



Town of Elizabeth

Board of Trustees Regular Meeting - Updated 10/27/25

Tuesday, October 28, 2025 at 7:00 PM

Town Hall, 151 S. Banner Street

Conferencing Access Information: This is viewing-only access.

[Zoom link to view meeting](#)

Join via phone: 1 669 900 9128 Meeting ID: 829 5319 5353

Meeting Passcode: 614795

Call to Order

The Regular Meeting of the Board of Trustees for the Town of Elizabeth was called to order on Tuesday, October 28, 2025, at 7:01 pm by Mayor Angela Ternus.

Roll Call

Present:

Mayor Angela Ternus
Mayor Pro Tem Tracy Hutchins
Trustee Loren Einspahr
Trustee Michael Schroder
Trustee Steve Gaither
Trustee Cynthia Thye

Absent:

Trustee Dave Conley

There was a quorum to do business.

Also in Attendance:

Town Administrator Patrick Davidson
Town Clerk Michelle Oeser
Public Works Director Mike DeVol
Assistant Public Works Director James McErnie
Police Chief Jeff Engel
Planner / Project Manager Alexandra Cramer
Finance Officer Hannah Bruce
Town Attorney Corey Hoffmann

Pledge of Allegiance

Mayor Ternus led the Board in the Pledge of Allegiance.

Public Comment

This is a meeting of the Board of Trustees held in public. We welcome you here and thank you for your time and concerns. When you are recognized, please stand and state your name and address to the Board. Your

comments will be limited to 5 minutes. If many speakers are anticipated, the Mayor may (a) shorten the time limit; (b) ask speakers to limit themselves to new information and points of view not already covered by previous speakers; and/or (c) limit the total time of public comment to allow the Board to proceed to consider items set on the regular meeting agenda. The Board of Trustees may not respond to your comments during this meeting, but rather take your comments and suggestions under advisement and your questions will be directed to the appropriate person or department for follow-up. Personal attacks against Board Members, Administrative Staff, or Employees will not be recognized. If a response from Staff is requested, the Mayor will direct Staff to have a response at the next regularly scheduled Board meeting.

Kerry Moore- Elbert County Resident
Josh Freer- Town of Elizabeth Resident

Agenda Changes

No changes from Administration.

No changes from the Board.

Agenda set.

Consent Agenda

1. Minutes of the Regular Meeting of October 14, 2025

Motion by Trustee Einspahr, seconded by Michael Schroder, to approve the Minutes of the Regular Meeting of October 14, 2025.

Voting Yes: Mayor Ternus, Trustee Einspahr, Trustee Schroder, Trustee Gaither, Trustee Thye

Abstain: Mayor Pro Tem Hutchins

Voting No: None

Motion Passed Unanimously (5-0) by Mayor Angela Ternus.

New Business

2. Discussion on request for an Ordinance change — Town Resident Brooke Jacobson

The Board directed Staff to pursue drafting an Ordinance to update the Town code in reference to pot-bellied pigs.

3. Discussion and Direction on Compensation Study – Patrick Davidson

The Board directed Staff to pursue a 30% pay increase for Staff.

Determination that the compensation study will be used as a guide moving forward.

4. Discussion and possible action on Ordinance 25-12, an Ordinance amending the following Sections of the Elizabeth Municipal Code: Sections 2-2-90; 2-4-80; 2-6-20; 2-6-30; 2-9-40; 7-1-10; 7-1-110; 7-1-120; 7-3-10; 7-3-120; 7-4-10; 7-5-10 through 7-5-50; 7-6-40; 7-6-50; 8-1-10; 8-3-20; 10-5-130; 11-4-50 through 11-4-80; 11-6-10 through 11-6-30; 13-2-120; 13-2-125; 13-2-170; 13-4-100; 13-6-20; and 13-6-60 - Patrick Davidson

Motion by Mayor Ternus, seconded by Trustee Schroder, to approve Ordinance 25-12, an Ordinance amending the following Sections of the Elizabeth Municipal Code: Sections 2-2-90; 2-4-80; 2-6-20; 2-6-30; 2-9-40; 7-1-10; 7-1-110; 7-1-120; 7-3-10; 7-3-120; 7-4-10; 7-5-10 through 7-5-50; 7-6-40; 7-6-50; 8-1-10; 8-3-20; 10-5-130; 13-2-120; 13-2-125; 13-2-170; 13-4-100; 13-6-20; and 13-6-60 as amended.

