



## Historic Advisory Board Regular Meeting

Monday, February 9, 2026 at 4:30 PM

Town Hall, 151 S. Banner Street

### Call to Order

The Regular Meeting of the Elizabeth Historic Advisory Board was called to order on Monday, February 9, 2026, at 4:36 pm by Vice Chair Jacque Hallett.

### Roll Call

#### Present:

Vice Chair Jacque Hallett

Member Lynn Mitchell

Member Jeff Lehman

Member Gayle Gardner

#### Absent:

Chair Dennis Rodriguez

There was a quorum to do business.

#### Also in Attendance:

Planner/Project Manager Alexandra Cramer

Planning Technician Dianna Hiatt

Town Clerk Michelle Oeser

#### Public Comment

This is a meeting of the Historic Advisory Board held in public. We welcome you here and thank you for your time and concerns. When you are recognized, please stand and state your name and address to the Board. Your comments will be limited to 3 minutes. The Historic Advisory Board may not respond to your comments during this meeting. Rather, they may take your comments and suggestions under advisement and your questions will be directed to the appropriate person or department for follow-up. Personal attacks against Board Members, Administrative Staff, or Employees will not be recognized. If a response from Staff is requested, the Chair will direct Staff to have a response at the next regularly scheduled Board meeting.

There was no Public Comment.

#### Agenda Changes

#### Consent Agenda

1. Minutes of the December 8, 2025, Meeting

Motion by Member Mitchell, seconded by Member Gardner, to approve the Minutes of the December 8, 2025, Meeting.

Voting Yes: Vice Chair Hallett, Member Mitchell, Member Lehman, Member Gardner  
Voting No: None

Motion Passed Unanimously (4-0)

### **New Business**

#### **2. Discussion and possible action on election of 2026 Chair, Vice Chair and Historian**

Motion by Vice Chair Hallett, seconded by Member Lehman, to elect Lynn Mitchell as Chair, Gayle Gardner as Vice Chair, and Jacque as Historian.

Voting Yes: Vice Chair Hallett, Member Mitchell, Member Lehman, Member Gardner  
Voting No: None

Motion Passed Unanimously (4-0)

#### **3. Discussion and possible action on Resolution 26R01, a Resolution Establishing a Designated Public Place for the Posting of Meeting Notices Pursuant to C.R.S § 24-6-402(2)(c) – Michelle Oeser**

Ms. Oeser provided a Staff report.

Motion by Member Gardner, seconded by Member Lehman, to approve Resolution 26R01, a Resolution Establishing a Designated Public Place for the Posting of Meeting Notices Pursuant to C.R.S § 24-6-402(2)(c).

Voting Yes: Vice Chair Hallett, Member Mitchell, Member Lehman, Member Gardner  
Voting No: None

Motion Passed Unanimously (4-0)

### **Staff Report**

#### **4. Staff Report**

- Planner/Project Manager, Alexandra Cramer:
  - Discussed the Saving Places Conference.
  - Provided an update on the Education Book.
  - Update on preservation.
  - Discussion on meeting with Singing Hills and Running Creek Elementary students.

### **Board Reports**

- Member Lynn Mitchell:
  - Discussed Hubert M. Huchinson, first person to be buried at the Elizabeth Cemetery.
- Member Gayle Gardner:
  - Introduced Dan Kelly to the Board.

### **Adjournment**

Motion by Member Mitchell, seconded by Vice Chair Hallett, to adjourn the meeting at 5:49 pm.

Voting Yes: Vice Chair Hallett, Member Mitchell, Member Lehman, Member Gardner  
Voting No: None

Motion Passed Unanimously (4-0)

Allison Ritter

~~Town Clerk Michelle Oeser~~

Deputy Town Clerk Allison Ritter

Lynn T. Mitchell

Chair Lynn Mitchell

