



**Town of Elizabeth
Workshop
Town Administrator Executive Search Consultants
Tuesday, April 28, 2026, at 6:30 PM**

**Board of Trustees Regular Meeting UPDATED
Tuesday, April 28, 2026 at 7:00 PM
Town Hall, 151 S. Banner Street**

Conferencing Access Information: This is viewing-only access.

[Zoom link to view meeting](#)

Join via phone: 1 669 900 9128 **Meeting ID:** 880 9435 3280
Meeting Passcode: 141257

Call to Order

Roll Call

Pledge of Allegiance

Public Comment

This is a meeting of the Board of Trustees held in public. We welcome you here and thank you for your time and concerns. When you are recognized, please stand and state your name and address to the Board. Your comments will be limited to 5 minutes. If many speakers are anticipated, the Mayor may (a) shorten the time limit; (b) ask speakers to limit themselves to new information and points of view not already covered by previous speakers; and/or (c) limit the total time of public comment to allow the Board to proceed to consider items set on the regular meeting agenda. The Board of Trustees may not respond to your comments during this meeting, but rather take your comments and suggestions under advisement and your questions will be directed to the appropriate person or department for follow-up. Personal attacks against Board Members, Administrative Staff, or Employees will not be recognized. If a response from Staff is requested, the Mayor will direct Staff to have a response at the next regularly scheduled Board meeting.

Agenda Changes

Consent Agenda

Action may be taken on any and all items listed on the agenda.
Accommodations for disabilities may be made upon request.

1. Minutes of the Regular Meeting of April 14, 2026

Public Hearing

2. Dads of Elbert County Special Event Application – Michelle Oeser

New Business

3. Discussion and possible action on the approval of the Dad’s of Elbert County Special Event Application – Michelle Oeser
4. Discussion and possible action on Resolution 26R13, a Resolution approving the Professional Services Agreement between the Town and Wags and Walks Colorado Pet Ranch regarding the proving of placement of stray, lost, injured, or impounded dogs for the Town of Elizabeth – Chief Engel
5. Discussion and possible action regarding a contract for the Town Administrator Executive Search Consultant– Michelle Oeser

Management Monitoring Reports

6. Management Monitoring Reports

Board of Trustees Report

7. Board Reports

Adjournment

Action may be taken on any and all items listed on the agenda.
Accommodations for disabilities may be made upon request.

Meeting Protocol and Standards of Conduct

Public Participation

Public comment is encouraged and will be listed as an agenda item at every regular Board meeting.

Each individual wishing to be heard during the public comment period will be given up to three (3) minutes to make a comment.

The public comment period will not be used to make political endorsements or for political campaign purposes.

Questions from the Board will be for clarification purposes only. Public comment will not be used as a time for problem solving or reacting to comments made but, rather, for listening to the comments of citizens without taking any formal action.

The Board may direct the Town Administrator to provide information requested by a speaker during the public comment period.

Speakers are not allowed to make belligerent, accusatory, impertinent, slanderous, threatening, abusive, or disparaging comments.

The Mayor may elect to defer public comment on a specific issue that appears on the regular agenda until that specific item is addressed.

The Mayor may call for order when sidebar conversations occur in the audience. Those conversations are distracting from the Board addressing the topics at hand.

Members of the public who do not follow proper conduct after a warning in a public meeting may be barred from further participation at that meeting or removed from the Board Chambers pursuant to the Elizabeth Municipal Code and Colorado Revised Statutes.

Action may be taken on any and all items listed on the agenda.
Accommodations for disabilities may be made upon request.



Board of Trustees Regular Meeting - Record of Proceedings

Tuesday, April 14, 2026 at 7:00 PM

Town Hall, 151 S. Banner Street

Call to Order

The Regular Meeting of the Board of Trustees for the Town of Elizabeth was called to order on Tuesday, April 14, 2026, at 7:00 PM by Mayor Angela Ternus.

Roll Call

Present:

Mayor Angela Ternus

Mayor Pro Tem Tracy Hutchins

Trustee Dave Conley

Trustee Michael Schroder

Trustee Steve Gaither

Trustee Tony Atencio

Absent:

Trustee Loren Einspahr

There was a quorum to do business.

Also in Attendance:

Interim Administrator Chris Lowe

Town Clerk Michelle Oeser

Public Works Director Mike DeVol

Assistant Public Works Director James McErnie

Police Chief Jeff Engel

Finance Officer Hannah Bruce

Town Attorney Corey Hoffmann

Pledge of Allegiance

Mayor Ternus led the Board in the Pledge of Allegiance.

Public Comment

This is a meeting of the Board of Trustees held in public. We welcome you here and thank you for your time and concerns. When you are recognized, please stand and state your name and address to the Board. Your comments will be limited to 5 minutes. If many speakers are anticipated, the Mayor may (a) shorten the time limit; (b) ask speakers to limit themselves to new information and points of view not already covered by previous speakers; and/or (c) limit the total time of public comment to allow the Board to proceed to consider items set on the regular meeting agenda. The Board of Trustees may not respond to your comments during this meeting, but rather take your comments and suggestions under advisement and your questions will be

directed to the appropriate person or department for follow-up. Personal attacks against Board Members, Administrative Staff, or Employees will not be recognized. If a response from Staff is requested, the Mayor will direct Staff to have a response at the next regularly scheduled Board meeting.

- Misty Schurglvich - Town of Elizabeth Resident
- Kathy Davis - Elbert County Resident
- Jenna Jacobson - Elbert County Resident
- Cindy Angers - Elbert County Resident
- Jean Savulsky - Elbert County Resident
- Julie Denton - Elbert County Resident
- Mike Barney - Town of Elizabeth Resident
- Richard Savulsky - Elbert County Resident
- Paul Schwarzkopf - Town of Elizabeth Resident

Agenda Changes

No changes from Administration.

No changes from the Board.

Agenda set.

Consent Agenda

1. Minutes of the Regular Meeting of March 24, 2026

Motion by Mayor Pro Tem Hutchins, seconded by Trustee Conley, to approve the Consent Agenda.

Voting Yes: Mayor Ternus, Mayor Pro Tem Hutchins, Trustee Conley, Trustee Schroder, Trustee Gaither, Trustee Atencio

Voting No: None

Motion Passed Unanimously (6-0)

Presentations

2. 2025 Annual Colorado Parks and Wildlife Deer Report – Casey Westbrook

Casey Westbrook provided a 2025 Deer report.

The Board asked Casey to move forward with the 2026 Deer Management within the Town of Elizabeth.

Mayor Ternus closed the Regular Meeting and opened the Public Hearing at 8:02 PM.

Public Hearing

3. Budget Amendment – Hannah Bruce

Ms. Bruce provided a Staff report.

Mayor Ternus opened the Public Hearing to Public Comment.

Nancy Sutton - Elbert County Resident

Mayor Ternus closed the Public Hearing and reopened the Regular Meeting at 8:21 PM

New Business

4. Discussion and possible action on Resolution 26R12, a Resolution amending the Budget for Fiscal Year 2025– Hannah Bruce

Motion by Trustee Conley, seconded by Trustee Gaither, to approve Resolution 26R12, a Resolution amending the Budget for Fiscal Year 2025.

Voting Yes: Mayor Ternus, Mayor Pro Tem Hutchins, Trustee Conley, Trustee Schroder, Trustee Gaither, Trustee Atencio

Voting No: None

Motion Passed Unanimously (6-0)

Mayor Ternus closed the Regular Meeting and opened the Public Hearing at 8:25 PM.

Public Hearing

5. Second Reading of Ordinance 26-04, an Ordinance amending Chapter 18 of The Town of Elizabeth Municipal Code by the addition thereto of a New Article XVI adopting the Wildfire Resiliency Code – Corey Hoffmann

Mr. Hoffmann provided a Staff report.

Mayor Ternus opened the Public Hearing for Public Comment.

Paul Swarzkopf - Town Resident

Mayor Ternus closed the Public Hearing and reopened the Regular Meeting at 8:30 PM.

New Business

6. Discussion and possible action on Ordinance 26-04, an Ordinance amending Chapter 18 of The Town of Elizabeth Municipal Code by the addition thereto of a New Article XVI adopting the Wildfire Resiliency Code – Corey Hoffmann

Motion by Trustee Conley, seconded by Trustee Gaither, to approve Ordinance 26-04, an Ordinance amending Chapter 18 of The Town of Elizabeth Municipal Code by the addition thereto of a New Article XVI adopting the Wildfire Resiliency Code – Corey Hoffmann.

Voting Yes: Mayor Ternus, Mayor Pro Tem Hutchins, Trustee Conley, Trustee Gaither, Trustee Atencio

Voting No: Trustee Schroder

Motion Passed Unanimously (5-1)

7. Discussion and possible action on Awarding the Hillside Paving and Wade Park Construction Contract– Mike DeVol

Mr. DeVol provided a Staff report.

Motion by Trustee Schroder, seconded by Trustee Gaither, to approve Awarding the Hillside Paving and Wade Park Construction Contract to Nex Civil Construction LLC, not to exceed \$2,854,626.86.

Voting Yes: Mayor Ternus, Mayor Pro Tem Hutchins, Trustee Conley, Trustee Schroder, Trustee Gaither, Trustee Atencio

Voting No: None

Motion Passed Unanimously (6-0)

8. Discussion on Elbert County Road Vacations by Resolutions 2025-63 and Resolution 2025-64 – Chris

Lowe

Mr. Lowe provided a Staff report.

The Board provided support for Mr. Lowe to send a letter to Elbert County Commissioners with regard to Resolutions 2025-63 and 2025-64.

9. Discussion and direction regarding Town Administrator Executive Search Consultant– Michelle Oeser

Ms. Oeser provided a synopsis of direction given by the Board to move forward regarding the process for interviewing of consultants.

Management Monitoring Reports

10. Managers Reports

- Interim Town Administrator Chris Lowe:
 - This year's budgeting process will begin earlier.
- Finance Officer Hannah Bruce:
 - Mayor Ternus inquired about the May Audit presentation.
- Police Chief Jeff Engel:
 - Gave a brief update on a vehicle crash that occurred in Town.
 - Discussion on E-Bike regulations.
- Public Works Director Michael DeVol:
 - Student volunteers will be working on Town clean up.
- Town Clerk Michelle Oeser:
 - Discussion on the upcoming Business Expo.
 - Discussion on distribution of Stampede Rodeo tickets.
 - Provided a 250-150 celebration update.

Board of Trustees Report

11. Board Reports

- Mayor Angela Ternus:
 - Recognized Officer Herbel for his five years of service.
 - Attended the Annual STARS Banquet. There was a great turnout.
- Mayor Pro Tem Tracy Hutchins:
 - Visited the Castle Rock Senior Center.
- Trustee Dave Conley:
 - Has received great reviews about our Police Officer's responses.

Minutes

12. Minutes of the Planning Commission Meeting of March 3, 2026

Executive Session

- 13.** To determine positions relative to matters that may be subject to negotiations; developing strategy for negotiations; and instructing negotiators, pursuant to C.R.S. § 24-6-402 (4)(e) and to hold a conference with the Town's attorney to receive legal advice on specific legal questions, pursuant to C.R.S. § 24-6-402(4)(b), concerning options related to MainStreet Scape Project and payment request from Triple M.

Motion by Mayor Ternus, seconded by Trustee Gaither, to close the Regular Meeting at 9:50 PM and open an Executive Session to determine positions relative to matters that may be subject to negotiations; developing strategy for negotiations; and instructing negotiators, pursuant to C.R.S. § 24-6-402 (4)(e) and to hold a conference with the Town's attorney to receive legal advice on specific legal questions, pursuant to C.R.S. § 24-6-402(4)(b), concerning options related to MainStreet Streetscape Project and payment request from Triple M.

