BOARD OF TRUSTEES – RECORD OF PROCEEDINGS
February 11, 2025

CALL TO ORDER
The Regular Meeting of the Board of Trustees of the Town of Elizabeth was called to order on Tuesday, February 11, 2025, at 7:00 p.m. by Mayor Angela Ternus.

ROLL CALL
Mayor Angela Ternus, Mayor Pro Tem Tracy Hutchins, and Trustees Loren Einspahr, Shannon Downs, Dave Conley, and Michael Schroder were present. There was a quorum to do business.

Also present were Town Administrator Patrick Davidson, Town Clerk Michelle Oeser, Public Works Director Mike DeVol, Assistant Public Works Director James McErnie, Police Chief Jeff Engel, Finance Officer Hannah Bruce, and Planner / Project Manager Alexandra Cramer.

PLEDGE OF ALLEGIANCE
Mayor Ternus led the Board in the Pledge of Allegiance.

PUBLIC COMMENT
Carrie Wedel – Elbert County Resident.
Aleta Jeffress – Elbert County Resident.
Paul Schwarzkopf – Town of Elizabeth Resident.
Don Means – Elbert County Resident.

AGENDA CHANGES
No agenda changes from the Administration.

No agenda changes by the Board.

Agenda set.

CONSENT AGENDA
1. Minutes of the Regular Meeting of January 28, 2025

Motion by Mayor Pro Tem Hutchins, seconded by Trustee Schroder, to accept the Consent Agenda as presented.
The vote of those Trustees present was 6 in favor and 0 opposed. The motion passed unanimously.

NEW BUSINESS

2. Board discussion and possible action on the appointment of Steve Gaither, as Ward 2 Trustee.

Ms. Oeser provided a Staff report.

Motion by Trustee Einspahr, seconded by Trustee Schroder, to appoint Steve Gaither as Trustee for Ward 2.
The vote of those Trustees present was 5 in favor and 1 opposed. Mayor Ternus opposed. The motion passed.

Town Clerk swore Mr. Gaither into the office. Trustee Gaither took his seat at the board dais.

3. Discussion and possible action on the appointment of Jeff Lehman to the Historic Advisory Board for a term through December 31, 2025.

Ms. Cramer provided a Staff report.

Motion by Trustee Schroder, seconded by Mayor Pro Tem Hutchins, to appoint Jeff Lehman to the Historic Advisory Board with a term through December 31, 2025.
The vote of those Trustees present was 7 in favor and 0 opposed. The motion passed unanimously.

4. Discussion and possible action on approval of a Liquor License Transfer for Elizabeth Kitchen & Bar

Ms. Oeser provided a Staff report.

Motion by Mayor Pro Tem Hutchins, seconded by Trustee Einspahr, to approve the Liquor License Transfer for Elizabeth Kitchen & Bar.
The vote of those Trustees present was 7 in favor and 0 opposed. The motion passed unanimously.

5. Discussion and possible action on Resolution 25R07, a Resolution authorizing the Mayor of Elizabeth to execute a land exchange agreement with Don and Linda Bulmer; authorizing the payment of funds under the agreement; and authorizing the Mayor to execute deeds and other documents necessary to effectuate the agreement

Mr. Davidson provided a Staff report.

Motion by Mayor Ternus, seconded by Trustee Einspahr, to table Resolution 25R07, a Resolution authorizing the Mayor of Elizabeth to execute a land exchange agreement with Don and Linda Bulmer; authorizing the payment of funds under the agreement; and authorizing the Mayor to execute deeds and other documents necessary to effectuate the agreement, until the next regular meeting of the Town Board of Trustees on February 25, 2025.

The vote of those Trustees present was 7 in favor and 0 opposed. The motion passed unanimously.

Mayor Ternus closed the Regular Meeting and opened the Public Hearing at 8:04 p.m.

PUBLIC HEARING

6. Minor Development Plat for the Bulmer Filing NO. 1 Subdivision, and Resolution 25R09, approving the Site Development Plan for the Main Street Off-Street Parking Lot

Ms. Cramer provided a Staff report.

Mayor Ternus opened the Public Hearing to public comment.

Paul Schwarzkopf – Town of Elizabeth Resident.
Don Means – Elbert County Resident.
Mayor Ternus shared an email from Jeff Struthers – Elbert County Resident.
Applicant Linda Bulmer addressed the Board.

Mayor Ternus closed the Public Hearing and re-entered the Regular Meeting at 8:19 p.m.

NEW BUSINESS

7. Discussion and possible action on Resolution 25R08, a Resolution approving the Minor Development Plat for the Bulmer Filing NO. 1 Subdivision, and Resolution 25R09, approving the Site Development Plan for the Main Street Off-Street Parking Lot

Discussion by the Board followed.

Motion by Mayor Ternus, seconded by Trustee Schroder, to table Resolution 25R08, a Resolution approving the Minor Development Plat for the Bulmer Filing NO. 1 Subdivision, and Resolution 25R09, approving the Site Development Plan for the Main Street Off-Street Parking Lot until the next regular meeting of the Town Board of Trustees on February 28, 2025.

