



# TOWN OF ELIZABETH

HISTORIC ADVISORY BOARD

## HISTORIC ADVISORY BOARD – RECORD OF PROCEEDINGS

May 5, 2025

### CALL TO ORDER

The Regular Meeting of the Historic Advisory Board was called to order on Monday, May 5, 2025, at 4:33 PM by Chair Dennis Rodriguez.

### ROLL CALL

Present were Chair Dennis Rodriguez, Vice Chair Jacque Hallet, Historian Bob Rasmussen, and Board Members John Quest (arrived 4:41), Lynn Mitchell, Gayle Gardner, and Jeff Lehman. There was a quorum for conducting business.

Also present were Planner/Project Manager Alexandra Cramer and Town Clerk Michelle Oeser.

### PUBLIC COMMENT

There was no public comment.

### AGENDA CHANGES

No agenda changes from Staff.

No agenda changes by the Board.

Agenda set.

### CONSENT AGENDA

1. Minutes of the Regular Meeting of February 3, 2025

Motion by Historian Rasmussen, seconded by Member Mitchell, to approve the Consent Agenda as presented.

The vote of those Board Members present was unanimously in favor. Motion carried.

### NEW BUSINESS

2. Discussion and Possible Action on Prize Selection for Historic Building Coloring Contest

Ms. Cramer provided a Staff report.

Motion by Member Mitchell, seconded by Vice Chair Hallet, to spend \$250.00 on prizes for the Historic Building Coloring Contest.

Discussion was brought to the board.

Member Gardner moved to amend the motion to spend \$500.00.

Motion to spend \$500.00 on prizes for the Historic Coloring Contest.

The vote of those Board Members present was unanimously in favor. Motion carried.



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3. Discussion and Possible Action on Stampede Booth & Promotional Items  
Ms. Cramer provided a Staff report. Board discussion followed.

## STAFF REPORT

- Planner/Project Manager Cramer:
  - Discussion on the Historic Advisory Board summer event promotions.
  - Update on oral histories.
  - Discussion on the Historic Advisory Board's website.
  - Update on the PROST plan.
  - Discussion on the Historic Advisory Board's coloring contest.
  - Discussion on the upcoming Networking Event.
  - Discussion on a combined meeting with the Board of Trustees.

## BOARD REPORTS

Member Quest discussed Member Gardner's research qualifications.

## ADJOURNMENT

Motion by Ms. Mitchell, seconded by Vice Chair Hallett, to adjourn the meeting at 5:57 PM. The vote of those Board Members present was unanimously in favor. Motion carried.

  
Chair Dennis Rodriguez

  
Deputy Town Clerk Michelle Oeser

  
Harmony Malatowski