Voting Yes: Mayor Ternus, Mayor Pro Tem Hutchins, Trustee Conley, Trustee Schroder, Trustee Gaither, Trustee Atencio

Voting No: None

Motion Passed Unanimously (6-0)

Motion by Trustee Conley, seconded by Mayor Pro Tem Hutchins, to adjourn the Executive Session and return to the Regular Meeting at 10:44 PM.

Voting Yes: Mayor Ternus, Mayor Pro Tem Hutchins, Trustee Conley, Trustee Schroder, Trustee Gaither, Trustee Atencio

Voting No: None

Motion Passed Unanimously (6-0)

Adjournment

Motion by Trustee Conley, seconded by Mayor Pro Tem Hutchins, to adjourn the meeting at 10:44 PM.

Voting Yes: Mayor Ternus, Mayor Pro Tem Hutchins, Trustee Conley, Trustee Schroder, Trustee Gaither, Trustee Atencio

Voting No: None

Motion Passed Unanimously (6-0)

Town Clerk Michelle Oeser

Mayor Angela Ternus



TOWN OF ELIZABETH

MICHELLE M. OESER TOWN CLERK/ADMINISTRATIVE SERVICES DIRECTOR

TO: Honorable Mayor and Board of Trustees
FROM: Michelle Oeser Town Clerk
DATE: April 28, 2026
SUBJECT: Special Event Liquor Permit

SUMMARY

On March 17, 2026, the Dads of Elbert County applied for a Special Event Liquor License for the 6th Annual Meat In Event. Posting has been provided at 366 Grant Street.

Justin Hundley will be the event manager for the Meat In Event. Both Mr. Hundley and Mr. Decker will be present at the Board meeting to answer any questions the Board has.

The map that includes and depicts where the licensed area is located and the general mapping for the event. The event will be expanded to include a closure of Grant Street running east to west from Banner Street to Garland Street.

The Elizabeth Police Department does not have any issues that would affect the approval of this license application.

STAFF RECOMMENDATION

Staff recommend approval of the Dad's of Elbert County Special Event License.

ATTACHMENTS

Special Event Application



Application for a Special Events Permit

Departmental Use Only

Received
 MAR 17 2026
 Town of Elizabeth

TOWN OF ELIZABETH

In order to qualify for a Special Events Permit, You **Must Be a Qualifying Organization Per 44-5-102 C.R.S. and One of the Following (See back for details.)**

- Social
- Athletic
- Philanthropic Institution
- Fraternal
- Chartered Branch, Lodge or Chapter
- Political Candidate
- Patriotic
- National Organization or Society
- Municipality Owned Arts Facilities
- Political
- Religious Institution
- Chamber of Commerce

Type of Special Event Applicant is Applying for:

- 2110 Malt, Vinous And Spirituous Liquor \$100.00 Per Day
- 2170 Fermented Malt Beverage \$100.00 Per Day

Name of Applicant Organization or Political Candidate State Sales Tax Number (Required)

DAD'S OF ELBERT COUNTY [Redacted]

Mailing Address of Organization or Political Candidate
 [Redacted]

City: *Kiowa* State: *CO* ZIP Code: *80117*

Address of Place to Have Special Event
346 E GRANT ST.

City: *ELIZABETH* State: *CO* ZIP Code: *80107*

Authorized Representative of Qualifying Organization or Political Candidate
CURT DECKER

Date of Birth (MM/DD/YY) [Redacted] Phone Number [Redacted]

Authorized Representative's Mailing Address (if different than address above)
[Redacted]

City: *Heald* State: [Redacted] ZIP Code: [Redacted]

Event Manager

Justin Hundley

Date of Birth (MM/DD/YY)

[Redacted]

Phone Number

[Redacted]

Event Manager Home Address

[Redacted]

City

ELBERT

State

CO

ZIP Code

80106

Email Address of Event Manager

JHUNDLEY@ELIZABETHLOCAL.COM

1. Is the place to have the Special Event located on State-owned property?

Yes No

2. Has Applicant Organization or Political Candidate been issued a Special Event Permit this Calendar Year?

No Yes, How many days?

[Redacted]

3. Is the premises for which your event is to be held currently licensed under the Colorado Liquor or Beer codes?

No Yes, License Number

[Redacted]

4. Does the Applicant Have Possession or Written Permission for the Use of The Premises to be Licensed?

Yes No

5. For Chambers of Commerce - Each member who holds a retail establishment permit attests they are not exercising the privileges of the retail establishment permit for the duration of the SEP days.

Yes No

6. For Chambers of Commerce - Please list all members participating in the SEP.

[Redacted]

List Below the Exact Date(s) for Which Application is Being Made for Permit

Date

From:

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Oath of Applicant

I declare under penalty of perjury in the second degree that I have read the foregoing application and all attachments thereto, and that all information therein is true, correct, and complete to the best of my knowledge.

Title

Dads at Fort County President Clint Deane

Signature



Date (MM/DD/YY)

3/16/26

Report and Approval of Local Licensing Authority (City or County)

The foregoing application has been examined and the premises, business conducted and character of the applicant is satisfactory, and we do report that such permit, if granted, will comply with the provisions of Title 44, Article 5, C.R.S., as amended.

Therefore, this Application is Approved.

Local Licensing Authority (City or County)

City County

Telephone Number of City/County Clerk

Title

Signature

Date (MM/DD/YY)

Do Not Write in this Space - For Department of Revenue Use Only

Liability Information

License Account Number

Liability Date

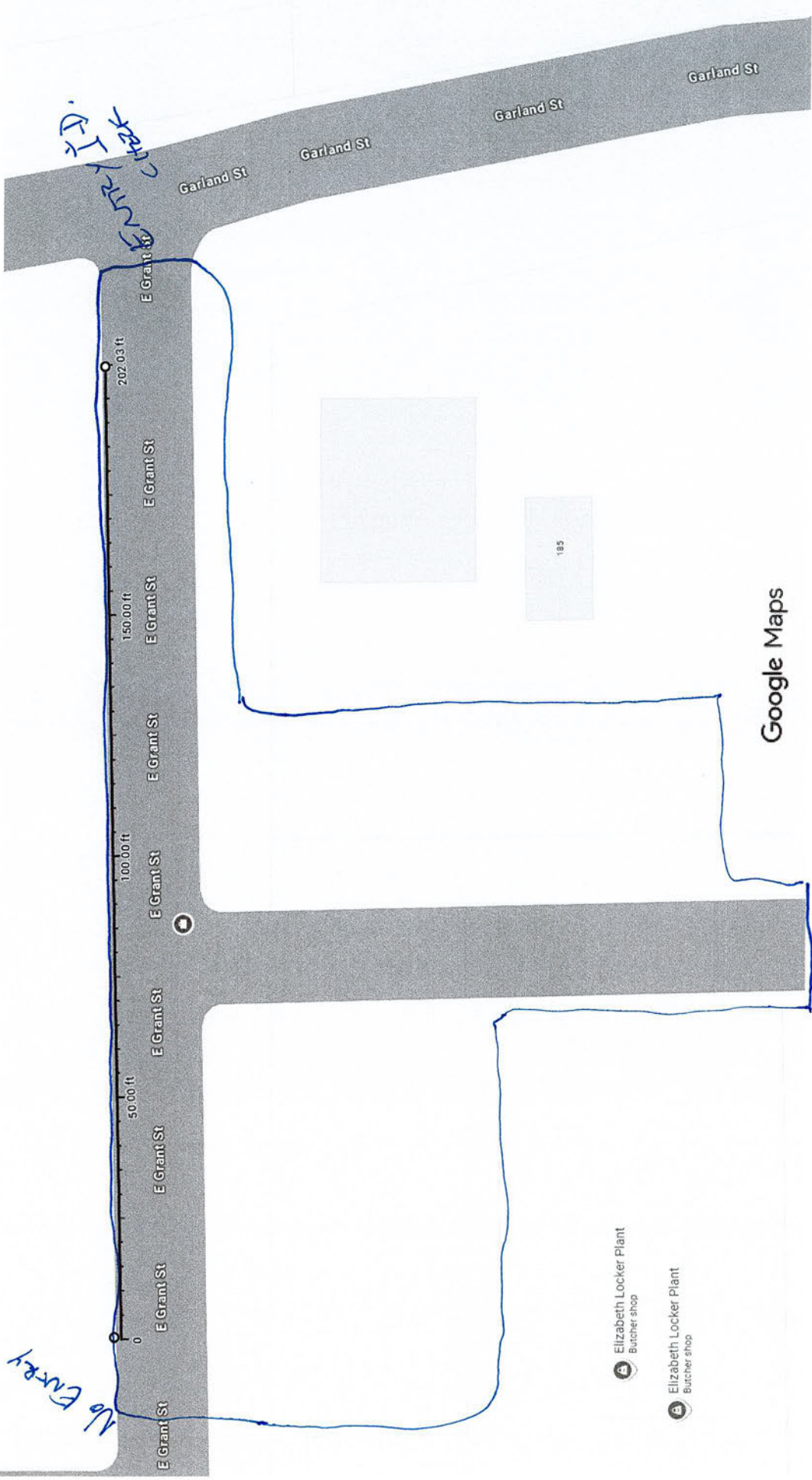
State

Total

-750 (999)

\$

.00



Map data ©2026 Google 20 ft

Google Maps

Measure distance
 Total distance: 202.03 ft (61.58 m)

ENTRY I.D. CHECK



Michael D. Hundley
President

Justin N. Hundley
Vice-President

Elizabeth, Co 80107-0160
Phone (303) 646-4020 Fax (303) 688-2240

This letter is to confirm that the Elizabeth Locker Plant has given Dad's of Elbert County (DOEC) permission to use the property located at 366 Grant St. in Elizabeth, CO. for an event on May 16th 2026. The event is a fundraising event for the local community. We understand that there will be alcohol on the premises under controlled conditions. This event will take place from 12:00pm and end at 5:00pm with allotted time to setup and cleanup after. If there are any questions please feel free to contact Justin Hundley V.P. of Elizabeth Locker Plant.

Respectfully,

A handwritten signature in blue ink, appearing to read "Justin Hundley".

Justin Hundley
Vice President

303-646-4020 O

Office of the Secretary of State
of the State of Colorado
Certificate of Registration

I, Jena Griswold, as the Secretary of State of the State of Colorado, hereby certify that, according to the records of this office,

DADS OF ELBERT COUNTY

is a **Charitable Organization** registered to solicit contributions in Colorado as required by the Colorado Charitable Solicitation Act, Title 6, Article 16, C.R.S.

This organization has been assigned a registration number of 20223026885

The status of its registration is **Good**, and this status has been in effect since 08/20/2025

The organization's registration expired on 08/15/2026

Registrants may legally solicit contributions, provide consulting services in connection with a solicitation campaign, and conduct solicitation campaigns in Colorado until the registration expires or is withdrawn, suspended, or revoked.

This certificate reflects facts established or disclosed by documents delivered to this office electronically through 04/23/2026

IN TESTIMONY WHEREOF I have hereunto set my hand and affixed the Great Seal of Colorado, at the City of Denver on Thursday, April 23, 2026 11:46:47 AM



Jena Griswold

Secretary of State of the State of Colorado

Notice: A certificate issued electronically from the Colorado Secretary of State's website is fully and immediately valid and effective.



TOWN OF ELIZABETH

CHIEF OF POLICE JEFF ENGEL

TO: *Mayor Angela Ternus, Mayor Pro Tem Hutchins, and Board of Trustees*

FROM: Jeffery R. Engel, Chief of Police

SUBJECT: Animal Impound Contract Between Wags N Walks Colorado Pet Ranch, the Elizabeth Police Department and The Town of Elizabeth

DATE: April, 28 2026

SUMMARY:

Elizabeth Police Department, in seeking a safe, reliable, and long-term solution for dogs impounded by the Elizabeth Police Department, partnered with Wags N Walks Colorado Pet Ranch, located at 7517 CO-86, Franktown, CO 80116. Wags N Walks has been used for dog impounds, as they are a reliable service provider for the Town of Elizabeth.

