the Board of Trustees. Here is your newest weekly update.

Draft Executive Summary for Compensation Study. You will have received, via a separate email, a working draft of the report involving the compensation study. Michelle and I are working through it right now, and we have a few questions for Dr. Campbell prior to getting it finalized. Once it is in final form, we will plan on placing this on an agenda for further discussion by the Board.

Town's Contractors. It was mentioned recently that a supervisor for one of the Town's contractors did not perhaps provide sufficient attention to the information being conveyed by a Board member. While this may be frustrating to the individual Board member, it is the appropriate response. Town Staff and retained professionals are responsible for management of construction contracts, while day-to-day activities of the contractor's employees is left to their employer. This specific provision is called "means and methods" and if the Town gets the finished product contracted for, the contractor is entitled to generally use whatever means and methods they chose to create the finished product. As mentioned by Director DeVol, should an individual Board member have concerns with a project, please feel free to reach out directly to Mike and he can address the matter with the contractor.

Palmer Lake Annexation Initiative. While not a specific concern for Elizabeth, the Town of Palmer Lake is working through an Annexation Initiative which would require any annexation into the Town of Palmer Lake to undergo a public vote. The ordinance proposed would even apply retroactively to annexation approved within the prior year. While additional research would be required for application to Elizabeth, it may be worth consideration. In this way, it places the annexation before the voters for approval in advance, rather than having a referendum vote *after* annexation to "undo" the annexation. This would also provide clear direction to the board, from the community, as to the desires for growth and development. Please advise if this is something you wish for Staff to research further.

Social Media Policies. As a reminder the Town Board adopted a social media policy in December 2019. The purpose of the policy is to clearly delineate between personal accounts and official/governmental accounts. Please remember that when discussing Town business on a "personal account" that account may be deemed an "Official [Town] Account" under

Colorado law. While the Town Attorney has stressed this mostly in terms of email accounts, it also applies to any social media account. Additionally, such posts may give rise to full access, disclosure, and dissemination of the entire “personal account” under the Colorado Open Records Act. It also calls into question providing public access to the information on the “personal account” and record retention related to the account. As always, please feel free to reach out to Corey should you have any questions or concerns.

County “Strategic Pause” Moratorium. As discussed during the Board’s Tuesday meeting, the topic of a county-wide growth moratorium was discussed by the Commissioners. The proposal failed for a lack of a second to bring the matter to consideration. It appears that the county will now focus on the Comprehensive Plan update as a means of obtaining the desired results.

Update with Todd Leopold. As mentioned, some time ago, Todd asked me to find out if members of the Board were interested in meeting again soon to go over changes to the 2025 Strategic Initiative. As we have discussed, many of the most pressing issues arising from the Board’s retreat have now been set aside without completion. Additionally, Staff is struggling to try to determine how we are to address issues of annexation, business development, and growth/non-growth in the community. I did receive a response from one Board member who wanted another meeting, but I have received no other responses. Please advise.

Saturday Events. Saturday will be busy with the Town’s 5k as well as the Protector’s Event. Hope to see you there!

Have a great weekend.

Patrick

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From: [Patrick Davidson](#)
To: [Angela Ternus](#); [Tracy Hutchins](#); [Loren Einspahr](#); [Michael Schroder](#); [Dave Conley](#); [Steve Gaither](#); [Cynthia Thye](#)
Cc: [Patrick Davidson](#); [Hannah Bruce](#)
Subject: Revised Draft of 2026 Budget
Date: Friday, September 12, 2025 10:09:00 AM
Attachments: [2026 Draft Budget - Updated 09.12.2025.pdf](#)
[image001.png](#)
[image002.png](#)
[image003.png](#)
[image004.png](#)

Good morning Mayor, Mayor Pro Tem, and Members of the Board,

Please find an updated draft budget which incorporates some of the requested changes by the Board. It also includes a few minor revisions based on requests from the Department Heads, the increase in dispatch fees, increases in water/sewer base rates, and related items.

Please let Hannah or I know if you have any questions.

Patrick

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Account Number	Account Title	2023 Prior Year Actual	2024 Prior Year Actual	2025 Current Year Budget	01/25-05/25 Curr YTD Actual	2025 Current Year Percent	2026 Future Yr Proposed
GENERAL FUND							
10-31-1000	Current Property Taxes	794,034.18	735,117.82	853,798.00	553,289.97	65%	850,000.00
10-31-2000	Specific Ownership Tax	128,732.24	103,384.14	110,000.00	42,557.46	39%	110,000.00
10-31-3100	1% Non-Tabor Sales Tax	1,030,107.45	1,078,791.35	1,000,000.00	455,351.13	46%	1,090,000.00
	Total Tax:	1,952,873.87	1,917,293.31	1,963,798.00	1,051,198.56	54%	2,050,000.00
							4%
10-32-1000	Franchise Tax	117,868.90	115,891.08	110,000.00	70,284.76	64%	160,000.00
10-32-2000	Building Permit	619,669.18	443,115.54	150,000.00	68,280.53	46%	70,000.00
10-32-2100	Passport Execution Fees	9,730.00	13,090.00	10,000.00	5,210.00	52%	12,000.00
10-32-2200	Passport Photo Fees	1,853.00	2,349.00	2,000.00	847.00	42%	2,000.00
10-32-2300	Bag Fees	9,285.24	10,852.02	6,500.00	3,854.04	59%	8,500.00
10-32-3000	Other Licenses, Fees and Chg	51,315.88	36,378.37	30,000.00	9,354.92	31%	25,000.00
	Total Licenses & Permits:	809,722.20	621,676.01	308,500.00	157,831.25	51%	277,500.00
							-10%
10-33-2000	Cigarette Tax	8,324.43	6,229.87	3,600.00	1,895.30	53%	4,500.00
10-33-3000	Conservation Trust Fund	14,314.13	13,870.84	12,000.00	3,476.12	29%	10,000.00
	Total Intergovernmental:	22,638.56	20,100.71	15,600.00	5,371.42	34%	14,500.00
							-7%
10-34-1000	Grants	-	-	-	-	0%	-
	Total Intergovernmental:	-	-	-	-	0%	-
							0%
10-36-1000	Interest	170,418.68	212,519.83	60,000.00	139,003.61	232%	210,000.00
10-36-3100	Fines and Forfeitures	81,868.92	60,198.50	67,000.00	67,995.45	101%	125,000.00
10-36-4000	Public Improvement Fee	815,481.88	842,550.19	786,510.00	269,581.87	34%	773,887.00
10-36-7000	Police Revenue	32,302.17	60,420.95	20,000.00	4,068.11	20%	15,000.00
10-36-7100	Police Impact Fee Revenue	-	71,534.00	36,000.00	6,223.07	17%	7,312.00
10-36-7200	Public Bldg Impact Fee Revenue	-	73,226.00	37,000.00	6,375.18	17%	3,196.00
10-36-7300	Parks Impact Fee Revenue	-	59,455.00	12,000.00	2,595.24	22%	2,595.00
10-36-7400	Public Works Impact Fee Revenue	-	128,075.00	64,000.00	11,145.36	17%	13,092.00
10-36-9000	Other Revenue	20,719.93	115,021.31	8,000.00	15,153.48	189%	20,000.00
	Total Earmarked Funds / Miscellaneous:	1,120,791.58	1,623,000.78	1,090,510.00	522,141.37	48%	1,170,082.00
							7%
10-39-7000	Transfer from Water Fund	174,999.96	199,999.92	250,000.00	89,583.31	36%	250,000.00
10-39-7003	Transfer from Cap Imp Fund	54,999.96	109,999.92	140,000.00	49,583.31	35%	175,000.00
10-39-7004	Transfer from Street Cap Fund	50,000.05	99,999.96	140,000.00	46,666.66	33%	175,000.00
	Total Other Funds:	279,999.97	409,999.80	530,000.00	185,833.28	35%	600,000.00
							13%

Account Number	Account Title	2023 Prior Year Actual	2024 Prior Year Actual	2025 Current Year Budget	01/25-05/25 Curr YTD Actual	2025 Current Year Percent	2026 Future Yr Proposed
TOWN CLERK							
10-41-1100	Salaries & Wages	205,089.74	315,074.96	330,693.00	134,303.46	41%	342,038.66
10-41-1150	Town Clerk Salary	96,583.04	-	-	-	0%	-
10-41-1300	Overtime	153.49	804.62	998.00	-	0%	1,038.74
10-41-1400	Workers' Compensation	362.36	376.30	464.00	134.35	29%	480.31
10-41-1500	Health Insurance	32,482.82	82,311.42	78,010.00	35,574.12	46%	99,892.46
10-41-1550	Retirement	14,344.50	15,494.24	16,585.00	6,715.22	40%	17,153.87
10-41-1600	FICA	35,133.89	23,565.54	25,374.00	9,949.64	39%	26,245.42
10-41-1700	Colo Unemployment	603.68	631.90	995.00	268.66	27%	1,029.23
10-41-1800	Tuition Reimbursement	7,059.12	3,971.58	7,500.00	-	0%	7,500.00
10-41-1825	Memberships - Employee	1,576.54	1,937.76	2,000.00	814.00	41%	2,000.00
10-41-1850	Training, Travel and Lodging	11,082.18	9,850.20	9,000.00	3,875.74	43%	9,000.00
10-41-2500	Audit	26,000.00	28,000.00	28,500.00	3,000.00	11%	29,000.00
10-41-3000	Community Engagement	1,784.61	-	-	-	0%	-
10-41-3010	Community & Public Relations	-	6,973.73	8,750.00	2,474.61	28%	6,000.00
10-41-3020	Mayor's Tree Lighting	-	12,304.26	15,500.00	2,881.69	19%	16,000.00
10-41-3030	Birthday Bash	-	5,250.24	5,500.00	2,079.50	38%	5,500.00
10-41-3040	Senior Engagement	-	-	5,000.00	121.34	2%	5,000.00
10-41-3200	Contracted Services	3,950.00	3,995.70	1,200.00	187.90	16%	1,200.00
10-41-3320	Contributions and Sponsorships	2,999.00	3,000.00	3,000.00	2,690.00	90%	-
10-41-3350	County Treasurer & Other Fees	15,913.22	17,187.37	23,000.00	11,450.65	50%	23,000.00
*	Merchant / Bank Fees	-	-	-	-	0%	5,500.00
10-41-3400	Legal Publications	9,124.46	4,175.87	3,000.00	522.03	17%	3,000.00
10-41-3450	Elections	21,401.39	1,557.54	-	522.07	100%	5,000.00
10-41-4000	Bldg Maint and Repairs	4,895.07	9,989.90	5,500.00	2,546.34	46%	2,500.00
10-41-4400	Equipment and Maint	13,207.63	8,320.87	9,500.00	2,288.44	24%	7,000.00
10-41-4500	Furniture	2,439.58	351.34	500.00	-	0%	500.00
10-41-4600	Office Supplies	11,683.40	10,143.65	11,000.00	1,513.93	14%	11,330.00
10-41-4700	Postage	8,308.32	8,264.43	8,700.00	2,563.91	29%	9,300.00
10-41-4800	Telephone and Internet	15,679.95	14,339.06	17,300.00	6,019.17	35%	17,300.00
10-41-4900	Utilities	6,765.10	5,662.98	8,700.00	2,052.80	24%	9,140.00
10-41-5250	IT - Contracted	27,095.29	14,818.67	12,000.00	4,635.75	39%	12,000.00
10-41-5300	IT - Hardware	1,535.41	4,099.62	-	-	0%	1,500.00
10-41-5325	IT - Software Purchases	276.00	90.93	-	137.05	100%	150.00
10-41-5350	IT - Software Contracts	38,314.55	45,636.62	-	-	0%	-
10-41-5390	Records Management	-	-	1,000.00	93.94	9%	1,000.00
10-41-5400	Insurance	107,621.07	41,327.86	38,000.00	20,823.32	55%	40,000.00
10-41-5500	Legal - Contracted	39,072.02	53,063.21	40,000.00	13,680.61	34%	40,000.00
10-41-5600	Memberships - Town	12,686.86	14,521.81	15,000.00	6,976.25	47%	15,000.00
*	ECCOG Dues	-	-	-	-	0%	6,100.00
10-41-5700	Public Relations	6,878.50	(356.55)	-	-	0%	-
10-41-5800	Town Hall Events	8,135.71	967.56	9,500.00	-	0%	9,500.00
10-41-5850	Employee Recognition	-	6,379.58	3,500.00	551.16	16%	3,500.00
10-41-9000	Other	7,969.51	5,904.97	3,000.00	4,479.78	149%	500.00
Total Town Clerk:		798,208.01	779,989.74	748,269.00	285,927.43	38%	791,898.69
							6%

