



TOWN OF ELIZABETH

HISTORIC ADVISORY BOARD – RECORD OF PROCEEDINGS SEPTEMBER 12, 2022

CALL TO ORDER

The Regular Meeting of the Historic Advisory Board was called to order on Monday, September 22, 2022, at 4:35 PM by Chair John Quest.

ROLL CALL

Present were Chair John Quest, Vice Chair Cecilia Farin and Board Member Aimee Woodall. Board Member Denny Boehler was not present. There was a quorum to conduct business.

Also present were Planner/Project Manager Zach Higgins, Deputy Town Clerk Harmony Malakowski, and Community Development Administrative Assistant Dianna Hiatt.

AGENDA CHANGES

There were no changes to the agenda as presented.

UNSCHEDULED PUBLIC COMMENT

There was no unscheduled Public Comment.

MINUTES

Regular Minutes of August 1, 2022

Motion by Vice Chair Farin, seconded by Ms. Woodall, to approve the minutes from August 1, 2022.

The vote of those Board Members present was unanimously in favor. Motion carried.

NEW BUSINESS

Staff update regarding the Historic Preservation Code Update

Mr. Higgins provided the Board an update regarding the Historic Preservation Code.



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Discussion regarding Historic Preservation Survey Results release

Mr. Higgins presented the Board with the Historic Preservation Survey results and discussed plans to place the results on the Town on website and distribute via social media.

Discussion regarding Certificate of Appropriateness

Mr. Higgins showed an example of the Certificate of Appropriateness and received feedback from the Board.

Discussion regarding compiled historic property list

Mr. Higgins provided the Board a historic property list compiled from various sources onto one spreadsheet. There was discussion on how the spreadsheet was to be used and who would maintain it.

Discussion regarding 2022 Work Plan and Assignments

The Board discussed the Work Plan and updated assignments.

Discussion followed regarding Town boundaries.

Mr. Higgins provided an update regarding 188 S Main St.

The Board agreed to a workshop to start discussing design guidelines following the regular meeting scheduled October 3, 2022.

Open Board seats will be advertised at the upcoming Historic Walk and Talk.

STAFF REPORTS

- Mr. Higgins told the Board that the Intensive Surveys from HistoryColorado will be available soon.

BOARD REPORTS

- Vice Chair Farin asked about the transportation cart for the Walk and Talk and trying to reserve it for the elderly.
- Discussion regarding handouts and other technical aspects of the upcoming Walk and Talk.



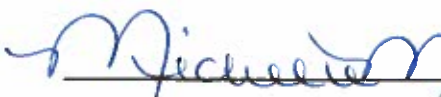
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- Ms. Woodall is excited to start working on the historic guidelines.
- Chair Quest provided some pictures and presented some information regarding old plats. Discussion followed by the Board regarding potential Historical District boundaries.
- There was discussion about grants or funding for digitization and preservation of old plats.
- Chair Quest would like to see building plaque information available on the Town website.

ADJOURNMENT

Motion by Vice Chair Farin, seconded by Ms. Woodall, to adjourn meeting at 5:36 PM. The vote of those Board Members present was unanimously in favor. Motion carried.


Chair John Quest


Town Clerk Michelle Oeser