ANALYSIS:

The Elizabeth Police Department previously utilized a local grooming facility for the temporary housing of impounded dogs. During this arrangement, concerns were identified related to facility cleanliness, the availability of an appropriate quarantine area, and adequate on-site staffing.

Contracting with Humane Colorado, previously known as the Buddy Center, for temporary housing of impounded dogs was considered. Contracting with Humane Colorado requires a flat base fee of approximately \$8,000 per year. The department's historical use of animal impound services remains limited. In 2025, a total of four animals were impounded. Humane Colorado was not fiscally responsible, and other contractors sought.

Wags N Walks, a Colorado-licensed kennel located in Franktown, Colorado, was contacted. The facility is secure with 24-hour access, and 24/7 staff on site. The facility is clean, provides proper quarantine areas, and will take in impounded dogs on a per-use basis versus a flat-rate contract.



425 S. Main St., P.O. Box 1527, Elizabeth, Colorado, 80107
Phone: 303-646-4664 Fax: 303-646-0616
Email: Police@townofelizabeth.org
www.townofelizabeth.org



Colorado Association of
Chiefs of Police



TOWN OF ELIZABETH

CHIEF OF POLICE JEFF ENGEL

Per dog fees are as follows:

Service Provided	Associated Fee
In-take Fee	\$75.00
Daily Kennel Fee	\$69.00
Flea Dip-if required	\$25.00

Wags N Walks submits an invoice to the Town of Elizabeth, which is to be passed on to the dog's owner through the municipal court system.

STAFF RECOMMENDATIONS:

The Elizabeth Police Department (EPD) has established a strong and effective working relationship with Wags and Walks. The facility is properly licensed as a kennel by the State of Colorado and meets all applicable requirements for short-term animal impoundment. Wags and Walks provides dog impoundment services on a per-impound basis, appropriately supporting the operational needs of the Town of Elizabeth. Based on demonstrated performance, compliance with state standards, and service reliability, staff recommends entering into a three-year contract with Wags and Walks to provide dog impoundment services for the Town of Elizabeth.

Attachments:

Resolution

Contract



425 S. Main St., P.O. Box 1527, Elizabeth, Colorado, 80107

Phone: 303-646-4664 Fax: 303-646-0616

Email: Police@townofelizabeth.org

www.townofelizabeth.org



Colorado Association of
Chiefs of Police

RESOLUTION 26R13

A RESOLUTION APPROVING THE PROFESSIONAL SERVICES AGREEMENT BETWEEN THE TOWN AND WAGS AND WALKS COLORADO PET RANCH REGARDING THE PROVIDING OF PLACEMENT OF STRAY, LOST, INJURED, OR IMPOUNDED DOGS FOR THE TOWN OF ELIZABETH

WHEREAS, Wags and Walks Colorado Pet Ranch and the Town seek to work collaboratively to ensure well-maintained facilities and temporary placement of stray, lost, injured, or impounded dogs for the Town of Elizabeth;

WHEREAS, the Parties wish to clarify roles, responsibilities, and cost arrangements related to service and repair tasks performed under this Agreement; and

WHEREAS, this Agreement sets forth the mutual understanding of the Parties and does not create a binding contract for goods or services beyond the terms stated herein.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF ELIZABETH, COLORADO AS FOLLOWS:

Section 1. The Board of Trustees hereby approves the Professional Services Agreement between Wags and Walks Colorado Pet Ranch regarding the provision of providing placement of stray, lost, injured, or impounded dogs for the Town of Elizabeth. Attached hereto as **Exhibit A**, and authorizes the Mayor to execute the same on behalf of the Town.

PASSED, APPROVED, and ADOPTED this ____ day of _____, 2026, by the Board of Trustees of the Town of Elizabeth, Colorado, on first and final reading, by a vote of _____ for and _____ against.

Angela Ternus, Mayor

ATTEST

Michelle M. Oeser, Town Clerk

PROFESSIONAL SERVICES AGREEMENT BETWEEN WAGS N WALKS COLORADO PET RANCH AND THE TOWN OF ELIZABETH, COLORADO

THIS AGREEMENT is entered into by and between the Town of Elizabeth, a municipal corporation organized pursuant to and governed by the laws of the State of Colorado, located at 151 Banner St., Elizabeth, CO 80107 (hereinafter referred to as "Town") and Wags N Walks Colorado Pet Ranch, located at 7517 CO-86, Franktown, CO 80116 (hereinafter "Wags N Walks").

1.1 Term. This agreement shall remain in full force and effect from the date set forth below through December 31, 2028, unless otherwise terminated by either party as more fully set forth herein. This agreement may be extended in additional one-year increments upon the agreement of the parties.

2.1 Purpose of this Agreement. The purpose of this agreement is to provide a means for the Town of Elizabeth and its Police Department to place stray, lost, injured, or impounded dogs with a secure facility capable of meeting the dogs' needs. Wags N Walks has agreed, under this agreement, to accept custody and control of such dogs until such time as the owner can be ascertained or alternative placement may be secured.

3.1 Payment. For the services provided herein, the Town shall tender the following for each dog placed with Wags N Walks: a fee of \$75.00 for each dog received for impoundment, and a daily fee of an additional \$69.00 per day for each day the dog is kept, secured, and maintained by Wags N Walks. In the event a dog provided to Wags N Walks is found to have fleas, a mandatory flea dip fee of \$25.00 will be added to the impoundment fee to be paid by the Town. Wags N Walks will invoice the Town monthly for all services rendered, and the Town shall make payment to Wags N Walks within ten (10) business days of invoicing.

4.1 Obligations of Wags N Walks. Under the terms and conditions of this Professional Services Agreement, Wags N Walks agrees to perform the following:

- a. Maintain proper shelter and care for all dogs that come into their custody and control as a result of this agreement.
- b. Maintain suitable office hours at their business premises for the purpose of transacting business in connection with the duties under this agreement and for the purpose of receiving dogs from the Town.
- c. Provide appropriate food, water, shelter, and other humane treatment for dogs while they are in the custody and control of Wags N Walks.
- d. Assist the Elbert County Health Department or other agency by following procedures and protocols concerning persons or animals bitten by a dog under the custody and control of Wags N Walks.
- e. Maintain notes and a fact sheet for any animal in their possession, noting and identifying the animal's condition and behavior.

4.2 Release of Dog Under Placement or Custody and Control. Wags N Walks agrees to release a dog placed by the Town of Elizabeth only under the following circumstances: (1) providing documentation as to ownership of the dog by the claimant, (2) the alleged owner providing valid identification, and (3) verbal or written authorization by the Town of Elizabeth.

5.1 Delivery of Non-injured Dog. All dogs brought into Wag N Walks will be brought in through the side door and secured in a crate in the "Impound Room". Water will be made available in the room. An impound form shall be placed by the delivering party, and a text message shall be sent to 720-248-0008.

5.2 Delivery of Injured Animal. All injured dogs in need of medical attention shall be taken to the nearest cooperating veterinary hospital or medical clinic to obtain treatment. If the treating veterinarian determines that the injury or illness is treatable and has a reasonable likelihood of treatment success, the dog shall be treated. In the event the veterinarian determines that the likelihood of treatment success is poor, or that euthanasia is in the dog's best interests, the dog shall be euthanized. The Town shall either pay the veterinary hospital or medical clinic directly for treatment, or shall timely reimburse Wags N Walks, as circumstances may require. The Town further agrees to reimburse Wags N Walks for any transportation expenses associated with transfer to a cooperating veterinary hospital or medical clinic at the standard IRS Rate applicable. Nothing contained herein shall prohibit the Town from seeking reimbursement from the owner of the dog for the costs associated with any medical treatment, up to and including euthanasia.

6.1 Bite and Rabies Protocol. Wag N Walks shall be required to follow all rabies control procedures, including quarantine measures. Wag N Walks may be required by the Town, the Department of Health, or any other agency to provide transport of a dog for euthanasia and testing. Under such circumstances, the Town shall tender the additional sum of \$250.00 per dog for the delivery, euthanasia, and decapitation of the dog. All test results shall be provided to Wags N Walks, the Town of Elizabeth, the Department of Health, and other interested parties. The Town, at its sole discretion, may seek reimbursement for the rabies test from the dog's owner.

7.1 Abandoned Dog. Elizabeth Town Code, section 7-7-450(b) provides that any dog impounded that is not claimed within a five-day period may be disposed of upon issuance of a written Elizabeth Municipal Court Order. Upon issuance of the Order, the Town of Elizabeth shall pick up the dog to take it to an appropriate shelter or rescue. If the Town fails to pick up the dog, Wags N Walks will only transport the dog to a "non-kill" shelter and will charge the Town of Elizabeth \$40 for the cost of transportation. Wags N Walks shall provide timely updates to the Town of any action taken regarding abandoned dogs placed in their care, custody, and control.

8.1 Insurance Limitation of Liability. Wags N Walks agrees to maintain reasonable professional liability insurance and premises liability insurance for a business engaged in similar

business and operations. Wags N Walks shall not be liable to the Town of Elizabeth or any owner of an impounded dog.

9.1 Miscellaneous Provisions. The parties to this agreement further agree to the following provisions:

9.2 Jurisdiction. Any claim arising under the terms of this agreement shall be brought in the Court of the appropriate jurisdiction located in Elbert County, Colorado, and the laws of the State of Colorado shall control this agreement.

9.3 Modification. This agreement shall only be modified, in writing, as may be agreed by and between the parties. No modification or amendment to this agreement shall be valid unless and until executed by both parties.

9.4 Termination. This agreement may be terminated with or without cause by providing thirty (30) days' advance written notice to the other party. In the event of termination by either Party for any reason, the Town of Elizabeth shall, within 48 hours of the date of termination, pick up any dogs it placed with Wags N Walks that are still being held at the time of termination.

9.5 Severability. In the event any term or condition of this agreement shall be deemed invalid or unenforceable by a Court of appropriate jurisdiction, the remaining terms and conditions of this agreement shall remain in full force and effect until otherwise terminated by the parties as established in Clause 8.4, above.

9.6 License Requirements. Wag N Walks shall maintain all necessary registrations and licenses needed to perform and provide the services detailed herein. In the event a registration or license should lapse at any time during which this agreement is in effect, Wag N Walks shall immediately provide notice to the Town, and the Town may limit or terminate this agreement accordingly.

9.7 Subject to Annual Appropriation. Consistent with Article X, Section 20 of the Colorado Constitution, any financial obligations the Town not to be performed during the current fiscal year are subject to annual appropriation, and thus any obligations of the Town hereunder shall extend only to monies currently appropriated in the current fiscal year.

DATED THIS ____ day of April 2026.

TOWN OF ELIZABETH

Angela Ternus, Mayor

WAGS N WALKS COLORADO PET RANCH

(Signature)

(Printed Name)



TOWN OF ELIZABETH

MICHELLE M. OESER TOWN CLERK / ADMINISTRATIVE SERVICES DIRECTOR

TO: Honorable Mayor and Board of Trustees
FROM: Michelle Oeser Town Clerk
DATE: April 28, 2026
SUBJECT: Town Administrator Executive Search Consultants

SUMMARY

On April 22, 2026, the Board of Trustees held a work session to interview MGT, GPS, and Duffy Group as part of the Town Administrator search process. At tonight's meeting, the Board may determine which firm they would like to move forward with, or they may choose to continue evaluating additional firms.

If a firm is chosen tonight, a motion would need to be made and a contract would move forward to the town attorney for review.

Once a contract is approved it can be signed by both parties and the search process can begin.

STAFF RECOMMENDATION

Staff will not provide a recommendation on this selection.



