



Town of Elizabeth

Planning Commission Regular Meeting

Tuesday, October 7, 2025 at 6:30 PM

Town Hall, 151 S. Banner Street

Call to Order

The Regular Meeting of the Planning Commission was called to order on Tuesday, October 7, 2025, at 6:30 PM by Chair George Fick.

Roll Call

Present:

Chair George Fick
Vice Chair Amy Schmidt
Commissioner Greg Lindbloom
Commissioner Julie Uhernik
Commissioner Jim Santangelo

Absent:

Commissioner Shawn Sommer
Commissioner Ed Beard

There was a quorum to do business.

Also in Attendance:

Planner/Project Manager Alexandra Cramer
Town Administrator Patrick Davidson
Deputy Town Clerk Harmony Malakowski

Public Comment

This is a meeting of the Planning Commission held in public. We welcome you here and thank you for your time and concerns. When you are recognized, please stand and state your name and address to the Commission. Your comments will be limited to 3 minutes. The Planning Commissioners may not respond to your comments during this meeting. Rather, they may take your comments and suggestions under advisement and your questions will be directed to the appropriate person or department for follow-up. Personal attacks against Commissioners, Administrative Staff, or Employees will not be recognized. If a response from Staff is requested, the Chair will direct Staff to have a response at the next regularly scheduled Commission meeting.

There was no Public Comment.

Agenda Changes

No changes from Administration.

No changes from the Commissioners.

Agenda set.

Consent Agenda

1. Minutes of the August 5, 2025, Regular Meeting

Motion by Vice Chair Schmidt, seconded by Commissioner Santangelo, to approve the Consent Agenda.

Voting Yes: Chair Fick, Vice Chair Schmidt, Commissioner Lindbloom, Commissioner Uhernik, Commissioner Santangelo

Voting No: None

Motion Passed Unanimously (5-0)

Chair Fick closed the Regular Meeting and opened the Public Hearing at 6:33 PM.

Public Hearing

This matter requires this body to conduct a quasi-judicial hearing, which means the body must find facts and base its decision upon the application of the adopted regulation standards/criteria and the competent, substantial, and material evidence received during this hearing.

2. Ordinance 25-11 Vacation of Dale Court and the Walnut Grove Final Plat

Ms. Cramer provided a staff report.

Otto Burden - Applicant Representative

Richard Millsapps - Town of Elizabeth Resident

Paul Schwartzkopf - Town of Elizabeth Resident

Roger Grimes - Elbert County Resident

Chair Fick closed the Public Hearing and opened the Regular Meeting at 6:48 PM.

New Business

3. Discussion and possible action for the recommendation of approval to the Board of Trustees regarding Ordinance 25-11, an Ordinance Vacating Dale Court, a Town Roadway, as well as the Walnut Grove Final Plat as set forth in Section 16-3-60 of the Elizabeth Municipal Code

Motion by Vice Chair Schmidt, seconded by Commissioner Santangelo, to approve the recommendation to the Board of Trustees regarding Ordinance 25-11, an Ordinance Vacating Dale Court, a Town Roadway.

Voting Yes: None

Voting No: Chair Fick, Vice Chair Schmidt, Commissioner Lindbloom, Commissioner Uhernik, Commissioner Santangelo

Motion Failed Unanimously (0-5)

Motion by Commissioner Santangelo, seconded by Vice Chair Schmidt, to approve the recommendation to the Board of Trustees regarding the Walnut Grove Final Plat as set forth in Section 16-3-60 of the Elizabeth Municipal Code.

Voting Yes: None

Voting No: Chair Fick, Vice Chair Schmidt, Commissioner Lindbloom, Commissioner Uhernik, Commissioner Santangelo

Motion Failed Unanimously (0-5)

Chair Fick closed the Regular Meeting and opened the Public Hearing at 7:08 PM.

Public Hearing

4. Walnut Grove Site Plan

There was no further staff report.

Richard Millsapps - Town of Elizabeth Resident
Paul Schwartzkopf - Town of Elizabeth Resident

Chair Fick closed the Public Hearing and opened the Regular Meeting at 7:15 PM.

New Business

5. Discussion and possible action for the recommendation of approval regarding the Walnut Grove Site Plan as set forth in Section 16-2-10 through 16-2-100 of the Elizabeth Municipal Code

Motion by Commissioner Santangelo, seconded by Vice Chair Schmidt, to approve the recommendation to the Board of Trustees regarding the Walnut Grove Site Plan as set forth in Section 16-2-10 through 16-2-100 of the Elizabeth Municipal Code.

Voting Yes: Vice Chair Schmidt

Voting No: Chair Fick, Commissioner Lindbloom, Commissioner Uhernik, Commissioner Santangelo

Motion Failed (1-4)

Staff Report

There were no further Staff reports.

Commissioner Reports

There were no Commissioner reports

Adjournment

Motion by Vice Chair Schmidt, seconded by Commissioner Santangelo, to adjourn the meeting at 7:29 PM.

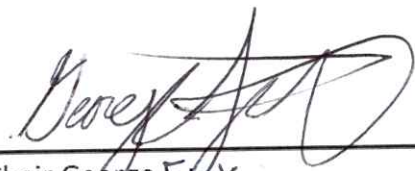
Voting Yes: Chair Fick, Vice Chair Schmidt, Commissioner Lindbloom, Commissioner Uhernik, Commissioner Santangelo

Voting No: None

Motion Passed Unanimously (5-0)


Deputy Town Clerk Allison Ritter




Chair George Fick