Account Number	Account Title	2023 Prior Year Actual	2024 Prior Year Actual	2025 Current Year Budget	01/25-05/25 Curr YTD Actual	2025 Current Year Percent	2026 Future Yr Proposed
JUDICIAL							
10-42-1200	Salaries & Wages - Muni Judge	11,508.22	12,080.00	13,590.00	5,285.00	39%	14,400.00
10-42-1300	Salaries & Wages - Asst Judge	2,877.04	719.26	4,316.00	-	0%	4,315.56
10-42-1400	State Comp	401.34	357.08	25.00	5.30	21%	26.20
10-42-1600	FICA	1,100.46	979.18	1,370.00	404.32	30%	1,431.74
10-42-1700	Colo Unemployment	28.80	25.60	54.00	10.57	20%	56.15
10-42-1825	Memberships - Employee	-	120.00	-	-	0%	120.00
10-42-1850	Training, Travel and Lodging	1,183.94	1,128.60	3,000.00	-	0%	3,000.00
10-42-3200	Court Prosecutor - Contracted	18,567.00	7,647.74	17,000.00	4,275.00	25%	17,000.00
10-42-9000	Other	444.82	50.00	250.00	55.00	22%	250.00
Total Judicial:		36,111.62	23,107.46	39,605.00	10,035.19	25%	40,599.65
							3%

Account Number	Account Title	2023 Prior Year Actual	2024 Prior Year Actual	2025 Current Year Budget	01/25-05/25 Curr YTD Actual	2025 Current Year Percent	2026 Future Yr Proposed
LEGISLATURE							
10-43-1100	BOT- Salaries & Wages	16,050.00	13,700.00	14,400.00	6,000.00	42%	14,400.00
10-43-1200	PC - Compensation	3,000.00	3,750.00	4,200.00	1,750.00	42%	4,200.00
10-43-1400	BOT - Workers' Compensation	7.57	6.88	20.00	2.40	12%	20.16
10-43-1450	PC - Workers' Compensation	2.68	2.28	6.00	0.70	12%	5.88
10-43-1600	BOT - FICA	1,216.77	1,033.08	1,102.00	459.13	42%	1,101.60
10-43-1650	PC - FICA	241.28	302.55	321.00	134.05	42%	321.30
10-43-1700	BOT - Colo Unemployment	31.20	27.00	43.00	12.00	28%	43.20
10-43-1750	PC - Colo Unemployment	6.90	7.90	13.00	3.50	27%	12.60
10-43-1850	BOT - Train, Trvl, Lodg	140.00	175.00	3,000.00	2,535.61	85%	3,000.00
10-43-3700	PC - Train, Trvl, Lodg	1,118.36	1,474.00	1,500.00	-	0%	1,500.00
*	BOT Retreat	-	-	-	-	0%	3,000.00
*	STARS Program	-	-	-	-	0%	500.00
*	Chamber of Commerce	-	-	-	-	0%	325.00
*	Protectors Event	-	-	-	-	0%	750.00
*	Student Liason Scholarship	-	-	-	-	0%	1,000.00
*	Aspire Program	-	-	-	-	0%	300.00
*	Elizabeth Stampede	-	-	-	-	0%	750.00
*	Friday Night Market	-	-	-	-	0%	20,000.00
*	Wreaths Across America	-	-	-	-	0%	350.00
*	EHS Art School	-	-	-	-	0%	250.00
*	1776 / 1876	-	-	-	-	0%	10,000.00
10-43-4400	BOT - Equipment	60.15	-	-	-	0%	250.00
10-43-4450	PC - Equipment	3,212.15	-	-	-	0%	250.00
10-43-5000	BOT - Meals	898.97	731.74	1,400.00	244.66	17%	1,400.00
10-43-5100	PC - Meals	274.87	104.77	500.00	-	0%	500.00
10-43-5250	IT - Contracted	-	11,151.80	12,000.00	6,378.20	53%	12,300.00
10-43-5800	BOT - Awards/Recognition	-	904.80	1,000.00	53.50	5%	1,000.00
10-43-5900	PC - Awards/Recognition	-	-	500.00	-	0%	500.00
10-43-900	BOT - Other	261.45	-	250.00	-	0%	250.00
Total Legislature:		26,522.35	33,371.80	40,255.00	17,573.75	44%	78,279.74
							94%

Periods: 1/24 - 12/24

Account Number	Account Title	2023 Prior Year Actual	2024 Prior Year Actual	2025 Current Year Budget	01/25-05/25 Curr YTD Actual	2025 Current Year Percent	2026 Future Yr Proposed
POLICE							
10-46-1100	Salaries & Wages	863,184.13	1,011,699.17	1,066,504.00	418,674.22	39%	1,120,762.76
10-46-1110	Salary & Benefits - Interim	56,491.35	-	-	-	0%	-
10-46-1230	HVE Grant Overtime	-	420.26	6,000.00	710.28	12%	6,000.00
10-46-1240	Contracted Overtime	6,075.00	600.00	1,000.00	900.00	90%	1,000.00
10-46-1300	Overtime	22,763.76	43,615.73	20,216.00	18,892.09	93%	29,828.77
10-46-1400	Workers' Compensation	23,094.25	27,271.39	29,022.00	9,184.60	32%	26,924.80
10-46-1500	Health Insurance	179,104.18	207,368.76	245,224.00	87,328.37	36%	289,997.63
10-46-1550	Retirement	11,690.74	13,601.50	16,835.00	5,499.92	33%	19,858.28
10-46-1600	FICA	18,197.60	22,210.61	22,988.00	9,072.76	39%	21,517.44
10-46-1605	FPPA	92,817.60	104,824.79	134,010.00	50,116.26	37%	159,341.29
10-46-1700	Colo Unemployment	1,649.19	1,964.13	3,260.00	817.37	25%	3,451.77
10-46-1825	Memberships - Employee	1,122.02	999.00	1,500.00	1,553.93	104%	1,500.00
10-46-1850	Training, Travel and Lodging	12,370.54	14,736.96	12,500.00	1,842.39	15%	12,500.00
10-46-3000	Community Outreach	889.45	1,496.76	3,500.00	71.88	2%	3,500.00
10-46-3005	Student Academy	-	3,312.41	8,000.00	-	0%	8,000.00
10-46-3200	Contracted Services	84,405.93	23,409.13	20,000.00	6,078.30	30%	15,000.00
10-46-3205	Victims Advocate	-	15,000.00	15,000.00	6,250.00	42%	15,000.00
10-46-3210	ECCA Maintenance	-	11,694.00	13,000.00	-	0%	19,500.00
10-46-3500	Investigative Services	-	650.00	5,000.00	500.00	10%	1,000.00
10-46-3505	Investigative & Property Equip	-	2,781.38	2,000.00	418.25	21%	1,000.00
10-46-3510	Rocky Mountain RCFL	-	540.00	1,000.00	-	0%	1,000.00
*	Lexipol	-	-	-	-	0%	5,000.00
*	Active 911 / SWAT	-	-	-	-	0%	500.00
*	SOTAR	-	-	-	-	0%	1,800.00
10-46-3600	Mobile Data Laptops	3,679.69	3,341.00	5,000.00	934.50	19%	5,000.00
10-46-3625	Weapons - Lethal	113.35	-	-	-	0%	-
10-46-3650	Weapons - Less Lethal	1,600.00	5,266.52	3,000.00	2,977.99	99%	5,000.00
10-46-3655	Body Cams Contracts	-	27,004.40	15,510.00	-	0%	16,500.00
10-46-3660	Tasers Contract	-	9,599.98	4,810.00	-	0%	5,200.00
10-46-3665	Flock Cameras	-	-	8,500.00	7,500.00	88%	12,000.00
10-46-3675	Other Equipment	826.76	219.89	-	9,715.60	100%	6,000.00
10-46-4000	Bldg Maint & Repairs	4,473.58	4,161.13	3,500.00	964.12	28%	3,500.00
10-46-4300	Drug, Screen, Psy & Poly Test	361.28	5,620.00	525.00	510.00	97%	750.00
10-46-4305	SANE Exams	-	-	1,000.00	-	0%	1,000.00
10-46-4400	Equipment and Maintenance	13,519.34	5,523.70	5,500.00	2,982.14	54%	5,670.00
10-46-4500	Furniture	2,369.49	325.00	1,000.00	-	0%	1,000.00
10-46-4650	Office Supplies	6,840.80	6,072.91	7,500.00	2,466.54	33%	7,500.00
10-46-4700	Postage	412.15	652.72	600.00	365.85	61%	650.00
10-46-4800	Telephone & Internet	20,317.50	19,379.16	17,000.00	7,266.16	43%	17,000.00
10-46-4900	Utilities	5,758.96	3,601.31	7,000.00	1,472.49	21%	7,350.00
10-46-5250	IT - Contracted	-	40,327.74	25,000.00	16,848.80	67%	43,000.00
10-46-5305	IT - Hardware	-	59.99	-	67.00	100%	1,500.00
10-46-5350	IT - Software Contracts	-	-	-	239.88	100%	-
10-46-5400	Insurance	-	85,129.29	130,000.00	44,898.55	35%	130,000.00
10-46-6400	Training and Ammunition	2,642.81	4,799.93	6,000.00	3,160.92	53%	6,000.00
10-46-6600	Uniforms	22,245.53	7,959.56	5,600.00	2,321.59	41%	7,500.00
10-46-8050	Vehicle Maint & Repairs	20,349.08	17,677.92	20,000.00	10,573.62	53%	22,500.00
10-46-8075	Fuel	26,669.61	23,419.41	22,000.00	9,027.20	41%	24,000.00
10-46-8090	Fuel Island	-	-	4,000.00	-	0%	-
10-46-9000	Other	7,628.95	2,956.13	1,500.00	1,077.72	72%	1,500.00
Total Police:		1,513,664.62	1,781,293.67	1,921,104.00	743,281.29	39%	2,094,102.75
							9%