TOWN OF ELIZABETH POLICE DEPARTMENT

CHIEF OF POLICE JEFF ENGEL

ELIZABETH POLICE DEPARTMENT ACTIVITY STATISTICS REPORT

Period: 04/05/2026 to 04/18/2026



ELIZABETH POLICE DEPARTMENT'S MISSION STATEMENT:

"The Elizabeth Police Department is committed to service excellence in protecting life and property, impartial enforcement of law, and building community with those who live, work, and visit, the Town of Elizabeth."

The following is an informational breakdown of EPD police activity from **04/05/2026 at 12:01 a.m. to 04/18/2026 at 11:59 p.m.** This information is compiled from our Records Management System (RMS), identified as New World (NW), as well as Douglas County Regional Dispatch (DCRD) records.

**All suspects/defendants are presumed innocent until proven guilty in a Court of Law. **



425 S. Main St., P.O. Box 1527, Elizabeth, Colorado, 80107
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TOWN OF ELIZABETH POLICE DEPARTMENT

CHIEF OF POLICE JEFF ENGEL

ELIZABETH POLICE DEPARTMENT ACTIVITY STATISTICS REPORT

Period: 04/05/2026 to 04/18/2026

Total Calls for Service:

260

Traffic Stops:

Total Stops:

**Penalty Assessments
Issued:**

Warnings Issued:

51

20

30

Other Calls for Service:

Call Type:	Number of Calls:
911 Rapid SOS	2
Alarm-Bank	1
Alarm-Business Hold Up	1
Animal Complaint	2
Assist to Fire Department	2
Assist to Other Agency	8
Attempt to Contact	6
Business Check	15



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ELIZABETH POLICE DEPARTMENT ACTIVITY STATISTICS REPORT

Period: 04/05/2026 to 04/18/2026

Child Abuse	1
Child Custody	1
Citizen Assist	19
Citizen Contact	5
Civil	2
Crime Prevention	15
Criminal Mischief	1
Dead Animal	1
Disturbance	2
Domestic Physical	1
Flock	1
Follow Up	23
Found Property	1
Harassment	1
Increased Patrol	21
Informational Report	3
Juvenile Complaint	1
Littering Complaint	1
Medical Assist	11



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ELIZABETH POLICE DEPARTMENT ACTIVITY STATISTICS REPORT

Period: 04/05/2026 to 04/18/2026

Motorcycle Complaint	2
Motorist Assist	1
Municipal Ordinance Violavtion	9
Motor Vehicle Crash with Injuries	1
Motor Vehicle Crash with Property Damage	1
Noise Complaint	1
Park Check	2
Parking Complaint	3
Repoirt Every Drunk Driver Immedaitly	1
Repossession	1
School Education	1
Soliciotor	1
Suicidal Subject	2
Suspicious Circumstance	3
Suspicious Person	1
Suspicious Vehicle	3
Theft	3
Traffic Complaint	5
Traffic Hazard	6



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CHIEF OF POLICE JEFF ENGEL

ELIZABETH POLICE DEPARTMENT ACTIVITY STATISTICS REPORT

Period: 04/05/2026 to 04/18/2026

Traffic Stop	51
Unwanted Subject	1
VIN Verify	7
Welfare Check	5
Wildife	2

Open Patrol Division Criminal Investigations:

Case Number:	Call Type:	Details:
25-6683	Fraud	Investigation into theft and fraud of a local business.
26-1889	Financial Crimes	Investigation into theft and fraud of a resident.
26-1862	Motor Vehicle Crash	Investigation into a hit and run crash.
26-1417	Financial Crimes	Investigation into fraud of a resident.
26-1996	Theft	Investigation into theft from a local business.



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ELIZABETH POLICE DEPARTMENT ACTIVITY STATISTICS REPORT

Period: 04/05/2026 to 04/18/2026

Open Community Services Division Municipal Ordinance Violations:

Case Number:	Call Type:	Notes:
26-1619	Animal Control	Investigation into code violations at a property within Town.

**Please note that limited information regarding open investigations is available. This is to protect the integrity of the investigations. **

Closed Case/Incident Reports:

Case/Incident Number:	Call Type:	Details:
26-1005	Municipal Ordinance Violation	Community Services closed a case regarding a property that was out of compliance with Town code. The owner came into voluntary compliance.
16-1480	Municipal Ordinance Violation	Community Services closed a case regarding a property that was out of compliance with Town code. The owner came into voluntary compliance.
16-1835	Harassment	An EPD SRO investigated a case at a local school of a reported harassment. After investigation, there was insufficient evidence to support criminal charges.
26-1845	Domestic Violence-Verbel	EPD Officers responded to a reported domestic violence. After investigation, it was determined that no crime had occurred.



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ELIZABETH POLICE DEPARTMENT ACTIVITY STATISTICS REPORT

Period: 04/05/2026 to 04/18/2026

26-1864	Suicidal Subject	EPD Officers responded to a suicidal subject. Officers contacted the subject, who would not cooperate with officers and did not want help. The case was non-criminal in nature.
26-1909	Warrant Arrest	EPD Officers were conducting an investigation into a theft at a local business. Officers contacted the suspects and found one of them to have a warrant for their arrest. He party was taken into custody and booked into the Elbert County Jail.
26-0673	Assault	EPD closed a case regarding an assault. After investigation, there was insufficient probable cause to support criminal charges.
26-1447	Municipal Ordinance Violation	Community Services closed a case regarding a property that was out of compliance with Town code. The owner came into voluntary compliance.
26-1475	Domestic Violence	EPD closed a case regarding a cold domestic violence case. After investigation, it was determined that no crime had occurred.
26-1544	Municipal Ordinance Violation	Community Services closed a case regarding a property that was out of compliance with Town code. The owner came into voluntary compliance.
26-1758	Suicidal Subject	EPD Officers responded to a residence in Town on a report of a suicidal subject. Upon arrival, Officers determined that the subject



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ELIZABETH POLICE DEPARTMENT ACTIVITY STATISTICS REPORT

Period: 04/05/2026 to 04/18/2026

		was an imminent threat to themselves and placed the party into protective custody. The party was transported to a mental health facility.
26-1810	Disturbance	EPD Officers responded to a disturbance between neighbors. After investigation, it was determined that no crime had occurred.
26-1844	School Threat	EPD SROs and Patrol Officers responded to a report of a threat of violence at a local school. Upon investigation, it was determined that there was no active threat, and that other local schools had received the same threat via phone. The Federal Bureau of Investigation was contacted, and the case was turned over to them.
26-1906	Theft	EPD Officers responded to a local business on a reported theft. Officers located the suspects and charged them with several violations.
26-1907	Assist to Other Agency	EPD Officers attached to the ICAC taskforce participated in a large-scale operation with a neighboring jurisdiction. Numerous arrests were made.
26-1981	Animal Control	An EPD Officer was investigating a call for service when they were attacked by a dog. The attack was unprovoked, and the officer



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ELIZABETH POLICE DEPARTMENT ACTIVITY STATISTICS REPORT

Period: 04/05/2026 to 04/18/2026

		sustained minor injuries. The owner of the dog was issued a municipal summons.
26-1986	Motor Vehicle Crash	Officers responded to a serious crash with injuries. Several parties were transported to a local hospital. The driver who violated Model Traffic Code was issued a municipal summons.
26-1995	Theft	EPD Officers responded to a theft at a local store, where several juveniles had stolen merchandise. The juveniles were located and issued municipal summonses. The stolen property was returned.
26-2019	Theft	EPD responded to a reported theft. After investigation, there were no leads on the whereabouts of the stolen property or suspects. Therefore, the case was deactivated.
26-2025	Child Abuse	An EPD SRO received a report of a child abuse. After a preliminary investigation, it was determined the alleged crime would have occurred in another jurisdiction. The case was forwarded to that agency.
26-2088	Disturbance	EPD Officers responded to a residence on a reported disturbance. After investigation, it was determined that no crime occurred.



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ELIZABETH POLICE DEPARTMENT ACTIVITY STATISTICS REPORT

Period: 04/05/2026 to 04/18/2026

26-2100	Harassment	An EPD SRO received a report of a cold harassment. After a preliminary investigation, it was determined the alleged crime would have occurred in another jurisdiction. The case was forwarded to that agency.
26-2101	Suspicious Circumstance	A local school reported a suspicious piece of mail they had received. The case was non-criminal in nature.
26-2112	Disturbance	EPD Officers responded to a residence on a report of a disturbance. After investigation, the case was determined to be non-criminal in nature.
26-2028	Motor Vehicle Crash	EPD Officers responded to a motor vehicle crash with property damage. The driver who violated Model Traffic Code was issued a municipal summons.



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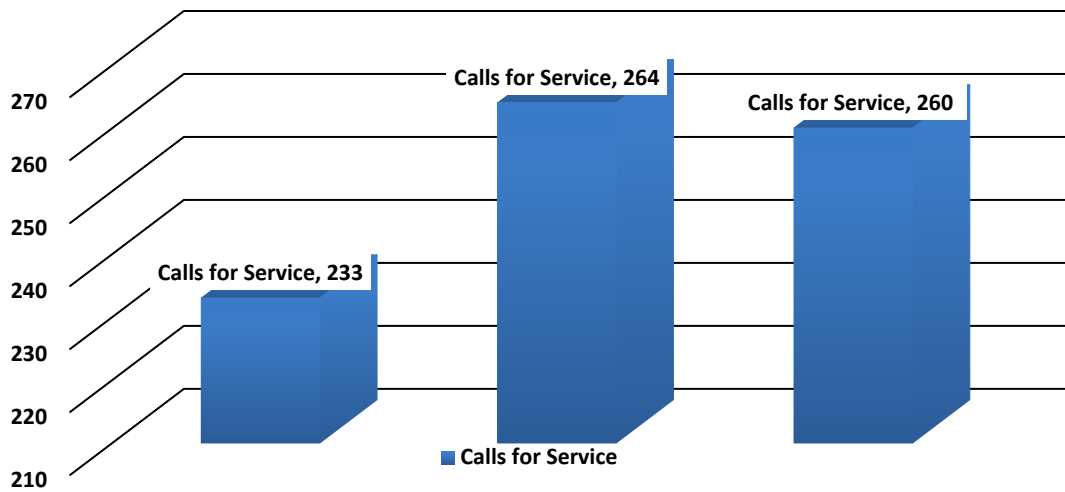
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ELIZABETH POLICE DEPARTMENT ACTIVITY STATISTICS REPORT

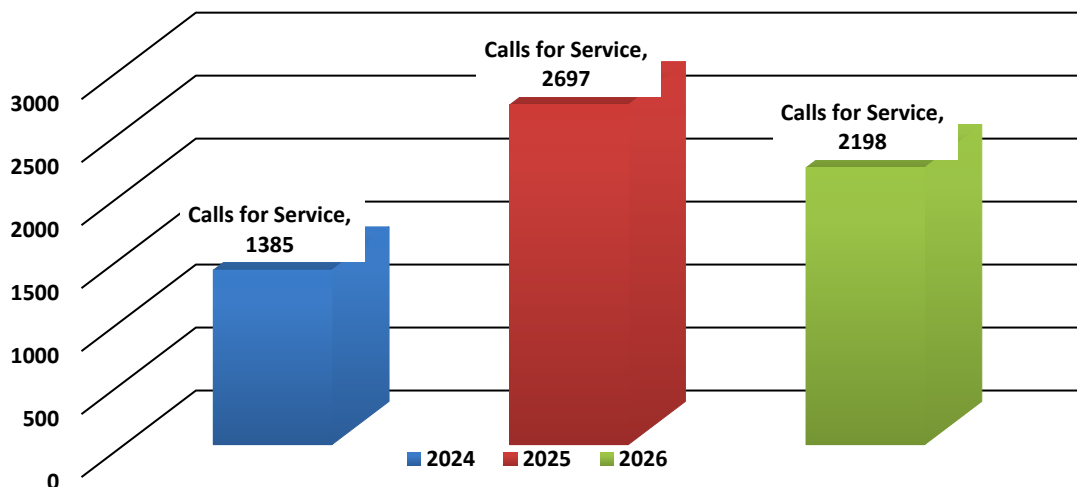
Period: 04/05/2026 to 04/18/2026

Historical Data:

Calls for Service For Same Period:



Total Calls for Service Year to Date



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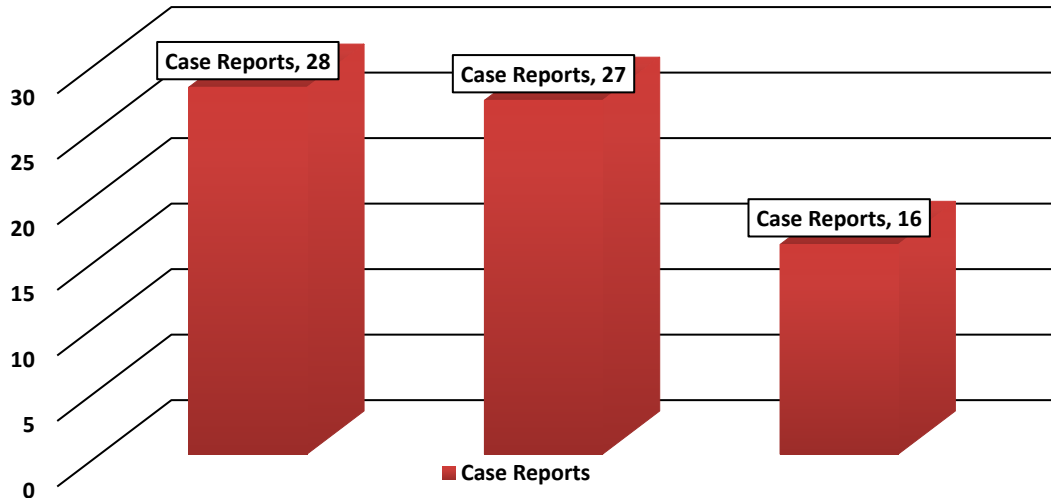
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CHIEF OF POLICE JEFF ENGEL

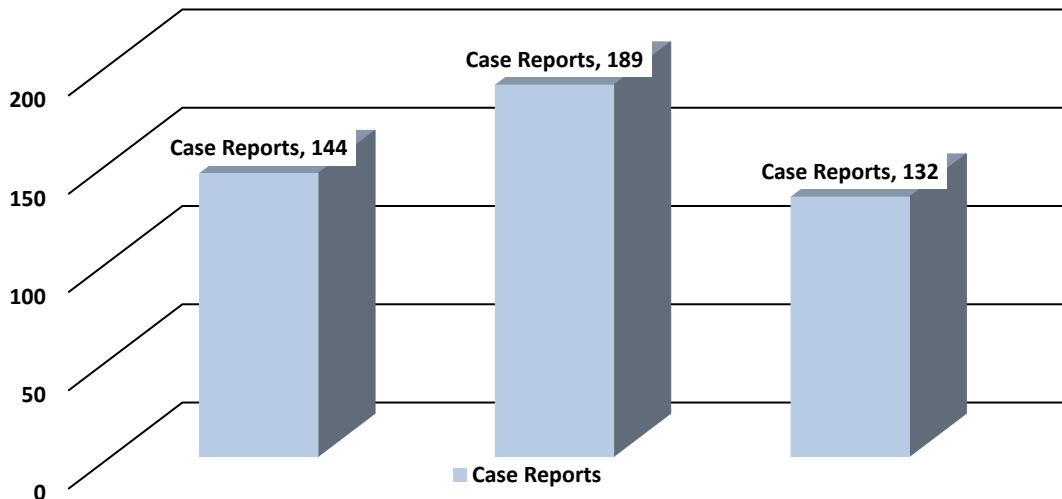
ELIZABETH POLICE DEPARTMENT ACTIVITY STATISTICS REPORT

Period: 04/05/2026 to 04/18/2026

Case Reports Pulled For Same Period:



Total Case Reports Pulled Year to Date:



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TOWN OF ELIZABETH POLICE DEPARTMENT

ACCOUNTABILITY•INTEGRITY•RESPECT•TEAMWORK•EXCELLENCE

Town of Elizabeth Police Department Monitoring Report

April 24, 2026

Departmental Updates:

- Electric bicycles and motorcycles have presented issues in communities surrounding Elizabeth. We have also experienced several complaints about e-bikes and motorcycles. We are working with the Town Attorney on drafting a municipal ordinance. With the School year coming to a close, SRO Steven Herbel will be engaging Middle and High School students about e-bike education and the rules of the road. The Police Department will also be holding a town hall meeting on e-bike education.
- The Police Department is implementing a vehicle cost recovery payroll deduction to address rising maintenance and fuel costs associated with the take-home vehicle program. The attached memorandum provides detailed information regarding the structure, rationale, and implementation of the cost recovery initiative.
- Sergeant Bigler submitted applications for three traffic safety grant initiatives. The Police Department was awarded \$2,000 through the Click It or Ticket program, which supports seatbelt enforcement efforts. Two additional grant applications, High Visibility Enforcement (HVE) and Law Enforcement Assistance Fund (LEAF), which focus on impaired driving and other hazardous driving behaviors, remain pending.
- The Police Department hosted a Volunteer Appreciation Event on Wednesday, April 22, to recognize volunteers dedicated to serving the Town of Elizabeth. The event acknowledged and thanked volunteers for their continued commitment and contributions to strengthening the community.

Training Updates:

- Town Clerk Michelle Oeser, Commander Cutler, and Chief Engel attended a four-hour Media Relations training hosted by CIRSA. The interactive training focused on effective messaging and organizational presentation during critical and high-profile events.
- Sergeant Allen and Sergeant Bigler attended a one-day Use-of-Force training focused on the evaluation of force applications and the associated documentation requirements. The training emphasized decision-making, accountability, and accurate reporting related to use-of-force incidents.
- Commander Cutler and Chief Engel attended a 4 hour training on law enforcement recruitment and retention hosted by CIRSA.



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TOWN OF ELIZABETH

Office of the Chief of Police

TO: Mayor Ternus, Mayor Pro Tem Hutchins, and Board of Trustees
FROM: Chief of Police, Jeffery R. Engel
DATE: April 28, 2026
TITLE: Vehicle Cost Recovery for Take-Home Vehicles

PURPOSE

The purpose of this memorandum is to outline the Department's approach to addressing increasing vehicle operating expenses associated with the take-home vehicle program. As vehicle maintenance costs continue to rise, a fair and sustainable method to offset a portion of these costs is necessary to maintain the take-home vehicle program.

BACKGROUND

Since the implementation of the take-home vehicle program, the Department has observed a significant rise in the overall cost of operating and maintaining patrol vehicles. While a portion of these expenses may stem from historical maintenance practices that lacked consistency and adequate oversight, the expansion of total miles driven has become an influential factor. In addition to standard patrol mileage, commuting mileage has increased daily vehicle usage, contributing directly to higher fuel consumption and accelerated wear on critical components.

These operational demands have resulted in more frequent routine maintenance, rising fuel expenditures, and mechanical repairs associated with aging vehicles accumulating miles at a faster rate. Although the take-home program enhances operational readiness, improves community presence, and enables faster emergency response, it also unavoidably increases the Department's maintenance burden and annual fleet operating costs.

While vehicle depreciation was instituted into the Town of Elizabeth's budgeting practices approximately 5 years ago, the current vehicle replacement fund is insufficient to address the broader concerns of an aging fleet.

To ensure the long-term sustainability of the take-home vehicle program and maintain fiscal responsibility, the Department is implementing a structured cost-recovery process. This approach allows the police department to preserve the operational advantages of the take-home vehicle program while addressing the fiscal realities associated with significantly higher vehicle usage.



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ANALYSIS

The IRS standard business mileage rate for 2025 is \$0.70 per mile. This accounts for the average cost of operating a vehicle, including fuel, maintenance, tires, insurance, and depreciation. The State of Colorado, Colorado Revised Statutes § 24-9-104, sets state employee mileage reimbursement at 95% of the IRS rate. These rates are reimbursement rates for personal vehicles used for business purposes, intended to make an employee whole when using a personal vehicle during the course of business.

Under the Town of Elizabeth Take-Home Vehicle Policy, police vehicles assigned for take-home use are strictly prohibited from personal use. Employees may not use take-home vehicles for errands, discretionary travel, or other personal activities. Permitted off-duty use is limited solely to commuting between the employee's residence and work to maintain readiness for official duty. Furthermore, an established mileage limitation cap of 25 miles ensures that the financial impact is known, predictable, and limited. As a result, any associated cost recovery must be narrowly limited to commuting mileage only and cannot be structured as general vehicle usage or full cost recovery.

Agencies in the State of Colorado and out-of-state agencies with a vehicle cost recovery are, on average, calculating the deduction at approximately \$.30 per commute mile. Compensation level within the Town of Elizabeth remains approximately 20% below the midpoint of the 2025 salary study and should be considered when structuring payroll deductions. Taking this into account, the standard proportional deduction coincides with the salary study.

Two models for take-home vehicle recovery costs, flat-rate and mileage-based, are typically used.

Flat Rate

A flat monthly deduction provides predictable, stable revenue for budgeting, minimal administrative workload, equal treatment for all officers, and simplicity in payroll processing. Because work commuting mileage generally remains consistent for each officer. With the Department's goal of cost-sharing rather than precision billing, the flat-rate model is a practical approach.

Flat-rate deductions impose the same dollar charge on all employees regardless of commuting distance. Over time, this structure can produce a regressive effect, particularly as fuel, maintenance, and general transportation costs continue to rise. When operating costs increase, a flat-rate model inevitably becomes misaligned with actual commuting impacts. Longer commutes drive higher recovery pressures, which in turn require increases to the flat rate.



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Office of the Chief of Police

Those increases are then spread equally by all employees, resulting in officers with shorter commutes effectively subsidizing the higher commuting costs of others. This subsidization weakens equity, increases adjustment pressure, and reduces the long-term sustainability of a flat-rate approach.

Mileage-Based Model

Under a mileage-based system, officers would be assessed a payroll deduction based upon actual commuting distance, using a standardized and per-mile rate of \$0.24/mile. This approach aligns with the extent of commuting mileage rather than imposing a uniform charge unrelated to distance. From an administrative perspective, there is additional oversight, such as mileage logs. Such oversight prevents vehicle use outside of the take-home vehicle policy. Variability is limited to changes in residential location. Deduction amounts can be forecasted and included in budgetary planning. The standardized mileage reimbursement rate may be periodically adjusted to reflect changes in employee salaries, ensuring continued alignment with comparable agencies.

Mileage is typically calculated using either single-mile or five-mile increments, measured from the established geographic boundaries or a designated geographic center of the community. With limited GIS capability, using a 5-mile distance increment provides a practical approach. Small geographical boundaries, such as the Town of Elizabeth, using the legally fixed boundaries to determine the mileage increments, avoid a subjective or debatable geographical center. The boundaries used for the mileage increments are State Highway 86 and County Road 3 to the West, and State Highway 86 and County Road 17 to the east. From these locations, 5-mile increments are established up to the 25-mile maximum.

Employee Participation

Employee participation is voluntary, and each member will be required to sign a take-home vehicle agreement and notification of payroll deduction.

STAFF RECOMMENDATION:

After careful evaluation, it is recommended that the Department adopt a Mileage-based model of \$0.24 per mile deduction to recover take-home vehicle costs.



