



Town of Elizabeth

Board of Trustees – Record of Proceedings

Tuesday, May 13, 2025 at 7:00 PM

Call to Order

The Regular Meeting of the Board of Trustees for the Town of Elizabeth was called to order on Tuesday, May 13, 2025, at 7:00 PM by Mayor Angela Ternus.

Roll Call

Present:

Mayor Angela Ternus
Mayor Pro Tem Tracy Hutchins
Trustee Loren Einspahr
Trustee Dave Conley
Trustee Steve Gaither

Absent:

Trustee Michael Schroder

There was a quorum to do business.

Also in Attendance: Town Administrator Patrick Davidson, Town Clerk Michelle Oeser, Police Chief Jeff Engel, Public Works Director Mike DeVol, and Assistant Public Works Director James McErnie.

Pledge of Allegiance

Mayor Ternus led the Board in the Pledge of Allegiance.

Public Comment

Cindy Angers - Elbert County Resident

Agenda Changes

No changes from Administration.

No changes from the Board.

Agenda set.

Consent Agenda

1. Minutes of the Regular Meeting of April 22, 2025
2. Minutes of the Special Meeting of April 30, 2025

Motion by Mayor Pro Tem Hutchins, seconded by Trustee Gaither, to Approve the Minutes of the Regular Meeting of April 22, 2025, with changes and the Special Meeting of April 30, 2025.

Voting Yes: Mayor Ternus, Mayor Pro Tem Hutchins, Trustee Einspahr, Trustee Conley, Trustee Gaither

Voting No: None

Motion Passed Unanimously (5-0)

Proclamations

3. Public Works Week

Mayor Ternus read the Public Works Week Proclamation.

Presentations

4. Colorado Parks and Wildlife - Casey Westbrook

Mr. Westbrook provided an update to the Board. He also introduced Jeremy McCombs who will be helping with the Deer Management program this year. Discussion followed.

New Business

5. Discussion and possible direction to issue a Request for Proposals (RFP) for a Compensation Study and Pay Equity Analysis - Patrick Davidson

Mr. Davidson provided a report. Discussion followed. Staff was provided direction to move forward with the RFP for a Compensation Study and Pay Equity Analyst.

6. Discussion and possible action on Resolution 25R19, a Resolution authorizing the Town Administrator to execute an Intergovernmental Agreement between the Town of Elizabeth, the Elizabeth School District, and the Elizabeth Fire Protection District for a fuel facility - Patrick Davidson

Mr. Davidson provided a Staff report.

Motion by Mayor Pro Tem Hutchins, seconded by Trustee Gaither, to Approve Resolution 25R19, a Resolution authorizing the Town Administrator to execute an Intergovernmental Agreement between the Town of Elizabeth, the Elizabeth School District, and the Elizabeth Fire Protection District for a fuel facility.

Voting Yes: Mayor Ternus, Mayor Pro Tem Hutchins, Trustee Einspahr, Trustee Conley, Trustee Gaither

Voting No: None

Motion Passed Unanimously (5-0)

7. Discussion and possible action on Resolution 25R20, a Resolution authorizing the Mayor to execute an amended Site Plan Agreement regarding the Banner Street Paired Homes - Patrick Davidson

Mr. Davidson provided a Staff report.

Motion by Mayor Ternus, seconded by Trustee Gaither, to Approve Resolution 25R20, a Resolution authorizing the Mayor to execute an amended Site Plan Agreement regarding the Banner Street Paired Homes.

Voting Yes: None

Voting No: Mayor Ternus, Mayor Pro Tem Hutchins, Trustee Einspahr, Trustee Conley, Trustee Gaither

Motion Failed (0-5)

Old Business

8. Discussion and possible action on Ordinance 25-06, an Ordinance to adopt the 2025 Water and Sewer Standards - Mike DeVol

Mr. DeVol provided a Staff report.

Motion by Mayor Pro Tem Hutchins, seconded by Trustee Conley, to Approve Ordinance 25-06, an Ordinance to adopt the 2025 Water and Sewer Standards.

Voting Yes: Mayor Ternus, Mayor Pro Tem Hutchins, Trustee Einspahr, Trustee Conley, Trustee Gaither

Voting No: None

Motion Passed Unanimously (5-0)

Management Monitoring Reports

9. Management Monitoring Reports

- Town Administrator Patrick Davidson:
 - Provided a PROST update.
 - Working on a Facility Master Plan RFP.
 - Possible upcoming changes in Municipal Court due to recent legislative changes.
 - Purchased vehicles from Morrison.
 - Mayor Ternus asked about Wade Park. Discussion followed.
 - Mayor Ternus asked about the Linear Park. Discussion followed.
- Police Chief Engel:
 - Braydon Campbell is graduating from the Police Academy tomorrow.
 - Brett Cutler is beginning Phase III of his FTO training.
 - The lateral candidate for the SRO position has withdrawn from the hiring process.
 - EPD is hosting an advanced Search and Seizure training and a Front-Line Leadership training.
 - EPD received the vehicles and extra equipment from the Morrison PD.
 - EHS Graduation is next weekend. PD has their plan in place for coverage.
 - EPD participated in a nationwide podcast regarding officer wellness.
 - Kye Cutler is completing his internship with the Elizabeth Police Department. He will help out with the wellness grant that EPD received from the State of Colorado.
 - Mayor Ternus asked about the unattended deaths.
- Public Works Director Mike DeVol:
 - Let the Board know that there will be updates on the Streetscape and Depot Parking lot projects more frequently. These updates will be available on the Town's website.
- Town Clerk Michelle Oeser:
 - Reminded the Board that she will be out next week.
 - The Town's Birthday Bash movie night has been set.
 - The Student Liaison will be provided a certificate at the next meeting.
 - Updates to the Website and Agenda Management programs.
 - Update on the Elizabash Flower sale.

Student Liaison Report

No report was provided.

Board of Trustees Report

10. Board Reports

- Ward 2: Trustee Steve Gaither:
 - Thanked the Town Employees for participating in the Town Cleanup Day.
- Ward 2: Loren Einspahr:
 - Thanked the Public Works Staff for all they did on the Town Cleanup Day.
- Ward 1: Tracy Hutchins:
 - Had a good time helping to check ID's at the Cleanup Day.
- Mayor Ternus:
 - Liked the way the Cleanup Day was set up this year.
- Trustee Gaither:
 - Requested that Mr. DeVol give his wife a hug for the breakfast that she provided.
- Assistant Director McErnie:
 - Thanked the Board for coming out and helping.

Minutes

11. Minutes of the Historic Advisory Board Meeting of February 3, 2025

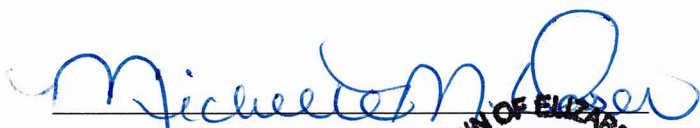
Adjournment

Motion by Trustee Gaither, seconded by Mayor Pro Tem Hutchins, to Approve the Adjournment at 9:07 PM.

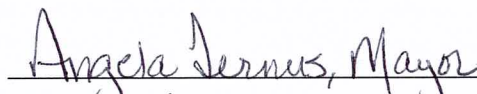
Voting Yes: Mayor Ternus, Mayor Pro Tem Hutchins, Trustee Einspahr, Trustee Conley, Trustee Gaither

Voting No: None

Motion Passed Unanimously (5-0)


Town Clerk Michelle Oeser




Mayor Angela Ternus