Account Number	Account Title	2023 Prior Year Actual	2024 Prior Year Actual	2025 Current Year Budget	01/25-05/25 Curr YTD Actual	2025 Current Year Percent	2026 Future Yr Proposed
PUBLIC WORKS/PARKS/BUILDINGS							
10-49-1100	Salaries & Wages	53,585.61	136,254.13	144,211.00	56,594.30	39%	147,547.03
10-49-1300	Overtime	2,324.28	2,945.57	3,132.00	1,051.43	34%	3,183.62
10-49-1400	Workers' Compensation	1,757.82	3,803.71	4,096.00	1,291.33	32%	3,617.54
10-49-1500	Health Insurance	12,142.24	33,961.39	36,675.00	14,072.84	38%	51,823.44
10-49-1550	Retirement	1,639.92	2,118.71	7,367.00	999.35	14%	7,536.53
10-49-1600	FICA	4,176.03	10,454.79	11,272.00	4,316.65	38%	11,530.90
10-49-1700	Colo Unemployment	112.17	278.48	442.00	115.32	26%	452.19
10-49-1850	Training, Travel and Lodging	-	20.08	300.00	-	0%	300.00
10-49-4000	Bldg Maint & Repairs	8,189.21	11,230.35	6,000.00	2,684.80	45%	5,000.00
10-49-4100	Equipment Maint & Repairs	-	8,578.79	5,000.00	1,868.11	37%	5,150.00
10-49-4800	Telephone and Cellphones	3,766.81	5,167.02	4,500.00	2,244.18	50%	5,500.00
10-49-4900	Utilities	7,115.62	5,286.64	8,250.00	3,326.77	40%	10,500.00
10-49-5250	IT - Contracted	-	1,760.68	2,500.00	810.25	32%	3,000.00
10-49-5300	IT - Hardware	-	-	-	346.13	100%	-
10-49-5400	Insurance	-	2,751.30	3,500.00	2,384.98	68%	5,000.00
10-49-6100	Parks Maintenance	34,643.88	20,109.59	23,000.00	6,334.65	28%	20,000.00
10-49-6300	Parts and Repairs	1,878.28	173.75	-	-	0%	-
10-49-6500	Tree City USA	-	-	2,500.00	-	0%	2,500.00
10-49-6600	Uniforms	279.81	452.27	1,000.00	143.60	14%	750.00
10-49-8050	Vehicle Maint & Repairs	2,117.09	6,519.31	4,500.00	3,038.26	68%	6,500.00
10-49-8075	Fuel	2,309.87	5,456.15	4,000.00	1,784.39	45%	5,500.00
10-49-8080	Diesel	642.08	1,783.87	2,500.00	451.92	18%	2,000.00
10-49-8090	Fuel Island	-	-	4,000.00	-	0%	-
10-49-9000	Other	169.68	42.01	100.00	773.64	774%	250.00
Total Public Works/Parks/Buildings:		136,850.40	259,148.59	278,845.00	104,632.90	38%	297,641.25
							7%

Account Number	Account Title	2023 Prior Year Actual	2024 Prior Year Actual	2025 Current Year Budget	01/25-05/25 Curr YTD Actual	2025 Current Year Percent	2026 Future Yr Proposed
TOWN ADMINISTRATOR							
10-52-1100	Salaries & Wages	168,008.47	177,505.09	185,377.00	74,694.18	40%	181,846.48
10-52-1400	Workers' Compensation	201.66	211.69	260.00	74.69	29%	254.59
10-52-1500	Health Insurance	11,030.65	28,714.32	28,082.00	11,309.77	40%	31,735.09
10-52-1550	Retirement	2,074.28	15,909.45	9,269.00	2,037.12	22%	9,092.32
10-52-1600	FICA	12,429.18	12,941.44	14,181.00	5,589.55	39%	13,911.26
10-52-1700	Colo Unemployment	336.10	354.99	556.00	149.38	27%	545.54
10-52-1825	Memberships - Employee	200.00	220.00	750.00	-	0%	750.00
10-52-1850	Training, Travel and Lodging	468.12	1,868.32	1,500.00	335.61	22%	500.00
10-52-1900	Allowances	3,900.00	-	-	-	0%	-
10-52-3900	Cell Phone	953.57	1,196.43	1,200.00	500.00	42%	1,200.00
10-52-5250	IT - Contracted	-	1,740.00	1,800.00	775.00	43%	1,800.00
Total Town Administrator:		199,602.03	240,661.73	242,975.00	95,465.30	39%	241,635.28
							-1%

Account Number	Account Title	2023 Prior Year Actual	2024 Prior Year Actual	2025 Current Year Budget	01/25-05/25 Curr YTD Actual	2025 Current Year Percent	2026 Future Yr Proposed
COMMUNITY DEVELOPMENT							
10-53-1100	Salaries & Wages - Comm Dev	211,847.38	239,420.48	253,675.00	79,582.18	31%	152,165.67
10-53-1300	Overtime Community Development	103.50	-	439.00	-	0%	452.45
10-53-1400	Workers' Compensation	254.23	286.00	356.00	59.57	17%	213.67
10-53-1500	Health Insurance	46,464.18	53,679.62	66,573.00	14,839.19	22%	41,279.33
10-53-1550	Retirement	7,097.29	11,576.12	13,706.00	2,879.95	21%	7,630.91
10-53-1600	FICA	15,855.80	17,959.87	19,440.00	4,447.38	23%	11,675.29
10-53-1700	Colo Unemployment	423.76	478.87	762.00	119.13	16%	457.85
10-53-1825	Memberships - Employee	808.08	816.00	1,400.00	-	0%	750.00
10-53-1850	Training, Travel and Lodging	4,556.77	6,909.15	8,500.00	4,878.09	57%	8,500.00
10-53-2500	Community Events	50,297.37	19,984.48	8,000.00	2,125.84	27%	4,500.00
10-53-2505	Friday Night Market	-	25,361.01	20,000.00	17,103.97	86%	-
10-53-2600	Event Contracted Services	-	-	10,000.00	-	0%	10,000.00
10-53-3000	Building Permits Pass Through	339,121.81	237,313.40	100,000.00	39,780.66	40%	100,000.00
10-53-3200	Contracted Services	38,647.96	16,998.76	35,000.00	7,302.38	21%	50,000.00
10-53-3425	Elizabeth Main Street	28,962.44	17,145.01	17,000.00	6,625.42	39%	13,000.00
10-53-3435	5k & Family Color Run	-	6,974.80	8,000.00	2,000.00	25%	7,000.00
10-53-3450	Historic Advisory Board	25,613.66	12,808.87	16,000.00	1,850.15	12%	13,000.00
10-53-3455	Historic Walk & Talk	-	2,858.24	5,000.00	99.00	2%	5,000.00
10-53-3475	Marketing Materials & Publ	5,890.78	2,242.24	4,000.00	365.98	9%	2,500.00
10-53-3700	Travel/Lodging	-	399.99	-	-	0%	-
10-53-3900	Cell Phone	765.18	1,690.55	1,800.00	581.82	32%	1,500.00
10-53-4400	Equipment and Maintenance	5,099.97	276.93	500.00	-	0%	520.00
10-53-4500	Furniture	1,014.06	12.98	500.00	-	0%	500.00
10-53-4600	Office Supplies	3,489.93	519.31	750.00	349.74	47%	780.00
10-53-4700	Postage	583.44	-	100.00	-	0%	110.00
10-53-5250	IT - Contracted	-	6,246.60	6,000.00	2,709.00	45%	7,200.00
10-53-5350	IT - Software Contracts	-	191.88	-	-	0%	-
10-53-9000	Other	1,638.49	484.96	250.00	1,095.76	438%	250.00
Total Community Development:		788,536.08	682,636.12	597,751.00	188,795.21	32%	438,985.16
							-27%
GENERAL FUND REVENUE TOTAL:		4,186,026.18	4,592,070.61	3,908,408.00	1,922,375.88	49%	4,112,082.00
							5%
GENERAL FUND EXPENDITURE TOTAL:		3,499,495.11	3,800,209.11	3,868,804.00	1,445,711.07	37%	3,983,142.52
							3%
NET TOTAL GENERAL FUND:		686,531.07	791,861.50	39,604.00	476,664.81	1204%	128,939.48
							226%

Account Number	Account Title	2023 Prior Year Actual	2024 Prior Year Actual	2025 Current Year Budget	01/25-05/25 Curr YTD Actual	2025 Current Year Percent	2026 Future Yr Proposed
STREET FUND							
21-31-3000	General Sales Tax	154,516.10	161,818.71	150,000.00	68,302.67	46%	163,500.00
21-31-4000	Use Tax	37,122.80	29,127.96	15,000.00	6,963.99	46%	12,500.00
	Total Taxes:	191,638.90	190,946.67	165,000.00	75,266.66	46%	176,000.00
							7%
21-33-1000	Highway Users Tax	79,473.54	91,588.09	60,000.00	36,577.04	61%	70,000.00
21-33-1050	Road & Bridge	172,701.86	277,841.79	130,000.00	80,376.70	62%	200,000.00
21-33-6100	M.V. Registration (\$1.50)	3,132.81	3,229.38	3,500.00	1,458.04	42%	3,500.00
21-33-6200	M.V. Registration (\$2.50)	7,261.16	7,937.56	5,000.00	3,682.71	74%	6,000.00
	Total Intergovernmental:	262,569.37	380,596.82	198,500.00	122,094.49	62%	279,500.00
							41%
21-36-1000	Investment Income	47,082.11	52,052.90	30,000.00	20,810.22	69%	40,000.00
21-36-4000	Public Improvement Fee	24,355.28	25,163.70	23,490.00	9,774.22	42%	23,113.00
	Total Other Sources of Revenue:	71,437.39	77,216.60	53,490.00	30,584.44	57%	63,113.00
							18%

Account Number	Account Title	2023 Prior Year Actual	2024 Prior Year Actual	2025 Current Year Budget	01/25-05/25 Curr YTD Actual	2025 Current Year Percent	2026 Future Yr Proposed
STREETS							
21-49-1100	Salaries & Wages- Pub Works	161,914.85	173,018.58	180,374.00	71,031.71	39%	184,795.76
21-49-1300	Overtime	6,969.24	4,869.62	4,697.00	1,250.14	27%	4,795.34
21-49-1400	Workers' Compensation	5,258.63	6,715.33	2,975.00	2,200.27	74%	3,170.72
21-49-1500	Health Insurance	36,763.72	41,184.28	41,879.00	16,196.29	39%	57,602.04
21-49-1550	Retirement	4,964.09	3,871.85	9,254.00	1,721.26	19%	9,479.56
21-49-1600	FICA	12,650.07	13,371.87	14,158.00	5,419.97	38%	14,503.72
21-49-1700	Colo Unemployment	338.26	355.93	555.00	144.55	26%	568.77
21-49-1850	Training, Travel and Lodging	-	2.79	3,000.00	-	0%	500.00
21-49-3200	Contracted Services	52,730.02	7,036.10	15,000.00	-	0%	25,000.00
21-49-3500	De-icing Supplies	6,957.89	11,590.18	5,000.00	-	0%	8,000.00
21-49-3650	Lights and Signals	32,771.16	25,898.67	15,000.00	6,754.73	45%	22,000.00
21-49-4000	Maintenance and Repairs	73,727.71	47,711.37	42,000.00	5,263.00	13%	50,000.00
21-49-4100	Equipment Maint & Repairs	-	17,654.35	20,000.00	1,554.37	8%	22,000.00
21-49-4800	Phones	1,897.63	2,474.75	2,520.00	974.95	39%	2,520.00
21-49-5250	IT - Contracted	-	1,803.88	2,000.00	828.25	41%	2,500.00
21-49-5300	IT - Hardware	-	-	-	346.13	100%	-
21-49-5405	Insurance	-	4,097.05	4,400.00	2,874.69	65%	5,500.00
21-49-5800	ROW Maintenance	54,719.13	58,963.99	30,000.00	18,861.92	63%	45,000.00
21-49-6100	Signs	845.26	17,071.46	9,000.00	-	0%	10,000.00
21-49-6600	Uniforms	839.54	501.15	1,500.00	143.59	10%	1,500.00
21-49-8050	Vehicle Maint & Repairs	6,994.55	12,044.05	5,000.00	6,000.95	120%	10,000.00
21-49-8075	Fuel	6,539.27	7,534.55	4,000.00	2,534.38	63%	4,000.00
21-49-8080	Diesel	2,028.88	3,264.54	2,500.00	762.89	31%	2,500.00
21-49-8090	Fuel Island	-	-	4,000.00	-	0%	-
21-49-9000	Other	261.35	96.01	200.00	1,209.20	605%	200.00
Total Streets:		469,171.25	461,132.35	419,012.00	146,073.24	35%	486,135.92
							16%
STREET FUND REVENUE TOTAL:		525,645.66	648,760.09	416,990.00	227,945.59	55%	518,613.00
							24%
STREET FUND EXPENDITURE TOTAL:		469,171.25	461,132.35	419,012.00	146,073.24	35%	486,135.92
							16%
NET TOTAL STREET FUND:		56,474.41	187,627.74	(2,022.00)	81,872.35	-4049%	32,477.08
							-1706%