The vote of those Trustees present was 7 in favor and 0 opposed. The motion passed unanimously.

Mayor Ternus returned to business item 7 for discussion and clarification.

Discussion by the Board followed.
Martin Metsker with Terracina Design addressed the Board and answered questions.

Mayor Ternus reinstated the previous motion.

8. Discussion and possible action on Resolution 25R10, a Resolution authorizing the Mayor to execute a Main Street Mini-Grant project proposal through the DOLA Main Street Program

Ms. Cramer provided a Staff report.

Motion by Mayor Pro Tem Hutchins, seconded by Trustee Schroder, to approve Resolution 25R10, a Resolution authorizing the Mayor to execute a Main Street Mini-Grant project proposal through the DOLA Main Street Program.
The vote of those Trustees present was 7 in favor and 0 opposed. The motion passed unanimously.

9. Discussion and possible action on Ordinance 25-03, an Ordinance amending Section 11-6-90 of the Town of Elizabeth Municipal Code regarding the Prohibition against Public Camping

Mr. Davidson provided a Staff report.

Motion by Trustee Einspahr, seconded by Trustee Schroder, to approve Ordinance 25-03, an Ordinance amending Section 11-6-90 of the Town of Elizabeth Municipal Code regarding the Prohibition against Public Camping.
The vote of those Trustees present was 7 in favor and 0 opposed. The motion passed unanimously.

10. Discussion and possible action on Ordinance 25-04, an Ordinance amending Section 10-5-210 of the Town of Elizabeth Municipal Code updating the application of County-Wide Burn Restrictions

Mr. Davidson provided a Staff report.

Motion by Mayor Pro Tem Hutchins, seconded by Trustee Downs, to approve Ordinance 25-04, an Ordinance amending Section 10-5-210 of the Town of Elizabeth Municipal Code updating the application of County-Wide Burn Restrictions.
The vote of those Trustees present was 7 in favor and 0 opposed. The motion passed unanimously.

11. Discussion and possible action on Resolution 25R11, a Resolution authorizing the Town Administrator to execute a Trade Contractor agreement with Sun Valley Contractors, LLC, for electrical work associated with the installation of streetlights on Main Street

Mr. Davidson provided a Staff report.

Motion by Trustee Schroder, seconded by Trustee Gaither, to approve Resolution 25R11, a Resolution authorizing the Town Administrator to execute a Trade Contractor agreement with

Sun Valley Contractors, LLC, for electrical work associated with the installation of streetlights on Main Street.
The vote of those Trustees present was 7 in favor and 0 opposed. The motion passed unanimously.

12. Discussion and possible action on Resolution 25R12, a Resolution to call a Special Election for May 20, 2025, setting the Ballot Content therefore, and providing for candidate nomination Deadlines

Due to the appointment of Steve Gaither this Resolution was no longer necessary.

MANAGEMENT REPORTS

- Town Administrator Patrick Davidson:
  - No additions to his written report provided in the packet.
  - Mayor Ternus asked a question regarding the Federal Grant the Town applied for.

- Police Chief Jeff Engel:
  - Implementing a free CarFax program to enhance the efficiency of crash reporting.
  - Approved by the Elbert County Authority (ECA) to move forward with the New World mobile reporting program.
  - Officer Steven Herbel was granted the School Resource Officer Practitioner Certificate.
  - Chief Engle thanked Mayor Ternus, Mayor Pro Tem Hutchins, and Trustees Einspahr and Downs for completing a ride along with officers.
  - Trustee Einspahr thanked the Chief for allowing them to ride along.
  - Discussion on E-tickets.
  - Discussion on Flock Cameras.

- Public Works Director Mike DeVol:
  - Will be contacting Board Members to set up tours of Public Works.
  - Discussion on the tracking of water usage during fire events.
  - Chief Engel thanked Mr. DeVol and Mr. McErnie for helping with sanding in the area of today's fire event.

- Town Clerk Michelle Oeser:
  - Request for the Board Members to give her their lunch order for the Board Retreat.

STUDENT LIAISON REPORT

- Student Liaison Landen Sherlock was not present.

BOARD OF TRUSTEE REPORTS

- Ward 1: Tracy Hutchins
  - Mayor Pro Tem Hutchins thanked the Police Department for the opportunity to participate in a ride along.

- Mayor Ternus:
  - Stated that she appreciated the time the officers gave her for her ride along.

- Mr. Davidson provided an updated to the Board on the Elizabeth School District late start for the following day.

MINUTES

16. Minutes of the Planning Commission Meeting of December 3, 2024.
17. Minutes of the Historic Advisory Board Meeting of January 6, 2025.

ADJOURNMENT

Motion by Trustee Gaither, seconded by Trustee Einspahr, to adjourn the meeting at 9:22 p.m. The vote of those Trustees present was unanimously in favor. Motion carried.

Town Clerk Michelle Oeser

TOWN OF ELIZABETH INCORPORATED SEAL SEPTEMBER 24, 1890 ELBERT COUNTY COLORADO

Mayor Angela Ternus