Voting Yes: Mayor Ternus, Mayor Pro Tem Hutchins, Trustee Einspahr, Trustee Schroder, Trustee Gaither, Trustee Thye

Voting No: None

Motion Passed Unanimously (6-0)

Management Monitoring Reports

5. Management Monitoring Reports

- Town Administrator Patrick Davidson:
 - Nothing to add.
- Police Chief Jeff Engel:
 - Harvest Festival was a great success. Ms. Donatelli and Ms. Fontenot did an outstanding job this year.
 - Discussed an accident on County Road 13 between the Elizabeth High School and the Middle School.
 - Trustee Einspahr discussed the updates to the Police Department building.
- Planner/Project Manager Alexandra Cramer:
 - Discussion on Mr. Moore's request.
- Public Works Director Mike DeVol:
 - Trustee Schroder asked how many wells the Town operates.
- Town Clerk Michelle Oeser:
 - At this time there has been no interest in the Student Liaison position.
 - Discussion about the Annual Elizabeth High School Thanksgiving Dinner Party.
 - Ms. Oeser discussed attending the Colorado Municipal Clerks Association Fall Conference.
 - Discussion on Ms. Ritter's Rookie of the Year Award.
 - Discussion on the success of the Board's table at the Boo Bash, and how much the Board members enjoyed themselves.
 - Discussion on having a permanent spot at Main Street Events.
 - The Board thanked Public Works and the Clerks Office for helping set up and take down the Board tent at the Boo Bash.

Board of Trustees Report

6. Board Reports

- Trustee Loren Einspahr:
 - Discussion on the cost to the Town participating in events on Main Street.
- Trustee Steve Gaither:
 - Discussion on the cost and deadlines for Special Event applications.
 - Enjoyed all the interesting costumes at Boo Bash.

Minutes

7. Minutes of the Main Street Board of Directors Meeting of July 14, 2025

Executive Session

8. To consider personnel matters, pursuant to C.R.S. § 24-6-402 (4)(f) regarding the Town Administrator Review, and to hold a conference with the Town's attorney to receive legal advice regarding issues arising from the Town Administrator's review pursuant to C.R.S. § 24-6-402(4)(b).

Motion by Mayor Ternus, seconded by Trustee Einspahr, to close the Regular Meeting at 8:56 pm, and open an Executive Session to consider personnel matters, pursuant to C.R.S. § 24-6-402 (4)(f) regarding the Town Administrator Review, and to hold a conference with the Town's attorney to receive legal advice regarding issues arising from the Town Administrator's review pursuant to C.R.S. § 24-6-402(4)(b).

Voting Yes: Mayor Ternus, Mayor Pro Tem Hutchins, Trustee Einspahr, Trustee Schroder, Trustee Gaither, Trustee Thye

Voting No: None

Motion Passed Unanimously (6-0)

Motion by Mayor Pro Tem Hutchins, seconded by Mayor Ternus, to adjourn the Executive Session and return to the Regular Meeting at 9:46 pm.

Voting Yes: Mayor Ternus, Mayor Pro Tem Hutchins, Trustee Einspahr, Trustee Schroder, Trustee Gaither, Trustee Thye

Voting No: None

Motion Passed Unanimously (6-0)

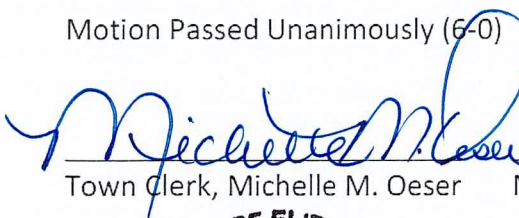
Adjournment

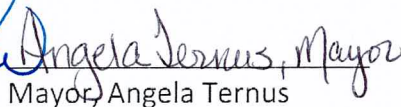
Motion by Mayor Pro Tem Hutchins, seconded by Trustee Schroder, to approve adjourning the meeting at 9:46 pm.

Voting Yes: Mayor Ternus, Mayor Pro Tem Hutchins, Trustee Einspahr, Trustee Schroder, Trustee Gaither, Trustee Thye

Voting No: None

Motion Passed Unanimously (6-0)


Town Clerk, Michelle M. Oeser


Mayor, Angela Ternus

TOWN OF ELIZABETH
INCORPORATED

SEAL

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COLORADO