Account Number	Account Title	2023 Prior Year Actual	2024 Prior Year Actual	2025 Current Year Budget	01/25-05/25 Curr YTD Actual	2025 Current Year Percent	2026 Future Yr Proposed
CAPITAL IMPROVEMENT FUND							
31-31-3000	Sales Tax	1,545,161.15	1,618,187.03	1,500,000.00	683,026.70	46%	1,635,000.00
31-31-4000	Use Tax	371,227.96	291,279.58	150,000.00	69,639.87	46%	125,000.00
	Total Tax:	1,916,389.11	1,909,466.61	1,650,000.00	752,666.57	46%	1,760,000.00
							7%
31-34-1000	Grants	-	-	200,000.00	-	0%	-
	Total Intergovernmental:	-	-	200,000.00	-	0%	-
							-100%
31-36-1000	Investment Income	443,160.90	535,637.61	275,000.00	198,170.54	72%	225,000.00
31-36-9000	Other Revenue	121,120.50	33,894.01	60,000.00	-	0%	-
	Total Other Sources of Revenue:	564,281.40	569,531.62	335,000.00	198,170.54	59%	225,000.00
							-33%

Periods: 1/24 - 12/24

Account Number	Account Title	2023 Prior Year Actual	2024 Prior Year Actual	2025 Current Year Budget	01/25-05/25 Curr YTD Actual	2025 Current Year Percent	2026 Future Yr Proposed
CAPITAL IMPROVEMENT MISC							
31-80-0100	Land Purchase	399,311.49	922,136.34	250,000.00	202,356.49	81%	-
31-80-0600	Running Creek Park	26,549.29	-	-	-	0%	35,000.00
31-80-3400	Facilities Master Plan	29,000.00	78,744.90	-	-	0%	50,000.00
31-80-3410	Trails & Parks Master Plan	-	-	50,000.00	64,068.81	128%	-
*	PROST Park Improvements	-	-	-	-	0%	-
31-80-3425	Community Studies	36,850.00	-	-	-	0%	-
31-80-3450	Senior Center	-	3,240.00	400,000.00	-	0%	-
31-80-4000	Equipment	5,800.00	-	30,000.00	5,007.20	17%	-
31-80-4005	Hydro-Vac Trailer	-	13.85	-	-	0%	-
31-80-4010	Wheeled Tire Loader (Used)	20,000.00	-	-	-	0%	-
31-80-4015	PW Trucks	121,526.08	-	-	-	0%	-
31-80-4020	PD Vehicles	-	177,295.72	-	52,800.00	100%	-
31-80-4025	Storage Trailers	-	13,458.22	-	-	0%	-
31-80-4030	Hand Gun & Accessories	-	12,713.40	-	-	0%	-
31-80-4035	Long Gun & Accessories	-	28,314.00	-	-	0%	-
*	Snow Removal Equipment	-	-	-	-	0%	60,000.00
*	Wayfinding Signs	-	-	-	-	0%	5,000.00
31-80-5500	Town Hall Bldg Improvements	50,530.50	3,366.00	-	-	0%	10,000.00
31-80-5505	PD Building Improvements	41,999.98	26,559.00	30,000.00	-	0%	-
31-80-5510	Banner & Broadway Property	73,835.57	-	-	-	0%	-
31-80-5525	Mainstreet Monument Sign	-	-	85,000.00	-	0%	-
31-80-6500	Trail Systems	2,500.00	4,371.87	10,000.00	-	0%	-
31-80-6505	Fiber Installation	-	-	-	-	0%	-
31-80-6510	444 S. Main/Spruce	-	37,373.11	770,000.00	14,081.29	2%	-
31-80-6515	Banner & Broadway Parking	-	-	300,000.00	-	0%	-
31-80-6520	ADA Technology Upgrade	-	6,125.00	3,500.00	2,250.00	64%	3,500.00
31-80-6530	The Depot Parking	-	-	300,000.00	190.00	0%	300,000.00
31-80-6535	Tree Farm	-	-	5,000.00	-	0%	-
31-80-6540	Façade Grant	-	-	7,500.00	4,500.00	60%	10,000.00
31-80-6545	Wade Park Improvements	-	-	60,000.00	-	0%	340,000.00
31-80-6550	Computer Upgrades	-	-	21,500.00	2,940.00	14%	-
31-80-6555	Software	-	-	103,500.00	34,537.87	33%	120,000.00
*	Police Radio Upgrade	-	-	-	-	0%	28,000.00
*	Police Radio Encryption	-	-	-	-	0%	28,000.00
*	PD Cradle Points	-	-	-	-	0%	11,000.00
*	PD Vehicle Upfit	-	-	-	-	0%	17,000.00
*	Hillside Street Repair	-	-	-	-	0%	1,422,120.00
*	Design/Engineering Water Reuse	-	-	-	-	0%	50,000.00
*	Pre Comp Plan Education/Outreach	-	-	-	-	0%	25,000.00
*	Amend Comp Plan	-	-	-	-	0%	125,000.00
*	Water/Sewer Master Plan	-	-	-	-	0%	75,000.00
*	Nuisance Abatement Fund	-	-	-	-	0%	25,000.00
31-80-9901	Transfer to General Fund	54,999.96	109,999.92	140,000.00	49,583.31	35%	175,000.00
Total Capital Improvement Misc:		862,902.87	1,423,711.33	2,566,000.00	432,314.97	17%	2,914,620.00
							14%
CAPITAL IMPROVEMENT FUND REVENUE TOTAL:		2,480,670.51	2,478,998.23	2,185,000.00	950,837.11	44%	1,985,000.00
							-9%
CAPITAL IMPROVEMENT FUND EXPENDITURE TOTAL:		862,902.87	1,423,711.33	2,566,000.00	432,314.97	17%	2,914,620.00
							14%
NET TOTAL CAPITAL IMPROVEMENT FUND:		1,617,767.64	1,055,286.90	(381,000.00)	518,522.14	-136%	(929,620.00)
							144%

Account Number	Account Title	2023 Prior Year Actual	2024 Prior Year Actual	2025 Current Year Budget	01/25-05/25 Curr YTD Actual	2025 Current Year Percent	2026 Future Yr Proposed
STREET CAPITAL IMPROVEMENT FUND							
32-31-3000	General Sales Tax	1,390,644.99	1,456,368.24	1,350,000.00	614,724.03	46%	1,471,500.00
32-31-4000	Use Tax	333,755.38	262,151.62	135,000.00	62,675.88	46%	112,500.00
	Total Tax:	1,724,400.37	1,718,519.86	1,485,000.00	677,399.91	46%	1,584,000.00
							7%
32-34-1000	Grants	-	-	1,250,000.00	-	0%	-
	Total Intergovernmental:	-	-	1,250,000.00	-	0%	-
							-100%
32-36-1000	Investment Income	189,432.24	242,106.01	90,000.00	85,218.08	95%	90,000.00
	Total Other Sources of Revenue:	189,432.24	242,106.01	90,000.00	85,218.08	95%	90,000.00
							0%

Account Number	Account Title	2023 Prior Year Actual	2024 Prior Year Actual	2025 Current Year Budget	01/25-05/25 Curr YTD Actual	2025 Current Year Percent	2026 Future Yr Proposed
CAPITAL OUTLAY							
32-49-1000	Drainage Improvements	-	-	50,000.00	-	0%	50,000.00
32-49-6600	Right of Way Easements	3,935.00	-	40,000.00	-	0%	25,000.00
*	Update Town 2040 Transportation Plan						50,000.00
32-49-8000	Street Paving	-	14,488.40	-	-	0%	50,000.00
*	Hillside Street Repair						2,641,080.00
32-49-9000	Concrete Street Repairs	10,275.00	5,354.47	310,000.00	-	0%	25,000.00
32-49-9100	Equipment	-	170,602.76	50,000.00	97.06	0%	-
32-49-9105	Hydro-Vac Trailer	-	25,209.35	-	-	0%	-
32-49-9110	Wheeled Tire Loader (Used)	20,000.00	-	-	-	0%	-
32-49-9115	444 S. Main/Spruce	-	16,151.39	630,000.00	10,924.83	2%	-
32-49-9120	Main Street Streetscape	-	169,334.81	1,525,000.00	1,553,249.27	102%	-
32-49-9125	The Depot Parking	-	-	300,000.00	-	0%	100,000.00
*	Street Pot Hole Machine	-	-	-	-	0%	35,000.00
32-49-9200	New Curb & Gutter Work	20,950.00	2,750.00	20,000.00	-	0%	20,000.00
32-49-9300	New Sidewalk Construction	45,950.00	-	40,000.00	-	0%	40,000.00
32-49-9305	Main St Streetscape Design	112,028.54	170,172.02	-	-	0%	-
32-49-9310	Transfer to General Fund	50,000.04	99,999.96	140,000.00	46,666.66	33%	175,000.00
Total Capital Outlay:		263,138.58	674,063.16	3,105,000.00	1,610,937.82	52%	3,211,080.00
							3%

Account Number	Account Title	2023 Prior Year Actual	2024 Prior Year Actual	2025 Current Year Budget	01/25-05/25 Curr YTD Actual	2025 Current Year Percent	2026 Future Yr Proposed
DEBT SVC							
32-59-4000	Paying Agency Fee	300.00	300.00	300.00	-	0%	300.00
32-59-9800	2015 Refunding Bond Principal	440,000.00	450,000.00	465,000.00	-	0%	480,000.00
32-59-9850	2015 Refunding Bond Interest	66,262.50	53,722.50	40,898.00	20,448.75	50%	27,645.00
Total Debt Svc:		506,562.50	504,022.50	506,198.00	20,448.75	4%	507,945.00
							0%
STREET CAPITAL IMPROV FUND REVENUE TOTAL:		1,913,832.61	1,960,625.87	2,825,000.00	762,617.99	27%	1,674,000.00
							-41%
STREET CAPITAL IMPROV FUND EXPENDITURE TOTAL:		769,701.08	1,178,085.66	3,611,198.00	1,631,386.57	45%	3,719,025.00
							3%
NET TOTAL STREET CAPITAL IMPROVEMENT FUND:		1,144,131.53	782,540.21	(786,198.00)	(868,768.58)	111%	(2,045,025.00)
							160%