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Office of the Chief of Police

This table establishes bi-weekly payroll deductions for take-home vehicles based on 5-mile distance increments from the Town of Elizabeth boundary. The table is intentionally scaled to local compensation levels, with a maximum bi-weekly deduction of \$60.00 at 25 miles.

One-Way Distance from Town Boundary	Bi-Weekly Deduction (\$)
Up to 5 miles	\$12.00
6–10 miles	\$24.00
11–15 miles	\$36.00
16–20 miles	\$48.00
21–25 miles (MAX)	\$60.00

The deduction is uniform for all officers who participate in the take-home vehicle program. The deduction will be taken monthly through payroll. The Department will continue to cover the full cost of on-duty and operational vehicle usage.



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Elizabeth Police Department

Special Report

FOR INTERNAL USE ONLY

Report Date 04/07/2026	Report Time 0715	Date Occurred 04/07/2026	Time Occurred 0715	Primary Jurisdiction Elizabeth Police	Case Number CFS 25-1986
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Location of Occurrence W. Kiowa / Evans Blvd Elizabeth, Colorado, 80107

<input type="checkbox"/> Major Criminal Event	<input type="checkbox"/> Transportation Incident	<input type="checkbox"/> Notable Incident/Arrest
<input type="checkbox"/> Inmate Injury	<input checked="" type="checkbox"/> Police Vehicle Accident	<input type="checkbox"/> General Information Item
<input type="checkbox"/> Death Investigation	<input type="checkbox"/> Discharge of Police Weapon	<input type="checkbox"/> Other

<input type="checkbox"/> After Action Report Completed (required for all incidents involving natural or man-made disasters, pandemics, civil disturbances, mass arrests, credible bomb threats, hostage or barricaded person situations, acts of terrorism, and other unusual incidents)

Date/Time: Tuesday, April 7, 2026, at approximately 0715 hours

Reporting Officer: Officer Josh Hunter

Location: W. Kiowa Ave / Evans Blvd

On Tuesday, April 7, 2026, at approximately 0715 hours, officers responded to the intersection of Kiowa Avenue and Evans Boulevard in reference to a two-vehicle traffic crash.

Upon arrival, officers determined that a male driver operating a Ford F-350 pickup truck was traveling eastbound on Kiowa Avenue approaching Evans Boulevard. The driver of the F-350 appeared to have been distracted, causing the vehicle to veer into the westbound lanes, where it collided with a Toyota RAV4.

The Toyota RAV4 was occupied by two female individuals. Elizabeth Fire Department (EFD) personnel arrived on scene, provided medical care, and transported all three parties involved to the hospital.

One female passenger sustained a cervical fracture, and the injury was classified as a Serious Bodily Injury (SBI) by the attending physician. The remaining two individuals sustained minor injuries.

The driver of the Ford F-350 was issued a summons for careless driving resulting in injury.

Nothing further to report.

Deputy/Supervisor Name & Number Commander Brett Cutler #2502	Page 1 of 1
----------------------------------------------------------------------------	-------------



Elizabeth Police Department

Special Report

FOR INTERNAL USE ONLY

<i>Report Date</i> 04/06/2026	<i>Report Time</i> 2016	<i>Date Occurred</i> 04/06/2026	<i>Time Occurred</i> 1742	<i>Primary Jurisdiction</i> Elizabeth Police Department	<i>Case Number</i> 26-1981
-----------------------------------------	-----------------------------------	-------------------------------------------	-------------------------------------	-------------------------------------------------------------------	--------------------------------------

<i>Location of Occurrence</i> 524 S. Mobile St. Elizabeth, CO 80107

<input type="checkbox"/> Major Criminal Event	<input type="checkbox"/> Transportation Incident	<input type="checkbox"/> Notable Incident/Arrest
<input type="checkbox"/> Inmate Injury	<input type="checkbox"/> Police Vehicle Accident	<input type="checkbox"/> General Information Item
<input type="checkbox"/> Death Investigation	<input type="checkbox"/> Discharge of Police Weapon	<input checked="" type="checkbox"/> Other

After Action Report Completed (required for all incidents involving natural or man-made disasters, pandemics, civil disturbances, mass arrests, credible bomb threats, hostage or barricaded person situations, acts of terrorism, and other unusual incidents)

On Monday April 6, 2026, at approximately 1742 Sergeant Allen was conducting a Sex offender Home Visit at a residence in Town.

As Sergeant Allen made contact with the offender from the driveway of the home, an Australian Shepherd jumped above the four (4) foot fence and bit the left tri-cep of Sergeant Allen and latched onto the tri-cep. The dog did let go and was ultimately secured in the home.

Elizabeth Fire Rescue responded to the location since the dog bite broke the skin and caused bleeding and swelling. The wound was cleaned, however paramedics strongly recommended that the wound be cleaned at a local medical facility.

Elizabeth Animal Control/Code Enforcement responded with Officer Rogers to complete the animal bite investigation.

Sergeant Allen responded to Care Now Urgent Care in Parker Colorado at the request of Commander Cutler to have the wound cleaned and assessed by medical professionals.

Nothing further to report at this time.

<i>Deputy/Supervisor Name & Number</i> Sergeant Alex Allen #1903	Page 1 of 1
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Elizabeth Police Department

Special Report

FOR INTERNAL USE ONLY

Report Date 03/27/2026	Report Time 9:39	Date Occurred 03/25/2026	Time Occurred Unknown	Primary Jurisdiction Elizabeth Police	Case Number CFS 25-1728
----------------------------------	----------------------------	------------------------------------	---------------------------------	-------------------------------------------------	-----------------------------------

Location of Occurrence 305 Washington St. Elizabeth, Colorado, 80107

<input type="checkbox"/> Major Criminal Event	<input type="checkbox"/> Transportation Incident	<input type="checkbox"/> Notable Incident/Arrest
<input type="checkbox"/> Inmate Injury	<input checked="" type="checkbox"/> Police Vehicle Accident	<input type="checkbox"/> General Information Item
<input type="checkbox"/> Death Investigation	<input type="checkbox"/> Discharge of Police Weapon	<input type="checkbox"/> Other

<input type="checkbox"/> After Action Report Completed (required for all incidents involving natural or man-made disasters, pandemics, civil disturbances, mass arrests, credible bomb threats, hostage or barricaded person situations, acts of terrorism, and other unusual incidents)

Incident Report

Date/Time: Friday, 03/27/2027, at approximately 09:39 hours

Reporting Officer: R. Lamas

Location: 305 Washington St. Elizabeth, Colorado, 80107

On Friday, March 27, 2026, at approximately 0939 hours, Officer Lamas responded to Elizabeth Public Works regarding a report of damage to a town-owned pickup truck. Upon arrival, Officer Lamas learned the vehicle had been parked in a fenced, secured lot located to the rear of the building.

Officer Lamas observed a crack in the right front passenger window. The damage included a small pit, which appeared consistent with possible impact from a BB or pellet projectile.

Officer Lamas is currently conducting a neighborhood canvas. This case remains an active investigation.

On March 3, 2026, Officer Herbel reported a similar incident at the police department parking lot. A patrol vehicle, which had been parked on the east end of the lot, was found to have a cracked driver's side window with a similar pit in the glass. The damage was also consistent with a possible BB or pellet impact.

Officer Herbel is continuing the investigation into that incident.

Refer to the respective officers' reports for additional details.

Nothing further to report.

Deputy/Supervisor Name & Number Commander Brett Cutler #2502	Page 1 of 1
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TOWN OF ELIZABETH

MICHAEL DEVOL/PUBLIC WORKS DIRECTOR

To: Honorable Mayor, Mayor Pro-Tem, and Town Board of Trustees
From: Mike DeVol, Public Works Director
Date: April 28, 2026
Subject: Public Works Monitoring Report

Town Street Paving Improvements Project:

1. Ongoing projects for the year 2026.
2. Receiving Price quotes for Chip Seal County Road 13 from school water tank North for the 2027 Budget Planning.
3. Notice of Award was issued to Nexcivil Engineering and Construction on March 22, 2026.
4. PW will meet with Nexcivil the week of April 27th to discuss Town Meetings, scheduling, timing and overall logistics of the project, while the contract is being signed by Nexcivil and brought before the BOT for signatures.

Town Main St. Decorations:

N/A

Town Wells, Tanks, and Effluent:

1. Plant Effluent (waste treated outflow) for March 2026 = 6,230,298 gallons; Avg. Daily 200,977 gallons (gpd) or .201 mgd (42% capacity) and Plant is rated for 500,000 gpd or .5mgd. Once Treatment Flows show 85% or 425,000 gallons per day, we need to start engineering for plant expansion per CDPHE. Public Works currently has pre-engineering completed in advance of the 85% threshold.

Town Water Line (NON) Emergency Repair:

N/A

Town Hall Repairs/Landscaping Plan:

1. No report.

Town Walkway Repairs:

1. PW will be installing a chase drain on the North side sidewalk of the carriage shop to allow run-off water to go under the sidewalk rather than over it and causing icy walking conditions during the winter months.

Town Street Maintenance/Striping Projects:

1. Striping will take place during the early spring and as weather allows.



TOWN OF ELIZABETH

MICHAEL DEVOL/PUBLIC WORKS DIRECTOR

2. PW has installed Painted STOP lettering and STOP Lines at North and South bound Elizabeth St at the 4 way stop sign. PW will also be adding STOP AHEAD signs for both North and South bound lanes to add the extra 100 plus feet warning of a STOP sign.

Town Snow Plowing and Street Sweeping:

1. Public Works with the lack of snow has been working to identify storm drainage piping throughout town with flushing and camera to ensure that our Diamond Map system for Water, Sewer and Storm Water drawings are as current as possible.

Town New Wells at Ritoro/Gold Creek Valley:

Town Trail Project:

1. Fencing around the Depot Lot detention pond has been completed.
2. James has done an excellent job in having the Trail System status completely CLOSED OUT and fulfilled by USFW, STATE, and CDOT. The Town no longer has a reporting duty for the trail to any entity other than residents.

Town Police Department:

Gold Creek Lift Station Improvements:

Gold Creek Wastewater Treatment Plant:

1. No Report/see Town Wells and Effluent.

Town Clean-Up Day/Paint Round-Up/Arbor Day:

1. May 9th 2026 is Town Clean-Up Day
2. Elizabeth Locker Plant "MEAT-IN" is scheduled for May 16th, 2026
3. Paint Round Up will be hosted at Big Store parking lot in August of 2026 by Paint Care of Colorado.

Town Public Works News: Please Note Speed Limit for Main Street is 15MPH for Pedestrian Safety

Town Farmers Market:

1. PW and Community development plan on a meeting with Elizabeth Brewing Company and Don Means agency for future events to discuss placement of Solar Lamp Posts, Electrical outlets, and trees to enhance the use for all parties.
2. PW will have a sketch plan at the May 5th BOT meeting for discussion for the placement of 12 Ponderosa Pines(10ft-14ft height) at RC Park.

Town Parks and Right of Way:

- PO Box 159, 151 S. Banner Street ▪ Elizabeth, Colorado 80107 ▪ (303) 646-4166
- Fax: (303) 646-9434 ▪ www.townofelizabeth.org



TOWN OF ELIZABETH

MICHAEL DEVOL/PUBLIC WORKS DIRECTOR

Upcoming Projects:

1. PW has completed the 2025 CDPHE Annual Reporting.
2. Annual biosolids sampling will take place in October 2025 for CDPHE (state) compliance.
3. Regulation 85 Nutrient (federal) monitoring will be conducted in October of 2025 for acceptance by CDPHE.
4. PW has completed a round of PFAFs (radiation/radiological). Results have been reported to CDPHE.
5. Water Augmentation and Recording.
6. Water lead and copper sampling.
7. Water constituents for heavy metals sampling.
8. Annual DMR (Daily Monitoring Report) Gold Creek Wastewater Plant.
9. Tree City USA Application has been accepted and approved by Tree City USA for 2026.
10. Trail DOLA findings and inspections. Addition of willow cuttings planted/ No longer Applicable.
11. PW is updating records for streets that have reached warranty and will be available for additional HUTF funds for 2027.
12. PW has completed lead and copper testing per CDPHE guidelines for 2025.
13. Flushing of entire town's water supply system is completed every 6 months.
14. Cleaning of the Storm Drainage systems is ongoing.

