



Town of Elizabeth

Board of Trustees Regular Meeting - Record of Proceedings

Tuesday, May 27, 2025 at 7:00 PM

Town Hall, 151 S. Banner Street

Call to Order

The Regular Meeting of the Board of Trustees for the Town of Elizabeth was called to order on Tuesday, May 27, 2025, at 7:05 PM by Mayor Angela Ternus.

Roll Call

Present:

Mayor Angela Ternus
Mayor Pro Tem Tracy Hutchins
Trustee Loren Einspahr
Trustee Dave Conley
Trustee Michael Schroder
Trustee Steve Gaither
Student Liaison Landen Sherlock

There was a quorum to do business.

Also in Attendance:

Town Administrator Patrick Davidson
Town Clerk Michelle Oeser
Public Works Director Mike DeVol
Assistant Public Works Director James McErnie
Planner / Project Manager Alex Cramer
Town Attorney Corey Hoffmann

Pledge of Allegiance

Mayor Ternus led the Board in the Pledge of Allegiance.

Public Comment

This is a meeting of the Board of Trustees held in public. We welcome you here and thank you for your time and concerns. When you are recognized, please stand and state your name and address to the Board. Your comments will be limited to 5 minutes. If many speakers are anticipated, the Mayor may (a) shorten the time limit; (b) ask speakers to limit themselves to new information and points of view not already covered by previous speakers; and/or (c) limit the total time of public comment to allow the Board to proceed to

consider items set on the regular meeting agenda. The Board of Trustees may not respond to your comments during this meeting, but rather take your comments and suggestions under advisement and your questions will be directed to the appropriate person or department for follow-up. Personal attacks against Board Members, Administrative Staff, or Employees will not be recognized. If a response from Staff is requested, the Mayor will direct Staff to have a response at the next regularly scheduled Board meeting.

Paul Schwarzkopf - Town of Elizabeth Resident

Agenda Changes

No changes from Administration.

No changes from the Board.

Agenda set.

Consent Agenda

1. Minutes from the May 13, 2025, Board of Trustees Regular Meeting
2. Amending Resolution 25R19 to 25R19.5

Motion by Mayor Pro Tem Hutchins, seconded by Trustee Gaither, to approve the consent agenda.

Voting Yes: Mayor Ternus, Mayor Pro Tem Hutchins, Trustee Einspahr, Trustee Conley, Trustee Schroder, Trustee Gaither

Voting No: None

Motion Passed Unanimously (6-0)

3. Presentation to Landen Sherlock

Mayor Ternus presented Student Liaison Landen Sherlock with a Certificate of Appreciation and a Scholarship check.

4. Swear in Officer Braydon Campbell

Chief of Police Engel introduced Officer Braydon Campbell to the board. Officer Campbell spoke with the board, Ms. Oeser swore in Officer Campbell.

New Business

5. Discussion and possible action on Resolution 25R21, a Resolution approving the Collaborative Management Memorandum of Understanding between the Town and various agencies regarding the provisions of services to children and families who would benefit from Multi-Agency Services - Chief Engel

Motion by Mayor Pro Tem Hutchins, seconded by Trustee Schroder, to Approve Resolution 25R21, a Resolution approving the Collaborative Management Memorandum of Understanding between the Town and various agencies regarding the provisions of services to children and families who would benefit from Multi-Agency Services.

Voting Yes: Mayor Ternus, Mayor Pro Tem Hutchins, Trustee Einspahr, Trustee Conley, Trustee Schroder, Trustee Gaither

Voting No: None

Motion Passed Unanimously (6-0)

6. Action on choosing a Town of Elizabeth 135th Birthday Sticker Contest winner - Michelle Oeser

The Board provided Staff direction on their choice of the 135th Birthday Sticker Contest winner.

Mayor Ternus closed the Regular Meeting and entered into the Public Hearing at 7:34 PM.

Public Hearing

7. Ordinance 25-07, adoption of the 2024 Model Traffic Code - Patrick Davidson

Mr. Davison provided a Staff Report.

Mayor Ternus opened the Hearing for public comment.

