



Main Street Board of Directors Regular Meeting

Monday, March 9, 2026 at 8:30 AM

Town Hall, 151 S. Banner Street

Call to Order

Roll Call

Public Comment

This is a meeting of the Main Street Board of Directors held in public. We welcome you here and thank you for your time and concerns. When you are recognized, please stand and state your name and address to the Board. Your comments will be limited to 3 minutes. The Main Street Board of Directors may not respond to your comments during this meeting. Rather, they may take your comments and suggestions under advisement and your questions will be directed to the appropriate person or department for follow-up. Personal attacks against Board Members, Administrative Staff, or Employees will not be recognized. If a response from Staff is requested, the President will direct Staff to have a response at the next regularly scheduled Board meeting.

Agenda Changes

Consent Agenda

1. Minutes of the Regular Meeting of February 9, 2026

New Business

2. Main Street Board of Directors meet with the Elbert County Chamber of Commerce - Alexandra Cramer
3. Discussion on the 2026 ornament design
4. Discussion and possible action on the April meeting date - Alexandra Cramer

Staff Report

5. Staff Report

Board Reports

Adjournment

Action may be taken on any and all items listed on the agenda.

Accommodations for disabilities may be made upon request.

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Main Street Board of Directors Regular Meeting

Monday, February 9, 2026 at 8:30 AM

Town Hall, 151 S. Banner Street

Call to Order

The Regular Meeting of the Elizabeth Main Street Board of Directors was called to order on Monday, February 9, 2026, at 8:32 am by President Carrie Wedel.

Roll Call

Present:

President Carrie Wedel

Vice President Brandon Jeffress

Director Linda Bulmer

Director Michael Hussey

Director Jeff Struthers

Director David Cox

Director David Colleran

Absent:

There was a quorum to do business.

Also in Attendance:

Planner/Project Manager Alexandra Cramer

Planning Technician Dianna Hiatt

Town Clerk Michelle M. Oeser

Public Comment

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Agenda Changes

Consent Agenda

1. Minutes of the January 12, 2026 Meeting

Motion by Director Hussey, seconded by Director Colleran, to approve the Consent Agenda.
Voting Yes: President Wedel, Vice President Jeffress, Director Bulmer, Director Hussey, Director Struthers, Director Cox, Director Colleran
Voting No: None

Motion Passed Unanimously (7-0)

New Business

2. Discussion and possible action on elections of President and Vice President

Motion by Director Hussey, seconded by Director Colleran, to approve the appointment of Carrie Wedel as President and Brandon Jeffress as Vice President.

Voting Yes: President Wedel, Vice President Jeffress, Director Bulmer, Director Hussey, Director Struthers, Director Cox, Director Colleran

Voting No: None

Motion Passed Unanimously (7-0)

3. Elbert County Chamber of Commerce Visit

Continued to March 9, 2026.

Staff Report

4. Staff Report

- Planner/Project Manager, Alexandra Cramer:
 - The Historic Advisory Board will hold the 2nd Annual Coloring Contest.
 - The Annual Walk and Talk will be on September 26th.
 - 2nd period Facade Grant applications are due in June. Grants will be awarded in August.
 - This year's 5k and Color Run will be pairing with the Town's 250/150 Celebration.
 - The Main Street Board should think of ways to bring foot traffic to Main Street during the 250/150 Celebration.
 - Staff requested direction for this year's Car Show(s).
 - Volunteers will be needed for events on Main Street.
 - Car Show dates were set for May 29th and August 21st.
 - Discussion on 5k registration costs.
 - Discussion on code updates for downtown parking.
 - Discussion on Feed Lot events.
 - Discussion on building height code.

Board Reports

Adjournment

Motion by Director Hussey, seconded by Vice President Jeffress, to adjourn the meeting at 9:33 am.
Voting Yes: President Wedel, Vice President Jeffress, Director Bulmer, Director Hussey, Director Struthers, Director Cox, Director Colleran
Voting No: None

Motion Unanimously (7-0)

Deputy Town Clerk Harmony Malakowski

President Carrie Wedel



TOWN OF ELIZABETH

COMMUNITY DEVELOPMENT DEPARTMENT

TO: Main Street Board of Directors
FROM: Alexandra Cramer, Planner/Project Manager
DATE: March 9th, 2026
SUBJECT: Elbert County Chamber of Commerce

SUMMARY

The Elbert County Chamber of Commerce would like to meet with the Main Street Board of Directors. Representatives will be present at this morning's meeting to chat with the MSBOD.