Account Number	Account Title	2023 Prior Year Actual	2024 Prior Year Actual	2025 Current Year Budget	01/25-05/25 Curr YTD Actual	2025 Current Year Percent	2026 Future Yr Proposed
WATER SEWER FUND							
52-34-4100	Water Sales	772,196.49	924,330.26	770,000.00	323,909.14	42%	790,000.00
52-34-4200	Sewer Sales	804,062.57	868,733.70	785,000.00	378,194.70	48%	805,000.00
52-34-8100	Water Tap Fees	1,302,494.03	1,168,469.06	740,000.00	57,970.38	8%	75,080.00
52-34-8120	Renewable Water Fee	287,117.88	520,104.20	330,000.00	26,086.67	8%	33,408.00
52-34-8200	Sewer Tap Fees	1,239,693.65	1,013,300.58	520,000.00	61,761.35	12%	58,776.00
Total Tax:		4,405,564.62	4,494,937.80	3,145,000.00	847,922.24	27%	1,762,264.00 -44%
52-36-1000	Investment Income	235,524.11	435,883.90	110,000.00	175,728.48	160%	100,000.00
52-36-9000	Other Revenue	54,720.77	87,964.64	40,000.00	23,626.84	59%	40,000.00
Total Other Sources of Revenue:		290,244.88	523,848.54	150,000.00	199,355.32	133%	140,000.00 -7%

Account Number	Account Title	2023 Prior Year Actual	2024 Prior Year Actual	2025 Current Year Budget	01/25-05/25 Curr YTD Actual	2025 Current Year Percent	2026 Future Yr Proposed
DEPRECIATION EXP							
52-56-5400	Depreciation Exp: Water	242,920.00	-	-	-	0%	-
52-56-5500	Depreciation Exp: Sewer	289,159.00	-	-	-	0%	-
	Total Depreciation Exp:	532,079.00	-	-	-	0%	-
							0%

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Account Number	Account Title	2023 Prior Year Actual	2024 Prior Year Actual	2025 Current Year Budget	01/25-05/25 Curr YTD Actual	2025 Current Year Percent	2026 Future Yr Proposed
WATER							
52-57-1100	Salaries & Wages- Water	169,503.90	126,471.38	144,404.00	55,340.09	38%	152,845.46
52-57-1300	Overtime	6,966.73	6,594.39	2,465.00	2,055.51	83%	3,268.91
52-57-1400	Workers' Compensation	5,297.04	3,883.26	4,450.00	1,332.45	30%	3,731.13
52-57-1500	Health Insurance	36,060.86	32,540.70	45,511.00	15,925.54	35%	52,858.26
52-57-1550	Retirement	4,925.91	7,175.73	7,593.00	2,371.26	31%	7,805.72
52-57-1600	FICA	12,633.22	9,897.53	11,235.00	4,218.37	38%	11,942.75
52-57-1700	Colo Unemployment	337.82	267.43	441.00	114.83	26%	468.34
52-57-1825	Memberships - Employee	300.00	676.00	1,200.00	160.00	13%	500.00
52-57-1850	Training, Travel and Lodging	-	1.10	750.00	25.00	3%	750.00
52-57-3200	Contracted Services	70,218.57	101,472.25	80,000.00	22,510.95	28%	80,000.00
52-57-4800	Telephone and Cellphones	1,893.89	8,506.94	8,500.00	3,198.03	38%	9,500.00
52-57-4900	Utilities	116,020.79	111,485.37	120,000.00	28,099.29	23%	126,000.00
52-57-5250	IT - Contracted	-	2,869.60	5,000.00	1,483.25	30%	5,000.00
52-57-5300	IT - Hardware	-	-	-	346.13	100%	-
52-57-5400	Insurance	8,327.98	15,343.39	13,000.00	6,868.04	53%	15,000.00
52-57-5500	Legal - Contracted	80.00	-	-	-	0%	-
52-57-6000	Maintenance and Repairs	104,079.62	229,384.86	130,000.00	52,857.03	41%	161,000.00
52-57-6100	Equipment Maint & Repairs	-	12,140.24	10,000.00	337.70	3%	10,300.00
52-57-6600	Uniforms	839.53	507.87	2,500.00	-	0%	1,500.00
52-57-7500	Chemical Supplies	17,781.82	17,218.51	20,000.00	3,213.00	16%	20,000.00
52-57-7550	Water Supplies	18,611.75	12,138.24	12,000.00	1,430.78	12%	12,000.00
52-57-8050	Vehicle Maint & Repairs	4,219.84	4,310.45	12,500.00	393.64	3%	7,500.00
52-57-8075	Fuel	6,592.26	2,949.65	8,000.00	841.50	11%	6,500.00
52-57-8080	Diesel	1,943.30	624.52	5,000.00	15.81	0%	2,500.00
52-57-8090	Fuel Island	-	-	4,000.00	-	0%	-
52-57-9000	Other	397.86	364.86	500.00	(698.42)	-140%	500.00
Total Water:		587,032.69	706,824.27	649,049.00	202,439.78	31%	691,470.57
							7%

Account Number	Account Title	2023 Prior Year Actual	2024 Prior Year Actual	2025 Current Year Budget	01/25-05/25 Curr YTD Actual	2025 Current Year Percent	2026 Future Yr Proposed
WATER CAPITAL OUTLAY							
52-57-9700	Water Tank Improvements	-	311,600.00	315,000.00	-	0%	100,000.00
52-57-9900	Water Line Upgrade	-	42,480.15	120,000.00	14,450.00	12%	120,000.00
Total Water Capital Outlay:		-	354,080.15	435,000.00	14,450.00	3%	220,000.00
							-49%

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Account Number	Account Title	2023 Prior Year Actual	2024 Prior Year Actual	2025 Current Year Budget	01/25-05/25 Curr YTD Actual	2025 Current Year Percent	2026 Future Yr Proposed
SEWER							
52-58-1100	Salaries & Wages- Sewer	167,136.93	122,927.28	144,404.00	55,341.42	38%	152,845.46
52-58-1300	Overtime	6,966.73	6,594.36	2,465.00	2,055.51	83%	3,268.91
52-58-1400	Workers' Compensation	5,255.79	2,463.04	2,996.00	904.40	30%	3,621.28
52-58-1500	Health Insurance	36,060.26	35,424.53	45,511.00	15,925.47	35%	52,858.26
52-58-1550	Retirement	4,926.47	4,291.00	7,593.00	2,371.24	31%	7,805.72
52-58-1600	FICA	12,528.09	9,550.33	11,235.00	4,217.98	38%	11,942.75
52-58-1700	Colo Unemployment	466.95	407.76	441.00	175.42	40%	468.34
52-58-1825	Memberships - Employee	-	150.00	500.00	160.00	32%	500.00
52-58-1850	Training, Travel and Lodging	-	1.09	750.00	25.00	3%	750.00
52-58-3200	Contracted Services	129,423.32	130,462.10	100,000.00	86,757.41	87%	100,000.00
52-58-4800	Telephone and Cellphones	9,695.38	9,696.64	9,600.00	5,233.98	55%	9,600.00
52-58-4900	Utilities	60,388.92	68,576.20	70,000.00	21,799.88	31%	73,500.00
52-58-5250	IT - Contracted	-	2,869.60	5,000.00	1,483.25	30%	5,000.00
52-58-5300	IT - Hardware	-	-	-	346.14	100%	-
52-58-5350	IT - Software Contracts	-	456.23	-	-	0%	-
52-58-5400	Insurance	9,201.97	11,738.25	13,000.00	6,868.05	53%	15,000.00
52-58-6000	Maintenance and Repairs	121,807.04	64,198.96	80,000.00	5,433.69	7%	80,000.00
52-58-6100	Equipment Maint & Repairs	-	706.04	-	337.71	100%	-
52-58-6610	Uniforms	839.53	507.87	2,500.00	-	0%	1,500.00
52-58-7500	Sewer Supplies	9,294.99	6,212.48	5,000.00	1,358.20	27%	5,000.00
52-58-8050	Vehicle Maint & Repairs	3,948.67	4,310.49	12,500.00	393.64	3%	7,500.00
52-58-8075	Fuel	6,592.26	2,949.75	8,000.00	841.54	11%	6,500.00
52-58-8080	Diesel	1,909.10	303.34	5,000.00	15.80	0%	2,500.00
52-58-8090	Fuel Island	-	-	4,000.00	-	0%	-
52-58-9000	Other	256.49	242.11	500.00	(698.43)	-140%	500.00
Total Sewer:		586,698.89	485,039.45	530,995.00	211,347.30	40%	540,660.72
							2%

Account Number	Account Title	2023 Prior Year Actual	2024 Prior Year Actual	2025 Current Year Budget	01/25-05/25 Curr YTD Actual	2025 Current Year Percent	2026 Future Yr Proposed
SEWER CAPITAL OUTLAY							
52-58-9400	WTP Upgrades	-	121,495.37	150,000.00	18,900.00	13%	100,000.00
	Total Sewer Capital Outlay:	-	121,495.37	150,000.00	18,900.00	13%	100,000.00
							-33%

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Account Number	Account Title	2023 Prior Year Actual	2024 Prior Year Actual	2025 Current Year Budget	01/25-05/25 Curr YTD Actual	2025 Current Year Percent	2026 Future Yr Proposed
2007 CWRPDA							
52-63-6300	2007 CWRPDA Pymt - Principal	-	64,758.39	67,210.00	33,292.68	50%	69,753.58
52-63-6400	2007 CWRPDA Interest	11,649.68	9,677.85	7,227.00	3,925.44	54%	4,682.66
Total 2007 CWRPDA:		11,649.68	74,436.24	74,437.00	37,218.12	50%	74,436.24
							0%

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Account Number	Account Title	2023 Prior Year Actual	2024 Prior Year Actual	2025 Current Year Budget	01/25-05/25 Curr YTD Actual	2025 Current Year Percent	2026 Future Yr Proposed
DEPARTMENT: 65							
52-65-9900	Transfer to General Fund	174,999.96	199,999.92	250,000.00	89,583.31	36%	250,000.00
	Total Department: 65:	174,999.96	199,999.92	250,000.00	89,583.31	36%	250,000.00 0%
	WATER SEWER FUND REVENUE TOTAL:	4,695,809.50	5,018,786.34	3,295,000.00	1,047,277.56	32%	1,902,264.00 -42%
	WATER SEWER FUND EXPENDITURE TOTAL:	1,892,460.22	1,941,875.40	2,089,481.00	573,938.51	27%	1,876,567.53 -10%
	NET TOTAL WATER SEWER FUND:	2,803,349.28	3,076,910.94	1,205,519.00	473,339.05	39%	25,696.47 -98%

From: [Susan Byrne](#)
To: [Angela Ternus](#)
Cc: [Patrick Davidson](#); [Alessandra Navetta](#); [Sarah Coleman](#)
Subject: About the Library Board of Trustees
Date: Monday, September 15, 2025 4:38:19 PM
Attachments: [Outlook-zfkmvzh2.png](#)

Hi Mayor Ternus,

Our library board member, Alessandra Navetta, talked with you recently. She asked me to let you know about the Pines & Plains Libraries Board Meetings.

The library board normally meets on the fourth Wednesday of the month in the Elizabeth Library meeting room, except for once a year at each of the branches. We're coming up to the holidays, so that also changes things.

The next meeting is Wednesday, September 24 at 6 PM at the Elbert Library, located within the Elbert School.