There was no public comment provided.

Mayor Ternus closed the Public Hearing and entered the Regular Meeting at 7:37 PM.

Old Business

8. Discussion and possible action on Ordinance 25-07, an Ordinance Repealing and Reenacting Article I of Chapter 8 of the Elizabeth Municipal Code Adopting by Reference the 2024 Model Traffic Code - Patrick Davidson

Motion by Mayor Pro Tem Hutchins, seconded by Trustee Schroder, to approve Ordinance 25-07, an Ordinance Repealing and Reenacting Article I of Chapter 8 of the Elizabeth Municipal Code Adopting by Reference the 2024 Model Traffic Code.

Voting Yes: Mayor Ternus, Mayor Pro Tem Hutchins, Trustee Einspahr, Trustee Conley, Trustee Schroder, Trustee Gaither

Voting No: None

Motion Passed Unanimously (6-0)

Mayor Ternus closed the Regular Meeting and opened the Public Hearing at 7:38 PM.

Public Hearing

9. Ordinance 25-08, Amending Code regarding Assisted Living Services - Alexandra Cramer

Alex Cramer provided a Staff Report.

Mayor Ternus opened the Hearing for public comment.

There was no public comment provided.

Mayor Ternus closed the Public Hearing and entered the Regular Meeting at 7:46 PM.

New Business

10. Discussion and possible action regarding Ordinance 25-08, an Ordinance Amending Various Provisions of Chapter 16 of the Town of Elizabeth Municipal Code Updating the Town's Land Use and Development Code - Alexandra Cramer

Motion by Trustee Schroder, seconded by Trustee Einspahr, to approve Ordinance 25-08, an Ordinance Amending Various Provisions of Chapter 16 of the Town of Elizabeth Municipal Code Updating the Town's Land Use and Development Code.

Voting Yes: Mayor Ternus, Mayor Pro Tem Hutchins, Trustee Einspahr, Trustee Conley, Trustee Schroder, Trustee Gaither

Voting No: None

Motion Passed Unanimously (6-0)

- 11.** Discussion and possible action on Ordinance 25-09, an Ordinance Amending Article II of Chapter 2 of the Town of Elizabeth Municipal Code by the Repeal of the Town's Three-Ward System - Corey Hoffmann and Patrick Davidson

Motion by Trustee Schroder, seconded by Mayor Pro Tem Hutchins, to approve Ordinance 25-09, an Ordinance Amending Article II of Chapter 2 of the Town of Elizabeth Municipal Code by the Repeal of the Town's Three-Ward System.

Voting Yes: Mayor Ternus, Mayor Pro Tem Hutchins, Trustee Conley, Trustee Schroder, Trustee Gaither

Voting No: Trustee Einspahr

Motion Passed (5-1)

Management Monitoring Reports

12. Management Monitoring Reports

- Town Administrator Patrick Davidson:
 - Discussed the Pine Ridge Metro District.
 - A Draft Emergency Evacuation Plan was provided to the Board.
 - Discussion on having a Community / Senior Center Workshop on June 18, 2025.
 - We the People of Elbert County would like to put on a duck race during a Friday Night Market.
- Chief of Police Jeff Engel:
 - No SRO applications have been received.
 - Officer Campbell has graduated the Pikes Peak State Regional Law Enforcement Academy. He has entered field training phase I.
 - Officer Cutler has entered his shadow phase and is anticipated to be on solo patrol.
 - Elizabeth Police Department hosted the Advanced Police Concepts Front-Line Supervision course.
 - Intern Kye Cutler has been busy working with the Police Department on health and wellness.
 - We are implementing an overlap shift from 12PM-10PM.
 - SRO Steven Herbel will be working a 4P-2A shift to supplement night shift patrol.
 - Mayor Ternus asked about the process for citing nuisance properties in Town.
 - Mayor Ternus asked how the new Police Academy format was going.
- Public Works Director Mike DeVol:
 - Mayor Ternus discussed tank repairs.
 - Trustee Schroder discussed Main Street drainage.
 - Discussion on items to be completed on the Main Street Project.
 - Mayor Ternus asked about having the American Legion Medallions on the Town Welcome signs.
 - Discussion on maintenance issues along Highway 86 in front of Sonic.
- Town Clerk Michelle Oeser:
 - Discussion on the upcoming Elizabash.
 - Ms. Oeser gave a brief update on attending the IIMC Conference.

