



TOWN OF ELIZABETH

PLANNING COMMISSION

PLANNING COMMISSION – RECORD OF PROCEEDINGS APRIL 2, 2024

CALL TO ORDER

The Regular Meeting of the Elizabeth Planning Commission was called to order on Tuesday, April 2, 2024, at 6:39 PM by Vice Chair Amy Schmidt.

ROLL CALL

Present were Vice Chair Amy Schmidt, and Commissioners Greg Lindbloom, Julie Uhernik, Jim Santangelo, and Cynthia Thye. Chair George Fick, and Commissioners Shawn Sommer and Ed Beard were not present. There was a quorum to conduct business.

Also present were Community Development Director Zach Higgins, Planner/Project Manager Alexandra Cramer, and Deputy Town Clerk Harmony Malakowski.

UNSCHEDULED PUBLIC COMMENT

There was no public comment.

AGENDA CHANGES

No agenda changes from Staff.

No agenda changes by the Commissioners.

Agenda set.

CONSENT AGENDA

1. Minutes of the Regular Meeting of March 19, 2024

Motion by Commissioner Uhernik, seconded by Commissioner Santangelo, to approve the Consent Agenda as presented.

The vote of those Commissioners present was unanimously in favor. Motion carried.

Vice Chair Schmidt closed the Regular Meeting and opened the Public Hearing at 6:41 PM.

PUBLIC HEARING



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2. Elizabeth Street Plaza Replat and Site Plan

Ms. Cramer provided a Staff report.

There was no public comment.

Vice Chair Schmidt closed the Public Hearing and opened the Regular Meeting at 6:56 PM.

NEW BUSINESS

3. Discussion and possible action on recommendation for approval to the Board of Trustees regarding Elizabeth Street Plaza Replat and Site Plan

Motion by Commissioner Santangelo, seconded by Commissioner Lindbloom, to recommend approval to the Board of Trustees regarding Elizabeth Street Plaza Replat and Site Plan.

The vote of the Commissioners present was unanimously in favor. Motion carried.

STAFF REPORT

- Director Higgins provided updates regarding:
 - Streetscape – a change order will be going before the Board of Trustees at their next meeting.
 - 60% design is complete on the Archway Sign for Main Street.
 - Staff submitted an application for the GOCO Planning Capacity Grant.
 - An update to the municipal code regarding daycare will come before the Planning Commission on May 7th.

COMMISSIONER REPORTS

- Commissioner Uhernik had a question about upcoming conferences.
- Commissioner Thye mentioned that she is trying to create an art counsel. There will be an upcoming information meeting to be held at the Carriage Shoppes on April 11th at 4:00 PM.

ADJOURNMENT

Motion by Commissioner Lindbloom, seconded by Commissioner Santangelo, to adjourn the meeting at 7:12 PM. The vote of those Commissioners present was unanimously in favor. Motion carried.


Chair George Fick


Town Clerk Michelle Oeser