Mike DeVol
Town of Elizabeth
Public Works Director
GCWWTP Operations
303-913-6453
mdevol@townofelizabeth.org



TOWN OF ELIZABETH

CLERK'S/FINANCE OFFICE MANAGER'S REPORT

April 28, 2026

The Clerk's / Finance report reflects updates provided by individual Staff members.

Justin
Hannah
Allison

- I received a scholarship for a portion of my fees to attend Institute (Clerk certification training) this year!
- We have had defendants who need interpreters for languages such as Chinese and Vietnamese in Court over the past couple of months. We used Language Line for the first time last month. It went smoothly but the sound was too low. We have since connected a wireless speaker to the iPad and are now fully ready for to accommodate anyone who requires an interpreter for Court.

Michelle

- Chief Engel, Commander Cutler, Sergeant Bigler, and I attended a CIRSA training for PIO (Public Information Officer). It was directed mainly at Police representatives; however, CIRSA recommended it for all. I hope that I do not ever need to act as a PIO.
- This week was Administrative Professionals Day, so Town Hall Staff and Mandy with the Police Department were recognized.
- This year I am the Chair for the CMCA (Colorado Municipal Clerk Association), Scholarship Committee. This year we awarded 41 scholarships totaling \$24,500. These scholarships were awarded to the Clerks Institute, and the Annual Clerks Conference.
- The Senior Luncheon was once again a big success. There were 41 attendees, which included many new faces.
- Hannah has been taking time to refresh and retrain me on payroll. I had previously trained Harmony as my backup, and since she enjoyed the work, she took it over. Later, Hannah was cross-trained, also found she enjoyed it, and assumed those responsibilities. During that time, Hannah updated the processes to make payroll approximately 90% paperless, so it was a good opportunity for me to get back up to speed and make sure we have backup. She has been very patient and supportive as I learn the updated, paperless system.

TOWN OF ELIZABETH
COMBINED CASH INVESTMENT
February 28, 2026

COMBINED CASH ACCOUNTS

99-104201	COLOTRUST INVESTMENT ACCOUNT	18,982,135.86
99-104202	CORE ARPA ACCOUNT	78,774.54
99-104203	CORE INVESTMENT ACCOUNT	5,570,039.44
99-104204	COLOTRUST VEHICLE DEPRECIATION	265,908.60
99-104205	COLOTRUST POLICE IMPACT FEES	87,283.77
99-104206	COLOTRUST BUILDINGS IMPACT FEE	101,930.23
99-104207	COLOTRUST PARKS IMPACT FEES	66,369.01
99-104208	COLOTRUST PW IMPACT FEES	156,281.97
99-105200	CBOC (WATER SEWER)	<u>362,341.76</u>
	TOTAL COMBINED CASH	25,671,065.18
99-100001	CASH ALLOCATED TO OTHER FUNDS	<u>(25,671,065.18)</u>
	TOTAL UNALLOCATED CASH	<u>0.00</u>

DRAFT

TOWN OF ELIZABETH
BALANCE SHEET
February 28, 2026

GENERAL FUND

ASSETS

10-100001	CASH IN COMBINED CASH FUND	4,493,912.44
10-101000	PETTY CASH	200.00
10-101100	PETTY CASH- POLICE DEPT	100.00
10-110000	PROPERTY TAXES RECEIVABLE	225,908.05
10-115000	ACCOUNTS RECEIVABLE	291,202.29
	TOTAL ASSETS	<u>5,011,322.78</u>

LIABILITIES AND EQUITY

LIABILITIES

10-201000	ACCRUED SALARIES PAYABLE	(2,212.50)
10-202000	ACCOUNTS PAYABLE	2,317.50
10-202200	RESTITUTION PAYABLE--MUNI. CT.	1,907.25
10-202202	OJW/WARRANT FEE DUE TO DMV	21.66
10-202203	PERFORMANCE BONDS PAYABLE	12,370.99
10-202204	DEVELOPER FUNDS IN LIEU OF LOC	140,677.71
10-202300	AP TO ELBERT CO.--BLGUTX SHARE	53,065.83
10-217100	FPPA CONTRIBUTIONS PAYABLE	(3,635.67)
10-217200	SOC SEC TAXES PAYABLE	(2,362.60)
10-217201	MEDICARE TAXES PAYABLE	(75.27)
10-217300	FED'L WITHHOLDING TAXES PAYABL	88.66
10-217400	STATE WITHHOLDING TAXES PAYABL	5,217.00
10-217500	HEALTH INSURANCE PAYABLE	(33,658.16)
10-217501	PRETAX SUPPLEMENTAL INSURANCE	(148.16)
10-217502	AFTER TAX SUPPLEMENTAL INS	56.19
10-217600	UNEMPLOYMENT INSURANCE PAYABLE	784.47
10-217601	HEALTH SAVINGS PAYABLE	(1,904.15)
10-217603	WORKERS' COMP. INS. PAYABLE	52,614.79
10-219000	457 CONTRIBUTIONS PAYABLE	(14.07)
10-219200	SALES TAX PAYABLE	526.17
10-222000	DEFERRED REVENUE	(40,428.00)
10-222001	DEFERRED REVENUE - ARPA	44,549.82
10-222002	SENIOR OUTREACH	4,281.00
10-222003	POLICE OFFICER'S FOUNDATION	7,418.91
10-250018	WINCHESTER ESTATES	(869.30)
10-250041	MAIN STREET STATION	1,093.80
10-250051	HENDERSON REPLAT	461.05
10-250060	PINE RIDGE CROSSING (NEW)	(2,203.00)
10-250061	LENNAR AT LEGACY VILLAGE	(500.03)
10-250062	ELIZABETH STREET PLAZA	(1,644.40)
10-250063	WALNUT GROVE	(3,308.06)
10-250064	MBP ENTERPRISES INC.	(3,031.69)
10-250073	889 S ELIZABETH STREET	7,375.36
10-250074	BANNER STREET - GENE GREGORY	2,671.04
10-250075	E86 PUD AMENDMENT	(249.48)
10-250077	SINGH LIQUOR STORE	(2,056.00)
10-250078	GOLD CREEK COMMONS PUD	12,591.61
10-250079	AMERICAN LEGION POST 82	3,000.00
	TOTAL LIABILITIES	254,790.27

FUND EQUITY

10-280000	FUND BALANCE	4,486,436.28
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TOWN OF ELIZABETH
BALANCE SHEET
February 28, 2026

GENERAL FUND

UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	<u>270,096.23</u>	
BALANCE - CURRENT DATE		<u>270,096.23</u>
TOTAL FUND EQUITY		<u>4,756,532.51</u>
TOTAL LIABILITIES AND EQUITY		<u>5,011,322.78</u>

DRAFT

TOWN OF ELIZABETH
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2026

GENERAL FUND

TAX	PERIOD ACTUAL	YTD ACTUAL	BUDGET	OVER/UNDER BUDGET	PCNT
10-31-1000 CURRENT PROPERTY TAXES	262,658.42	267,840.90	868,263.00	600,422.10	30.8
10-31-2000 SPECIFIC OWNERSHIP TAX	8,930.80	18,107.60	110,000.00	91,892.40	16.5
10-31-3100 1% NON-TABOR SALES TAX	89,987.75	164,538.69	1,090,000.00	925,461.31	15.1
TOTAL TAX	361,576.97	450,487.19	2,068,263.00	1,617,775.81	21.8

LICENSES & PERMITS	PERIOD ACTUAL	YTD ACTUAL	BUDGET	OVER/UNDER BUDGET	PCNT
10-32-1000 FRANCHISE TAX	5,182.35	27,193.88	160,000.00	132,806.12	17.0
10-32-2000 BUILDING PERMIT	684.03	1,958.09	70,000.00	68,041.91	2.8
10-32-2100 PASSPORT EXECUTION FEES	1,050.00	2,030.00	12,000.00	9,970.00	16.9
10-32-2200 PASSPORT PHOTO FEES	162.00	378.00	2,000.00	1,622.00	18.9
10-32-2300 BAG FEES	0.00	2,369.82	8,500.00	6,130.18	27.9
10-32-3000 OTHER LICENSES, FEES AND CHG	4,685.95	5,250.95	25,000.00	19,749.05	21.0
TOTAL LICENSES & PERMITS	11,764.33	39,180.74	277,500.00	238,319.26	14.1

INTERGOVERNMENTAL	PERIOD ACTUAL	YTD ACTUAL	BUDGET	OVER/UNDER BUDGET	PCNT
10-33-2000 CIGARETTE TAX	297.26	732.10	4,500.00	3,767.90	16.3
10-33-3000 CONSERVATION TRUST FUND	0.00	0.00	10,000.00	10,000.00	0.0
TOTAL INTERGOVERNMENTAL	297.26	732.10	14,500.00	13,767.90	5.0

EARMARKED FUNDS / MISCELLANEOUS	PERIOD ACTUAL	YTD ACTUAL	BUDGET	OVER/UNDER BUDGET	PCNT
10-36-1000 INTEREST	14,579.56	31,205.31	210,000.00	178,794.69	14.9
10-36-3100 FINES AND FORFEITURES	17,753.90	35,626.60	125,000.00	89,373.40	28.5
10-36-4000 PUBLIC IMPROVEMENT FEE	60,839.31	125,931.50	773,887.00	647,955.50	16.3
10-36-7000 POLICE REVENUE	701.00	2,787.60	15,000.00	12,212.40	18.6
10-36-7100 POLICE IMPACT FEE REVENUE	0.00	0.00	7,312.00	7,312.00	0.0
10-36-7200 PUBLIC BLDG IMPACT FEE REVENUE	0.00	0.00	3,196.00	3,196.00	0.0
10-36-7300 PARKS IMPACT FEE REVENUE	0.00	0.00	2,595.00	2,595.00	0.0
10-36-7400 PUBLIC WORKS IMPACT FEE REVENUE	0.00	0.00	13,092.00	13,092.00	0.0
10-36-9000 OTHER REVENUE	1,200.00	2,400.00	20,000.00	17,600.00	12.0
TOTAL EARMARKED FUNDS / MISCELLANEOUS	95,073.77	197,951.01	1,170,082.00	972,130.99	16.9

OTHER FUNDS	PERIOD ACTUAL	YTD ACTUAL	BUDGET	OVER/UNDER BUDGET	PCNT
10-39-7000 TRANSFER FROM WATER FUND	20,833.33	41,666.66	250,000.00	208,333.34	16.7
10-39-7003 TRANSFER FROM CAP IMP FUND	14,583.33	29,166.66	175,000.00	145,833.34	16.7
10-39-7004 TRANSFER FROM STREET CAP FUND	14,583.33	29,166.66	175,000.00	145,833.34	16.7
TOTAL OTHER FUNDS	49,999.99	99,999.98	600,000.00	500,000.02	16.7
TOTAL FUND REVENUE	518,712.32	788,351.02	4,130,345.00	3,341,993.98	19.1

