



## Town of Elizabeth

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### **Board of Trustees Regular Meeting UPDATED 11/19/2025**

**Thursday, November 20, 2025 at 7:00 PM**

**Town Hall, 151 S. Banner Street**

Conferencing Access Information: This is viewing-only access.

[Zoom link to view meeting](#)

**Join via phone:** 1 669 900 9128 **Meeting ID:** 864 8849 2797

**Meeting Passcode:** 397894

#### **Call to Order**

#### **Roll Call**

#### **Pledge of Allegiance**

#### **Public Comment**

This is a meeting of the Board of Trustees held in public. We welcome you here and thank you for your time and concerns. When you are recognized, please stand and state your name and address to the Board. Your comments will be limited to 5 minutes. If many speakers are anticipated, the Mayor may (a) shorten the time limit; (b) ask speakers to limit themselves to new information and points of view not already covered by previous speakers; and/or (c) limit the total time of public comment to allow the Board to proceed to consider items set on the regular meeting agenda. The Board of Trustees may not respond to your comments during this meeting, but rather take your comments and suggestions under advisement and your questions will be directed to the appropriate person or department for follow-up. Personal attacks against Board Members, Administrative Staff, or Employees will not be recognized. If a response from Staff is requested, the Mayor will direct Staff to have a response at the next regularly scheduled Board meeting.

#### **Agenda Changes**

#### **Consent Agenda**

1. Minutes of the November 12, 2025, Regular Meeting
2. Outback Liquors Tasting Permit

#### **New Business**

3. Discussion and possible action on Ordinance 25-13, an Ordinance amending Chapter 7 of the Town of Elizabeth Municipal Code by the addition of a New Division 10 of Article VII allowing a Potbellied Pig as a

**Action may be taken on any and all items listed on the agenda.**

Accommodations for disabilities may be made upon request.

pet - Michelle Oeser

4. Discussion and possible action on Resolution 25R39, a Resolution authorizing the Mayor to execute a letter of agreement with the Adams Group, LLC to provide audit services for Fiscal Year 2025– Michelle
5. Discussion and possible action on Resolution 25R40, a Resolution granting the Mayor authority to execute a Residential Lease Agreement for 601 Pine Ridge Street, Elizabeth Colorado - Michelle
6. Discussion and possible action on Resolution 25R41 a Resolution adopting the 2026 Town of Elizabeth Budget – Hannah Bruce
7. Discussion and possible action on Resolution 25R42, a Resolution Appropriating Sums of Money - Hannah Bruce
8. Discussion and possible action on Resolution 25R43, a Resolution to Set Mill Levy – Hannah Bruce

#### **Public Hearing**

9. Amending the Town of Elizabeth's 2025 Budget

#### **New Business**

10. Discussion and possible action on Resolution 25R44, a Resolution amending the Town of Elizabeth's Budget for Fiscal Year 2025 – Hannah Bruce
11. Discussion and possible action on appointing a temporary Interim Town Administrator – Mayor Ternus

#### **Management Monitoring Reports**

12. Management Monitoring Reports

#### **Board of Trustees Report**

13. Board Reports

#### **Adjournment**

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## **Meeting Protocol and Standards of Conduct**

### **Public Participation**

Public comment is encouraged and will be listed as an agenda item at every regular Board meeting.

Each individual wishing to be heard during the public comment period will be given up to three (3) minutes to make a comment.

The public comment period will not be used to make political endorsements or for political campaign purposes.

Questions from the Board will be for clarification purposes only. Public comment will not be used as a time for problem solving or reacting to comments made but, rather, for listening to the comments of citizens without taking any formal action.

The Board may direct the Town Administrator to provide information requested by a speaker during the public comment period.

Speakers are not allowed to make belligerent, accusatory, impertinent, slanderous, threatening, abusive, or disparaging comments.

The Mayor may elect to defer public comment on a specific issue that appears on the regular agenda until that specific item is addressed.

The Mayor may call for order when sidebar conversations occur in the audience. Those conversations are distracting from the Board addressing the topics at hand.

Members of the public who do not follow proper conduct after a warning in a public meeting may be barred from further participation at that meeting or removed from the Board Chambers pursuant to the Elizabeth Municipal Code and Colorado Revised Statutes.

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Accommodations for disabilities may be made upon request.