- Ms. Oeser stated that Harmony and Allison did a great job covering while she was at the conference.

Student Liaison Report

- Student Liaison Landen Sherlock:
 - School is done for the year.
 - The girls' soccer team made it to the first round of State competition.
 - A number of students made it to the State track meet.
 - Glad to have been able to attend meetings and he learned a lot about government.
 - Really appreciated the Trustees for allowing him to be a part of the Board.

Board of Trustees Report

13. Board Reports

- Trustee Loren Einspahr:
 - Discussed that a citizen from Ward 2 had a concern about alcohol being illegally consumed at an event in Town.
- Mayor Angela Ternus:
 - Attended the Colorado Municipal Leagues District 5 Meeting.
- Trustee Steve Gaither:
 - Discussion on why the train mural is all passenger cars.

Minutes

14. Minutes from the February 4, 2025, Planning Commission Regular Meeting

15. Minutes from the April 14, 2025, Main Street Board of Directors Regular Meeting

Executive Session

- 16.** An Executive Session to determine positions relative to matters that may be subject to negotiations, develop a strategy for negotiations, and/or instruct negotiators, pursuant to C.R.S. 24-6-402(4)(e), regarding the potential annexation of 889 South Elizabeth Street into the Town of Elizabeth.

Motion by Mayor Ternus, seconded by Trustee Einspahr, to adjourn the Regular Meeting at 8:58 PM. and open an Executive Session to hold a conference with the Town's Attorney to determine positions relative to matters that may be subject to negotiations, develop a strategy for negotiations, and/or instruct negotiators, pursuant to C.R.S. 24-6-402(4)(e), regarding the potential annexation of 889 South Elizabeth Street into the Town of Elizabeth.

Voting Yes: Mayor Ternus, Mayor Pro Tem Hutchins, Trustee Einspahr, Trustee Schroder, Trustee Conley, Trustee Gaither.

Voting No: None

Motion Passed Unanimously (6-0)

Motion by Mayor Ternus, seconded by Trustee Schroder, to adjourn the Executive Session and return to the Regular Meeting at 9:35 PM.

Voting Yes: Mayor Ternus, Mayor Pro Tem Hutchins, Trustee Einspahr, Trustee Schroder, Trustee Conley,

Trustee Gaither.
Voting No: None

Motion Passed Unanimously (6-0)

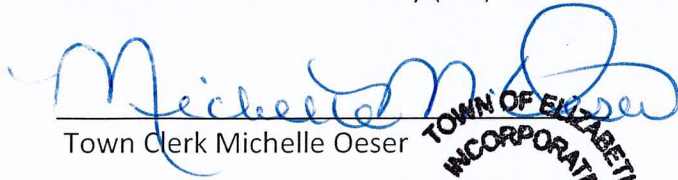
Adjournment

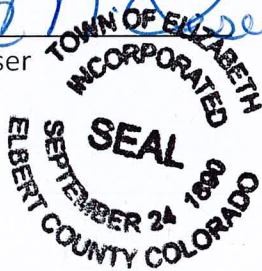
Motion by Trustee Gaither, seconded by Mayor Pro Tem Hutchins, to approve the Adjournment at 9:35 PM.

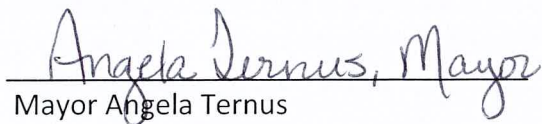
Voting Yes: Mayor Ternus, Mayor Pro Tem Hutchins, Trustee Einspahr, Trustee Conley, Trustee Schroder, Trustee Gaither

Voting No: None

Motion Passed Unanimously (6-0)


Town Clerk Michelle Oeser




Mayor Angela Ternus