October 22nd's meeting is at the Elizabeth Library, 6 PM. This will be the budget hearing. November is early because of Thanksgiving: Tuesday, Nov. 25, 6 PM at the Elizabeth Library.

The board may or may not meet in December. It depends on when we get our final mill levy information.

You can see when the board is meeting, the agendas, minutes, recordings at <https://pplibraries.org/05b-board-of-trustees/>

I know the trustees would love to see you at a library board meeting.

All the best,
Susan

Susan Byrne
Director
Pines & Plains Libraries
303-646-3792





TOWN OF ELIZABETH POLICE DEPARTMENT

CHIEF OF POLICE JEFF ENGEL

ELIZABETH POLICE DEPARTMENT ACTIVITY STATISTICS REPORT

Period: 08/31/2025 to 09/13/2025



ELIZABETH POLICE DEPARTMENT'S MISSION STATEMENT:

"The Elizabeth Police Department is committed to service excellence in protecting life and property, impartial enforcement of law, and building community with those who live, work, and visit, the Town of Elizabeth."

The following is an informational breakdown of EPD police activity from **08/31/2025 at 12:01 a.m. to 09/13/2025 at 11:59 p.m.** This information is compiled from our Records Management System (RMS), identified as New World (NW), as well as Douglas County Regional Dispatch (DCRD) records.

**All suspects/defendants are presumed innocent until proven guilty in a Court of Law. **



425 S. Main St., P.O. Box 1527, Elizabeth, Colorado, 80107
Phone: 303-646-4664 Fax: 303-646-0616
Email: Police@townofelizabeth.org
www.townofelizabeth.org



Colorado Association of
Chiefs of Police



TOWN OF ELIZABETH POLICE DEPARTMENT

CHIEF OF POLICE JEFF ENGEL

Total Calls for Service:

305

Traffic Stops:

Total Stops:

**Penalty Assessments
Issued:**

Warnings Issued:

65

26

39

Other Calls for Service:

Call Type:	Number of Calls:
911 Rapid SOS	4
Alarm-Business Burglary	4
Animal-Dangerous	1
Assault	3
Assist to Fire Department	2
Assist to Other Agency	2
Business Check	28
Child Abuse	3
Citizen Assist	9



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Citizen Contact	6
Civil	1
Crime Prevention	10
Dead Animal	1
Disturbance	1
Domestic Violence-Physical	1
Flock	5
Follow Up	24
Found Property	1
Harassment	4
Increased Patrol	58
Informational Report	3
Juvenile Complaint	3
Littering Complaint	1
Medical Assist	10
Motorist Assist	1
Municipal Ordinance Violation	2
Motor Vehicle Accident with Injuries	1
Motor Vehicle Accident with Property Damage	1
Motor Vehicle Accident with Hazards	1
Motor Vehicle Accident with Unknown Injuries	1



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Noise Complaint	6
Park Check	3
Report Every Drunk Driver Immediately	2
School Education	3
Special Assignment	2
Suicidal Subject	1
Suspicious Person	2
Suspicious Vehicle	6
Theft	2
Traffic Complaint	2
Traffic Hazard	5
Traffic Stop	65
Unknown Trouble	1
Unwanted Subject	1
VIN Verify	1
Warrant Pickup	2
Welfare Check	6



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Open Patrol Division Criminal Investigations:

Case Number:	Call Type:	Details:
25-1130	Financial Crimes	Investigation into fraud of a resident.
25-2643	Theft	Investigation into a theft at a local store.

Open Community Services Division Municipal Ordinance Violations:

Case Number:	Call Type:	Notes:
25-2958	Municipal Ordinance Violation	Investigation into a Municipal Ordinance Violation that occurred in Town.
25-3484	Municipal Ordinance Violation	Investigation into a Municipal Ordinance Violation that occurred in Town.
25-4312	Municipal Ordinance Violation	Investigation into a Municipal Ordinance Violation that occurred in Town.
25-4349	Municipal Ordinance Violation	Investigation into a Municipal Ordinance Violation that occurred in Town.

**Please note that limited information regarding open investigations is available. This is to protect the integrity of the investigations. **



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Closed Case/Incident Reports:

Case/Incident Number:	Call Type:	Details:
25-5555	Motor Vehicle Accident	EPD responded to a two-car crash. A State of Colorado crash report was taken. The motorist that violated Model Traffic Code was issued a Municipal Summons for a traffic offense.
25-5123	Motor Vehicle Accident	EPD responded to a two-car crash on private property. A State of Colorado crash report was taken.
25-5558	Motor Vehicle Accident	EPD responded to a vehicle vs. a building crash. The building was evacuated until the scene was safe. The driver of the vehicle was uninjured and issued a municipal summons for a traffic offense.
25-5350	Welfare Check	EPD responded to report of an elderly party who appeared to be lost. Officers were able to locate the family for the subject, and transport them home safely. They were released to their family without incident.
25-5425	At Risk Person Neglect	EPD opened an investigation into caretaker neglect. After investigation, it was determined the case was not yet criminal in nature and was forwarded to the Elbert County Department of Human Services, Adult Protective Services.
25-5410	Child Abuse	A cold child abuse case was reported to EPD. After investigation, the case was determined to be non-criminal and was forwarded to the Elbert County Department of Human Services, Child Protective Services.



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25-5489	Restraining Order Violation	EPD Officers located a suspicious vehicle parked outside of a closed business. Officers contacted an intoxicated party inside the vehicle, who was prohibited from consuming alcohol. The suspect was arrested and booked into the Elbert County Jail.
25-4492	Municipal Ordinance Violation	EPD Community Services closed a case on a property that was in violation of Town code. The owner came into voluntary compliance.
25-5348	Theft	A local store reported a theft of merchandise. Officers investigated the crime and determined the merchandise had indeed been paid for.
25-5464	Suicidal Subject	EPD responded to a local school on report of a suicidal student. A risk assessment was completed, and Centennial Mental Health was contacted. The student was released to their guardian on a safety plan.
25-5031	Sex Assault on a Minor	EPD received a report of a cold sex assault on a minor. After a forensic interview, probable cause existed for criminal charges to be sought. As another jurisdiction had a current case open regarding the same suspect, the case was joint filed.
25-5569	Informational Report	While on patrol, EPD Officers located a suspicious bag of white powder. As the substance was consistent with drugs like fentanyl, it was not tested due to Officer safety concerns. A preliminary investigation



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		yielded no suspects or leads. The substance was safely packaged in EPD's evidence room.
25-5497	Theft	A party reported their wallet being stolen. After investigation, there were no actionable leads. The party later called back to inform EPD they had found it at home.
25-4312	Municipal Ordinance Violation	EPD Community Services closed a case on a property that was in violation of Town code. The owner came into voluntary compliance.
25-5617	Child Abuse	A cold child abuse was reported to EPD. After investigation, no crime occurred.
25-5664	Flock	EPD Officers received a Flock hit for a party who was associated with three warrants for their arrest. Officers located the vehicle and initiated a traffic stop. After confirming the suspect's identity, the suspect was arrested and booked into the Elbert County Jail.
25-5471	Criminal Mischief	EPD Officers responded to a report of damage to private and public property. After investigation, no leads or suspects were established.
25-5596	Drug Violation	EPD Officers initiated a traffic stop on a motorist. The Officers observed probable cause to search the vehicle, which yielded drugs and paraphernalia. The suspect was issued a municipal summons for several offenses.



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25-5751	Assault	EPD responded to a report of an assault on a school bus. After preliminary investigation, it was determined the bus was outside of the Town of Elizabeth, and thus the case was forwarded to the Elbert County Sheriff's Office
25-5701	Domestic Violence	EPD responded to a local bar on report of a fight. After investigation the suspect, who fled the scene prior to Officer's arrival, had assaulted their significant other. The suspect was later tracked down and arrested. They were booked into the Elbert County Jail without incident.
25-5570	Assault	EPD responded to a local school on a reported assault. It was determined that school discipline was more appropriate than criminal charges, and the case was turned over to school admin.
25-5552	Harassment	EPD responded to a report of harassment at a local school. After investigation, it was determined that no crime had occurred.
25-5624	Child Abuse	EPD responded to a child abuse. After preliminary investigation, it was determined that the alleged crime would have occurred in another jurisdiction. That agency, as well as the Department of Human Services and Child Protection Services, were notified.
25-5731	Child Abuse	EPD responded to a child abuse. After preliminary investigation, it was determined that the alleged crime would have occurred in another jurisdiction. That agency, as well



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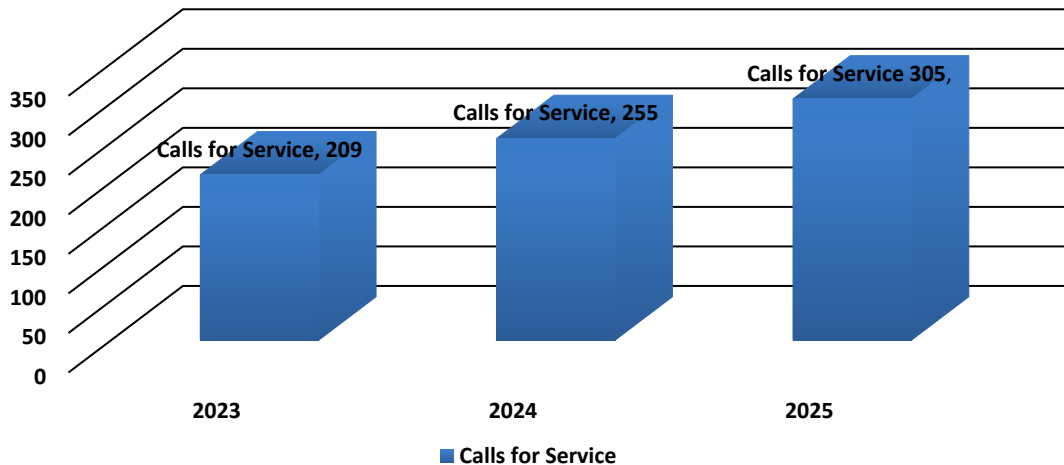
TOWN OF ELIZABETH POLICE DEPARTMENT

CHIEF OF POLICE JEFF ENGEL

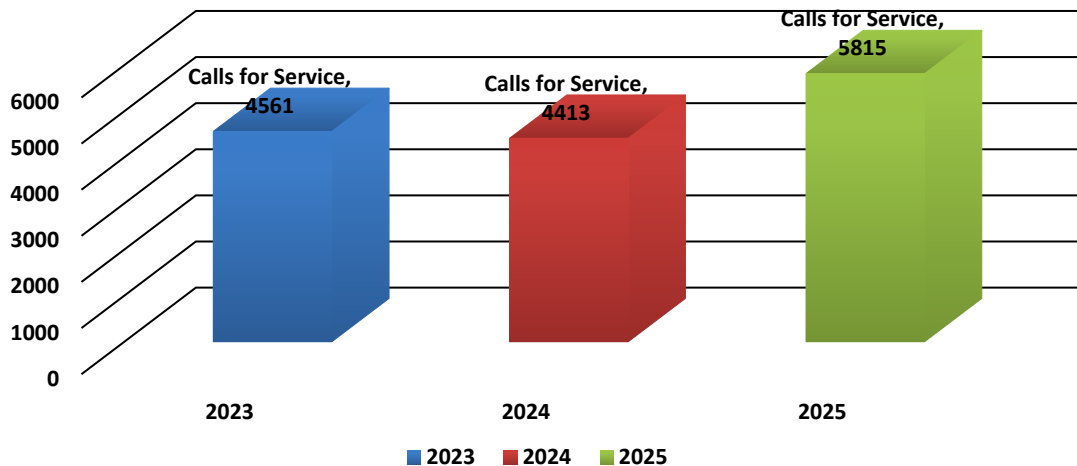
		as the Department of Human Services and Child Protection Services, were notified.
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Historical Data:

Calls for Service For Same Period:



Total Calls for Service Year to Date



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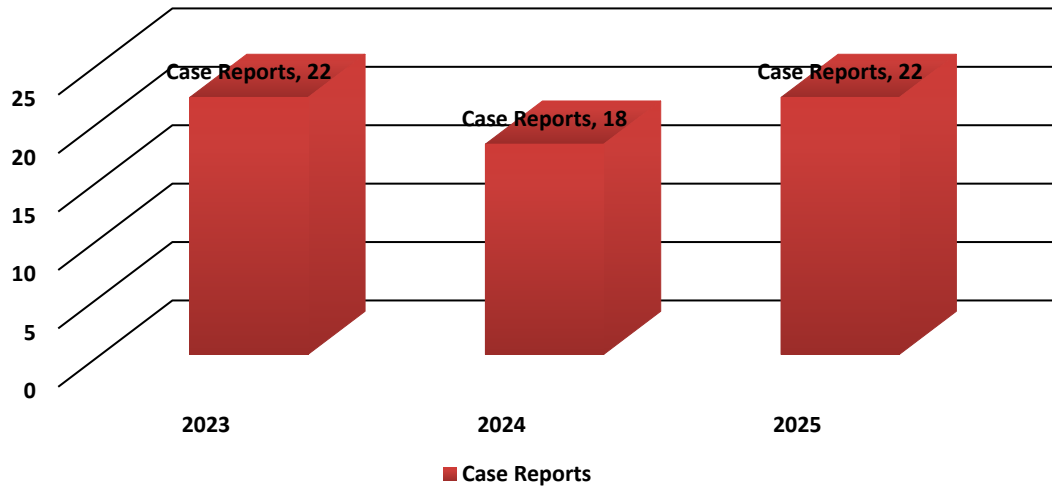
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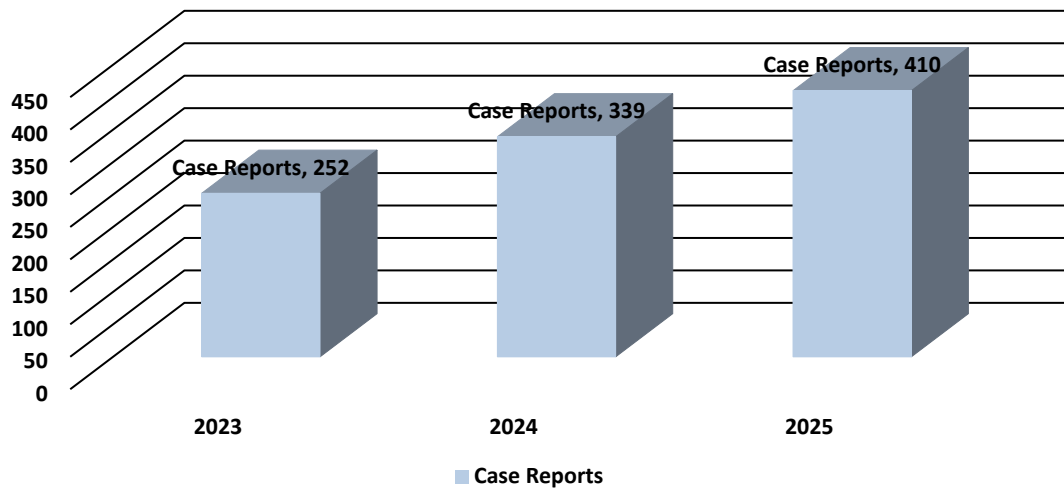
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Case Reports Pulled For Same Period:



Total Case Reports Pulled Year to Date:



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TOWN OF ELIZABETH

CHIEF OF POLICE JEFF ENGEL

TO: Mayor Angela Ternus, Mayor Pro Tem Tracy Hutchins, Board of Trustees

DATE: September 23, 2025

TITLE: Police Department Monitoring Report

Staffing Update:

Commander Interviews are scheduled for September 24, 2025.

Departmental Updates:

- The Protectors of Elizabeth Chili Cookoff was a success. Officer Tucker and Officer Lamas were the chefs for this this year's event. Even though the PD didn't win. There were great competition and a remarkable interaction with the community.
 - Thank you, Royce and Daisy, for preparing the delicious entries.
- The Elizbeth 5K went well. It was a safe event, and an outstanding collaborative effort with Community Development, Public Works, and the event planners.
- The siding project is coming along well. The project is anticipated to be completed sometime this week.
- Martin, the town engineer, has been made aware of the ADA ramp at the police station and is working on a resolution.
- The police department would like to acknowledge Jenny West and her husband for providing breakfast for staff on September 11, 2025.
 - The breakfast was not only delicious, but also a heartfelt gesture in remembrance of the events of September 11th. We are sincerely appreciative of the generosity shown by the Wests and the Elizabeth Networking Group in in hosting the 9/11 First Responder Gratitude event. Their thoughtful gesture in honoring this day was deeply meaningful to departmental members.
- The Public Safety Academy has completed their logo. A remarkable job by the Student Academy.



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TOWN OF ELIZABETH

CHIEF OF POLICE JEFF ENGEL



Respectfully,

Jeffery R. Engel

Jeffery R. Engel

Chief of Police



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TOWN OF ELIZABETH

COMMUNITY DEVELOPMENT DEPARTMENT

September 23rd, 2025

Management Team Updates

Community Development – Alexandra Cramer, AICP, Planner/Project Manager

- Main Street Board of Directors
 - 5K and Family Color Run – The 5K and Family Color Run was a success this year. We had approximately 240 participants. We were sponsored by the following organizations/businesses: Waste Management, Independence/Craft Companies, Potestio Brothers, Bobo Bars, EBC, EPR District. We received donations from the following businesses: RNK Running & Walking, Sprouts, Mountain Man, Randy's Antiques, IC Threads, The Nest, EBC, The Prickly Pear and Coffee House on Mainstreet, Carriage Shoppes. We had volunteers from the following organizations: EHS Poms Team, Running Creek PTCO, Boy Scout Troop 636, Elbert Schools Booster Club, Elbert County Fair Royalty, Kiowa Schools, and Redstone Bank.
 - Main Street Car Show -- The Main Street Car Show took place on September 5th, 2025. There were over 80 cars that participated. We had 3 food trucks and a local musician. We received good feedback from both participants and attendees—some that were visiting Elizabeth Main Street for the first time. The MSBOD would like to explore another car show in the spring.
 - Colorado Main Street Community of the Year Award – The MSBOD was named the Colorado Main Street Community of the Year in 2024. As part of this recognition, the Town was awarded professional services from DOLA Main Street with Ayres Associates to conduct a development analysis for the Gesin Lot. The analysis was completed in June with the report scheduled for presentation to the BOT in July.
 - Oddfellows Building Mural -- Through DOLA mini grant funds, Staff and MSBOD members collaborated to install a mural on the Oddfellows building in May. The public art installation has received positive community reactions.
 - Chamber of Commerce Partnership Development -- The MSBOD is working to build stronger partnerships with the Chamber of Commerce. Staff and MSBOD members have met with the Chamber several times over the past six months to identify collaboration opportunities and improve resources for the business community. Staff also coordinated a meeting with DOLA Main Street and the Chamber to further these discussions. All meetings have been successful, with the Chamber moving forward to assist with 5K sponsorships for the first time.

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TOWN OF ELIZABETH

COMMUNITY DEVELOPMENT DEPARTMENT

- Locable Website Development -- The MSBOD's Locable website continues to grow with approximately 40 local businesses and organizations registered in the directory. The website has been opened to all businesses within Town limits and features numerous events in the calendar. Staff and the MSBOD will continue promoting the website as the Elizabeth area's primary event calendar resource.
- Elbert County Artist Guild Partnership -- The MSBOD has been discussing enhanced partnerships with the Elbert County Artist Guild. Recent meetings between both groups have identified integration opportunities for ECAG participation in Main Street events. As an outcome, ECAG will have a presence at the Main Street Car Show, 5K, and Historic Walk and Talk. The MSBOD is also exploring ways to incorporate local art on Main Street and will continue developing these conversations over the next few months.
- ElizaBash Weekend Promotion -- During ElizaBash weekend, the MSBOD provided Main Street stickers, temporary tattoos, and bags to participating Main Street businesses for patron distribution. The businesses expressed appreciation for these promotional offerings.
- Networking Event -- The MSBOD held a networking event at Elizabeth Brewing Company in May with approximately 50 attendees from various boards, organizations, businesses, and the general public. The event was catered by the Elizabeth High School Culinary Class and was successful.
- Stampede Participation -- The MSBOD attempted to attend the Stampede, but their participation was cut short due to storms and tent malfunctions.
- Historic Advisory Board
 - Oral History Program -- The HAB continues to expand their oral history collection available at historicelizabethco.org. Bob Rasmussen and Lynn Mitchell, with the assistance of Dianna Hiatt, have been conducting interviews and compiling oral histories. The website currently features 10 completed oral histories with a backlog of additional interviews to be posted. These have proven to be an effective community engagement tool, with the most recent oral history generating 250+ engagements on Facebook.
 - Historic Building Coloring Contest -- The HAB completed their first historic building coloring contest and received 14 entries. Community voting determined winners from each grade level (K-3rd). The four winners received award bags presented at the First Friday Night Market, and all participants were offered complimentary DQ ice cream cones. The Town thanks the Library District and Elbert County Artist Guild for their partnership on this project. All contest entries can be viewed on the HAB's website.



TOWN OF ELIZABETH

COMMUNITY DEVELOPMENT DEPARTMENT

- Historic Property Research -- Historic property research efforts are ongoing with several properties completed. As research is finalized, properties are added to the virtual walking tour map on the HAB's website. Property owners receive completed packets of research findings. Staff has received positive feedback from property owners expressing gratitude for the opportunity to meet with HAB members and learn previously unknown history about their properties.
- 11th Historic Walk and Talk -- The HAB is preparing for their 11th Historic Walk and Talk scheduled for September 27th at 9:30am. Staff anticipates over 150 attendees for this event.
- The theme of this year's walk and talk is centered around the town's historical figures.
- Partnership Development -- The HAB is exploring new partnerships with the Library District as well as the Elbert County Historical Society and Museum.
- The HAB recently took a tour of the Elbert County Museum and got to meet some of their board members.
- Greater Elizabeth PROST Master Plan—The master plan was approved by the Town's BOT and EPR District. It is scheduled to go to the ESD Board for adoption on 9/23.
- 2025 Neighborhood Block Parties -- Neighborhood block parties are underway with three scheduled for 2025. Events are planned for June, July, and August.
- Board Onboarding Packets -- Staff is working on developing onboarding packets for all three boards: Planning Commission, Historic Advisory Board, and Main Street Board of Directors.
- Permit Document Updates -- Staff is updating permit documents and creating a one-stop shop informational packet to streamline the permitting process.
- Staff has been researching alternatives to Placer.ai. We are beginning to schedule demos for these platforms and will report back on their offerings and pricing structure.
- Planning Commission
 - Strong Towns Workshop Series -- The Planning Commission participated in Strong Towns workshops on 08/20/2024 and 09/03/2024. More information can be found on the Town's website under Community Development and Planning Commission. Key Takeaways include:
 - Cities/Towns, like businesses must run a profit to effectively serve the community
 - It is hard to break even on infrastructure projects (streets, sidewalks, water, sewer, etc) unless the adjacent properties contribute enough/significantly in property and/or sales tax (general rule of thumb is 30:1 private to public investment)(\$1million in public improvements should generate \$30million in private investment)