RECOMMENDATION

Staff recommends the Main Street Board engage in a discussion with the ECCOC's goals and objectives.

ATTACHMENT(S)

N/A



TOWN OF ELIZABETH

COMMUNITY DEVELOPMENT DEPARTMENT

To: Main Street Board of Directors
From: Alexandra Cramer, Planner/Project Manager
Date: March 9th, 2026
Subject: Discussion and Possible Action on 2026 Ornament Design

Summary

Staff is bringing forward a proposed concept for the 2026 Main Street ornament to help generate ideas for board discussion. This year's design would celebrate two significant milestones — America's 250th anniversary and Colorado's 150th anniversary — while incorporating the Town's sawmill history. The attached concept is intended as a starting point only; staff would still like to rely on Michael Hussey to develop the final design based on MSBOD recommendations and direction.



Staff Recommendation

Staff recommends the Board discuss the attached concept design and provide recommendations and direction for the 2026 ornament. Upon receiving board input, staff will work with Michael Hussey to develop the final design. Staff anticipates finalizing the design by end of April 2026 to allow sufficient lead time for production.



TOWN OF ELIZABETH

COMMUNITY DEVELOPMENT DEPARTMENT

TO: Main Street Board of Directors
FROM: Alexandra Cramer, Planner/Project Manager
DATE: March 9th, 2026
SUBJECT: Discussion and possible action on April meeting date

SUMMARY

The MSBOD's April meeting conflicts with the Main Street Now Conference. Staff would like to propose either rescheduling the meeting for another Monday in April or canceling it.

RECOMMENDATION

Staff recommends the Main Street Board give direction on April meeting date.

ATTACHMENT(S)

N/A



TO: Main Street Board of Directors
FROM: Alexandra Cramer, Planner/Project Manager
DATE: March 9th, 2026
SUBJECT: Staff Report

STAFF REPORT

1. Streetscape Construction Update

- a. Construction is complete. Final punch list items are being addressed.
- b. Pre-con meeting with CORE Electric taking place on December 9th.
- c. Main Street lights should be installed by end of month.

2. Ornaments

- a. 2026 design is being discussed at March 9th meeting.

3. Training Update/Reminder

- a. Alert Staff of any trainings you feel are relevant.
- b. DOLA Main Street Program provides monthly trainings online.
- c. Main Street NOW 2026 will be held in Tulsa, Oklahoma on April 13-15. Linda Bulmer and Dave Colleran will be attending on behalf of the MSBOD.

4. HAB Update.

- a. Historic Building Coloring Contest will take place March 2026.
- b. Historic Walk and Talk will take place on September 26th, 2026.

5. Town of Elizabeth - Façade Grant

- a. The Façade Grant Program will have one grant period this year starting from June-August 2026.

6. Locable

- a. Staff continues to update business pages on Locable and encourage business participation.

7. Main Street Parking Lot

- a. Construction has been completed.
- b. Bathrooms and signage will be installed in the spring.

8. 5K and Color Run

- a. Date will be August 29th, 2026.
- b. Staff met with Amanda Love and confirmed her services as event coordinator for the 2026 event.
- c. Staff is proposing to focus the theme of this year to the 250/150 celebration. We are working internally to put together a BBQ/Community Picnic in Running Creek Park after the 5K. MSBOD should think about programming on Main Street that evening.

9. Main Street Station



- a. The Main Street Station site plan was approved at the BOT's February 10th meeting. The properties are currently for sale.

10. Code Updates

- a. Staff is bringing the off-street parking code revision to the Planning Commission and Board of Trustees for public hearings on March 3rd and 10th.
- b. Are there any other code updates the MSBOD should be pursuing as it relates to the Downtown District?

11. Planning Commission

- a. The PC has expressed interest in meeting with the town's advisory boards in a work session to brainstorm code update ideas. Staff would like the MSBOD to propose some dates they are available in April and May.

12. Board of Trustees

- a. Following the Main Street Now Conference at the end of April, staff would like to coordinate a work session in May with the BOT to discuss ideas and goals for the district.