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TOWN OF ELIZABETH

COMMUNITY DEVELOPMENT DEPARTMENT

- Cash infusions from large development projects create the illusion of solvency but generally don't cover long term maintenance of additional infrastructure (infinite timeframe/life of a Town)
- Suburban development pattern tends to be a larger scale with less productivity when compared to pre-WWII development pattern
- Towns, Cities, human settlements have developed in similar ways over thousands of years until post WWII suburban expansion
- The Federal and some State approaches to development, in particular in response to the Great Depression, were top down and provided fuel for accelerated growth (New Deal)
- The pre WWII development pattern Town/City were complex organisms that could adapt with changing variables vs the suburban development pattern is largely a complicated system which is less adaptable to different inputs (resilient vs fragile)(rainforest vs monocrop)
- Incremental development patterns or "little bets" create flexibility in the system versus large scale developments that are completed to a finished state all at once. (Historic Main Streets versus new outdoor shopping malls on the outskirts of a Town/City)
- Incremental development allows for feedback and adaptation during the maturation and thickening up of the community
- Financial Solvency is ESSENTIAL for long-term prosperity
- Land must NOT be squandered (non-renewable resource)
- Job creation and economic growth are the results of a healthy local economy, not substitutes for one
- Local government is the highest level of collaboration (some of the biggest impacts can be made at local level, not state or national for day-to-day life in your Town)
- Incremental investments or "little bets" are ideal way to see sustainable development occur (small local investments versus top-down large scale investment projects)
- Resiliency is key to Strong Towns over efficiency (may be more cost effective to build extra mile of infrastructure because of economies of scale but you ultimately have to pay to maintain that added infrastructure before you need it) Smaller development scale projects and blocks/neighborhoods with many owners and uses can withstand economic impacts better than large scale projects with single or fewer owners and uses



TOWN OF ELIZABETH

COMMUNITY DEVELOPMENT DEPARTMENT

- Adaptability is key to complex system survival (Towns with the ability to adapt to changing wants and needs over time are more resilient than those that are unable to change with varying conditions) Future and current generations may want or need different working, shopping, or living environments than in 1900, 1950, or 2000. Are we allowing for adaptability?
- Additional PC training will be researched to help prepare them for a potential comprehensive plan update.



TOWN OF ELIZABETH

MICHAEL DEVOL/PUBLIC WORKS DIRECTOR

To: Honorable Mayor, Mayor Pro-Tem, and Town Board of Trustees
From: Mike DeVol, Public Works Director
Date: September 23, 2025
Subject: Public Works Monitoring Report

Town Street Paving Improvements Project:

1. Ongoing projects for the year 2025.
2. Receiving Price quotes for Chip Seal County Road 13 from school water tank North.
3. Terracina/Martin and Aztec Survey in Hillside presently to build data for the upcoming re-paving RFP and Wade Park drawings. Directed by BOT to continue and prep for RFP.

Town Main St. Decorations:

1. Main Street Banners have been installed on the new Light Poles.

Town Wells, Tanks, and Effluent:

1. The tank repairs are complete with Bac-T passing and filled at full capacity (1,550,000 gallons).
2. Water Usage Report attached.
3. Plant Effluent (waste treated outflow) for August 2025 = 4,987,516 gallons; Avg. Daily 160,888 gallons (gpd) or .161mgd and Plant is rated for 500,000 gpd or .5mgd.

Town Water Line (NON) Emergency Repair:

1. Several areas have been upgraded and repaired for service lines and small leaks.

Town Hall Repairs/Landscaping Plan:

1. No report.

Town Walkway Repairs:

1. PW has been completing repairs to various locations throughout town where heaving has occurred.
2. PW has replaced 1 sidewalk area that we monitored in the month of September. PW will likely replace 1 more area.

Town Street Maintenance/Striping Projects:

1. Striping will take place in the Fall of 2025 as needed. Pricing is being gathered at this time.

Town Snow Plowing and Street Sweeping: SNOW Season is right around the corner.

1. PW has been sweeping the streets and mowing Parks and Right of Ways.
2. PW has completed the cleaning of Storm Sewers throughout town.

Town New Wells at Ritorio/Gold Creek Valley:

1. The new well building is complete, and PW is planning an Open House in the Spring of 2026.

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TOWN OF ELIZABETH

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2. Landscaping will take place in 2026, and PW will work with the 4 adjacent property owners for their approval of the landscape sketch from Terracina to ensure that we conceal as much of the building as possible from their views.

Town Trail Project:

1. Town trails have remained open with the Depot Lot construction and detention pond. The trail is heavily used for Friday Night Markets as pedestrians use the Spruce St. entrance as well as the trail from the Crossroads area.
2. PW has seen increased parking along Hwy 86, Harvest Bible Church, and Running Creek Elementary School for trail enthusiasts.

Gold Creek Lift Station Improvements:

1. Completion of project has begun warranty period and filing completion with CDPHE Permitting.
2. Eligibility surveys for Water and Wastewater Capital projects have been completed for 2025/2026 and accepted by Colorado Department of Public Health and Environment (CDPHE). The eligibility surveys allow the town to be in line for any funding that may be available for future projects.

Gold Creek Wastewater Treatment Plant:

1. Numerous Lightning strikes have taken place, in turn causing the replacement of SCADA Fortinet security internet box and the modem for the PW computer for everyday usage.

Town Clean-Up Day/Paint Round-Up/Arbor Day:

1. Paint Care Colorado will have a paint Round-Up event at the Big R store, please visit their website for details.

Town Public Works News:

1. Depot Parking has installed all the necessary detention pond, concrete drainage and underground piping. The sanitary sewer line for the bathrooms has been completed and stubbed up. The new water line for an additional Fire Hydrant within the parking lot has been completed and Bac-T passed. The Depot lot was used during the Main St. Car Show, 5K run event and the First Responders Chili-Cook Off with a lot of positive comments received.
2. Retrofits for the drainage issue at the Hat shop area are installed and have worked flawlessly during several heavy rainstorms, with no effect on shop owners and standing water.
3. Grates and design for installation in front of the Oddfellows Building will be sent out for cost and timing of installation. Discussions are still ongoing.
4. Public Works will provide weekly updates as the time gets closer for lot usage.
5. Mainstreet Streetscape continues to address punch-list items and scheduling repairs as the CORE/Comcast poles have all been removed.
6. Numerous questions and concerns continue to surface to the point of micromanaging by concerned person(s) on the Mainstreet Streetscape. Below is a partial list:

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TOWN OF ELIZABETH

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- a. Narrow Streets and Bulb-Outs were approved to aid in slowing traffic making pedestrian safety a priority concern and allow for people to visit and gather along Main St to enhance their shopping and easy accessibility.
- b. The Large Cottonwood tree that was removed from private property at Main St and Broadway St was a Life, Health Safety issue and needed to be removed.
- c. Public Works resolved several small issues a day along Main St. and will continue to do so until project final acceptance.
- d. Public Works is continuing to work with property owners at the Oddfellows and Alpaca shops to resolve issues arising from construction.
- e. The Power Supply pole for the Bank was placed at its location by the subcontractor for CORE Electric, and PW is working with CORE to have it moved to an agreeable location for the property owner.
- f. Resolution has been reached with CORE Electric for Main St lighting and should begin power line installation and service hook-up within the next 2-3 weeks.
- g. Items brought to PW attention on main streetscape that are punch list items are being addressed.
- h. One main street new light fixture will be replaced next week under warranty.

Town Farmers Market:

1. PW and Community development plan on a meeting with Elizabeth Brewing Company and Don Means agency for future events to discuss placement of Solar Lamp Posts, Electrical outlets, and trees to enhance the use for all parties.

Town Parks and Right of Way:

1. The storm drainage system and detention pond has performed very well during several heavy downpours of rain and small hail over the last two weeks.

Upcoming Projects:

1. PW has completed the 2025 CDPHE Annual Reporting.
2. Annual biosolids sampling will take place in October 2025 for CDPHE (state) compliance.
3. Regulation 85 Nutrient (federal) monitoring will be conducted in October of 2025 for acceptance by CDPHE.
4. PW has completed a round of PFAFs (radiation/radiological). Results have been reported to CDPHE.
5. Water Augmentation and Recording.
6. Water lead and copper sampling.
7. Water constituents for heavy metals sampling.
8. Annual DMR (Daily Monitoring Report) Gold Creek Wastewater Plant.
9. Tree City USA Application accepted and approved by Tree City USA.
10. Trail DOLA findings and inspections. Addition of willow cuttings planted.

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11. PW is conducting the Highway User Tax Fund (HUTF) reporting and data processing for 2025.
12. PW has completed lead and copper testing per CDPHE guidelines for 2025.
13. Flushing of entire town's water supply system is completed every 6 months.
14. Cleaning of the Storm Drainage systems.

Mike DeVol
Town of Elizabeth
Public Works Director
GCWWTP Operations
303-913-6453
mdevol@townofelizabeth.org



TOWN OF ELIZABETH

CLERK'S/FINANCE OFFICE MANAGER'S REPORT

September 23, 2025

The Clerk's / Finance report reflects updates provided by individual Staff members.

Hannah

-

Allison

- Second notices regarding water/sewer rate changes are going out this week via mail and email.
- Michelle and I participated in the Town's 5k. The route was very enjoyable, and everyone had a wonderful time. A big thank you to Alex and Dianna for all of their hard work on this successful event!
- We have had our first completed online water application. The process went very smoothly, allowing me to save all documents to Laserfiche without printing any paperwork. Thank you, Harmony, for setting this up!

Harmony

- I have a couple more of the Town's applications completely available as online submissions. The workflows seem to be working correctly, and the information is getting to the right staff person.
- Town Hall staff are getting geared up and excited to participate once again in this year's Homecoming Parade. The theme is Down by the Bayou. Staff are going to embrace the Louisiana and Mardi Gras flair by handing out beads and candy necklaces.

Michelle

- September Court docket day had 37 arraignments, 4 continuance, 1 sentencing hearings, 11 reviews, and 3 show cause hearings.
- There will be a compensation presentation on October 20th at 6:00pm with Paypoint Hr, and then on the agenda on October 28th.
- The Board is signed up to participate in the Boo Bash. Saturday October 25th from 10:00 am to 3:30 pm. I have requested that your booth be located between Hwy 86 and Broadway on the East side of the street. Do you wish to have a time schedule, or just plan to be there for the entire event?
- The Mayor and I met to discuss the Senior Basket Project. This is an annual event that the Town sponsors, promotes, and carries out with the help of board members and



TOWN OF ELIZABETH

CLERK'S/FINANCE OFFICE MANAGER'S REPORT

volunteers to bring pleasure and connection to our community seniors. This does not just include town residents, but our county community as well.

Collection boxes will be distributed November 17th, collected in the second week of December, donations will be sorted on the 11th and 12th, baskets (bags) will then be delivered in the week of December 15th. We will be looking for volunteers to distribute boxes, collect boxes, sort, and deliver baskets.

- Town Hall Staff will once again be participating in the Homecoming Parade. We appreciate Harmony for doing such a great job of organizing us for this each year.
- Alex, Dianna, and the Main Street Board hosted a very successful 5K last weekend. This event went off with a lot of work from all involved.