TOWN OF ELIZABETH
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2026

GENERAL FUND

TOWN CLERK	PERIOD ACTUAL	YTD ACTUAL	BUDGET	OVER/UNDER BUDGET	PCNT
10-41-1100 SALARIES & WAGES	25,700.10	51,845.48	364,187.00	312,341.52	14.2
10-41-1300 OVERTIME	0.00	0.00	1,111.00	1,111.00	0.0
10-41-1400 WORKERS' COMPENSATION	26.98	53.12	402.00	348.88	13.2
10-41-1500 HEALTH INSURANCE	5,763.08	11,785.32	99,892.00	88,106.68	11.8
10-41-1550 RETIREMENT	1,104.16	2,067.73	18,265.00	16,197.27	11.3
10-41-1600 FICA	1,916.55	3,870.42	27,945.00	24,074.58	13.9
10-41-1700 COLO UNEMPLOYMENT	51.40	103.69	731.00	627.31	14.2
10-41-1825 MEMBERSHIPS - EMPLOYEE	200.00	200.00	2,000.00	1,800.00	10.0
10-41-1850 TRAINING, TRAVEL AND LODGING	102.50	1,410.96	9,000.00	7,589.04	15.7
10-41-2500 AUDIT	0.00	0.00	29,000.00	29,000.00	0.0
10-41-3010 COMMUNITY & PUBLIC RELATIONS	137.15	137.15	6,000.00	5,862.85	2.3
10-41-3020 MAYOR'S TREE LIGHTING	0.00	0.00	16,000.00	16,000.00	0.0
10-41-3030 BIRTHDAY BASH	0.00	0.00	5,500.00	5,500.00	0.0
10-41-3040 SENIOR ENGAGEMENT	448.97	448.97	5,000.00	4,551.03	9.0
10-41-3200 CONTRACTED SERVICES	0.00	0.00	1,200.00	1,200.00	0.0
10-41-3350 COUNTY TREASURER & OTHER FEES	5,253.17	5,356.82	23,000.00	17,643.18	23.3
10-41-3355 MERCHANT / BANK FEES	902.05	1,746.78	5,500.00	3,753.22	31.8
10-41-3400 LEGAL PUBLICATIONS	0.00	204.34	3,000.00	2,795.66	6.8
10-41-3450 ELECTIONS	0.00	0.00	5,000.00	5,000.00	0.0
10-41-4000 BLDG MAINT AND REPAIRS	794.23	1,577.92	2,500.00	922.08	63.1
10-41-4400 EQUIPMENT AND MAINT	765.52	839.05	7,000.00	6,160.95	12.0
10-41-4500 FURNITURE	44.99	44.99	0.00	(44.99)	0.0
10-41-4600 OFFICE SUPPLIES	1,055.56	1,120.38	11,330.00	10,209.62	9.9
10-41-4700 POSTAGE	575.68	2,005.13	9,300.00	7,294.87	21.6
10-41-4800 TELEPHONE AND INTERNET	1,498.67	3,412.76	17,300.00	13,887.24	19.7
10-41-4900 UTILITIES	291.90	463.68	9,140.00	8,676.32	5.1
10-41-5250 IT - CONTRACTED	1,311.00	3,126.95	12,000.00	8,873.05	26.1
10-41-5300 IT - HARDWARE	0.00	0.00	1,500.00	1,500.00	0.0
10-41-5325 IT - SOFTWARE PURCHASES	0.00	0.00	150.00	150.00	0.0
10-41-5390 RECORDS MANAGEMENT	0.00	0.00	1,000.00	1,000.00	0.0
10-41-5400 INSURANCE	0.00	9,286.36	40,000.00	30,713.64	23.2
10-41-5500 LEGAL - CONTRACTED	0.00	0.00	40,000.00	40,000.00	0.0
10-41-5600 MEMBERSHIPS - TOWN	433.50	2,761.50	15,000.00	12,238.50	18.4
10-41-5605 ECCOG DUES	0.00	1,503.00	6,100.00	4,597.00	24.6
10-41-5800 TOWN HALL EVENTS	117.38	117.38	8,500.00	8,382.62	1.4
10-41-5850 EMPLOYEE RECOGNITION	99.48	99.48	2,000.00	1,900.52	5.0
10-41-9000 OTHER	0.10	0.10	500.00	499.90	0.0
TOTAL TOWN CLERK	48,594.12	105,589.46	806,053.00	700,463.54	13.1

TOWN OF ELIZABETH
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2026

GENERAL FUND

JUDICIAL	PERIOD ACTUAL	YTD ACTUAL	BUDGET	OVER/UNDER BUDGET	PCNT
10-42-1200 SALARIES & WAGES- MUNI JUDGE	1,510.00	2,265.00	14,400.00	12,135.00	15.7
10-42-1300 SALARIES & WAGES- ASST JUDGE	0.00	0.00	4,316.00	4,316.00	0.0
10-42-1400 STATE COMP	1.51	2.27	21.00	18.73	10.8
10-42-1600 FICA	115.52	173.28	1,432.00	1,258.72	12.1
10-42-1700 COLO UNEMPLOYMENT	3.02	4.53	37.00	32.47	12.2
10-42-1825 MEMBERSHIPS - EMPLOYEE	0.00	0.00	120.00	120.00	0.0
10-42-1850 TRAINING, TRAVEL AND LODGING	0.00	0.00	2,000.00	2,000.00	0.0
10-42-3200 COURT PROSECUTOR - CONTRACTED	0.00	(1,050.00)	17,000.00	18,050.00	(6.2)
10-42-9000 OTHER	0.00	0.00	250.00	250.00	0.0
TOTAL JUDICIAL	1,630.05	1,395.08	39,576.00	38,180.92	3.5

LEGISLATURE	PERIOD ACTUAL	YTD ACTUAL	BUDGET	OVER/UNDER BUDGET	PCNT
10-43-1100 BOT - SALARIES & WAGES	1,300.00	1,300.00	14,400.00	13,100.00	9.0
10-43-1200 PC - COMPENSATION	150.00	150.00	4,200.00	4,050.00	3.6
10-43-1400 BOT - WORKERS' COMPENSATION	0.52	0.52	16.00	15.48	3.3
10-43-1450 PC - WORKERS' COMPENSATION	0.06	0.06	5.00	4.94	1.2
10-43-1600 BOT - FICA	99.49	99.49	1,102.00	1,002.51	9.0
10-43-1650 PC - FICA	11.49	11.49	321.00	309.51	3.6
10-43-1700 BOT - COLO UNEMPLOYMENT	2.40	2.40	29.00	26.60	8.3
10-43-1750 PC - COLO UNEMPLOYMENT	0.50	0.50	8.00	7.50	6.3
10-43-3700 PC - TRAIN, TRVL, LODG	0.00	0.00	1,500.00	1,500.00	0.0
10-43-3705 BOT RETREAT	0.00	0.00	3,000.00	3,000.00	0.0
10-43-3710 STARS PROGRAM	0.00	0.00	500.00	500.00	0.0
10-43-3715 CHAMBER OF COMMERCE	0.00	0.00	325.00	325.00	0.0
10-43-3720 PROTECTORS EVENT	0.00	0.00	750.00	750.00	0.0
10-43-3730 ASPIRE PROGRAM	0.00	0.00	300.00	300.00	0.0
10-43-3740 FRIDAY NIGHT MARKET	0.00	20,000.00	20,000.00	0.00	100.0
10-43-3745 WREATHS ACROSS AMERICA	0.00	0.00	350.00	350.00	0.0
10-43-3750 EHS ART SCHOOL	0.00	0.00	250.00	250.00	0.0
10-43-3755 1776 / 1876	0.00	0.00	10,000.00	10,000.00	0.0
10-43-4400 BOT - EQUIPMENT	0.00	0.00	250.00	250.00	0.0
10-43-4450 PC - EQUIPMENT	0.00	0.00	250.00	250.00	0.0
10-43-5250 IT - CONTRACTED	1,141.20	2,282.40	12,300.00	10,017.60	18.6
10-43-5800 BOT - AWARDS/RECOGNITION	0.00	0.00	1,000.00	1,000.00	0.0
10-43-5900 PC - AWARDS/RECOGNITION	0.00	0.00	500.00	500.00	0.0
10-43-9000 BOT- OTHER	0.00	0.00	250.00	250.00	0.0
TOTAL LEGISLATURE	2,705.66	23,846.86	71,606.00	47,759.14	33.3

TOWN OF ELIZABETH
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2026

GENERAL FUND

POLICE	PERIOD ACTUAL	YTD ACTUAL	BUDGET	OVER/UNDER BUDGET	PCNT
10-46-1100 SALARIES & WAGES	100,969.15	188,522.50	1,257,256.00	1,068,733.50	15.0
10-46-1230 HVE GRANT OVERTIME	0.00	0.00	6,000.00	6,000.00	0.0
10-46-1240 CONTRACTED OVERTIME	0.00	0.00	1,000.00	1,000.00	0.0
10-46-1300 OVERTIME	903.67	1,316.84	33,070.00	31,753.16	4.0
10-46-1400 WORKERS' COMPENSATION	2,190.89	4,042.75	28,275.00	24,232.25	14.3
10-46-1500 HEALTH INSURANCE	24,247.13	40,748.40	289,998.00	249,249.60	14.1
10-46-1550 RETIREMENT	1,199.15	2,224.27	21,927.00	19,702.73	10.1
10-46-1600 FICA	2,101.43	3,911.28	24,043.00	20,131.72	16.3
10-46-1605 FPPA	12,861.98	23,225.72	180,018.00	156,792.28	12.9
10-46-1700 COLO UNEMPLOYMENT	190.61	355.48	2,581.00	2,225.52	13.8
10-46-1825 MEMBERSHIPS - EMPLOYEE	184.00	184.00	1,500.00	1,316.00	12.3
10-46-1850 TRAINING, TRAVEL AND LODGING	(295.00)	(266.44)	12,500.00	12,766.44	(2.1)
10-46-3000 COMMUNITY OUTREACH	0.00	0.00	2,000.00	2,000.00	0.0
10-46-3005 STUDENT ACADEMY	0.00	0.00	3,500.00	3,500.00	0.0
10-46-3200 CONTRACTED SERVICES	600.00	1,450.00	15,000.00	13,550.00	9.7
10-46-3205 VICTIMS ADVOCATE	0.00	1,250.00	15,000.00	13,750.00	8.3
10-46-3210 ECCA MAINTENANCE	0.00	0.00	19,500.00	19,500.00	0.0
10-46-3500 INVESTIGATIVE SERVICES	0.00	0.00	1,000.00	1,000.00	0.0
10-46-3505 INVESTIGATIVE & PROPERTY EQUIP	231.89	339.58	1,000.00	660.42	34.0
10-46-3515 LEXIPOL	0.00	0.00	5,000.00	5,000.00	0.0
10-46-3520 ACTIVE 911 / SWAT	0.00	0.00	500.00	500.00	0.0
10-46-3525 SOTAR	0.00	0.00	1,800.00	1,800.00	0.0
10-46-3600 MOBILE DATA LAPTOPS	0.00	0.00	5,000.00	5,000.00	0.0
10-46-3650 WEAPONS - LESS LETHAL	0.00	0.00	5,000.00	5,000.00	0.0
10-46-3655 BODY CAMS CONTRACT	0.00	0.00	16,500.00	16,500.00	0.0
10-46-3660 TASERS CONTRACT	0.00	0.00	5,200.00	5,200.00	0.0
10-46-3665 FLOCK CAMERAS	0.00	0.00	12,000.00	12,000.00	0.0
10-46-3675 OTHER EQUIPMENT	0.00	0.00	6,000.00	6,000.00	0.0
10-46-4000 BLDG MAINT & REPAIRS	411.40	547.10	0.00	(547.10)	0.0
10-46-4300 DRUG, SCREEN, PSY & POLY TEST	0.00	0.00	750.00	750.00	0.0
10-46-4400 EQUIPMENT AND MAINTENANCE	130.42	260.84	5,670.00	5,409.16	4.6
10-46-4500 FURNITURE	99.98	99.98	0.00	(99.98)	0.0
10-46-4650 OFFICE SUPPLIES	88.04	190.85	7,500.00	7,309.15	2.5
10-46-4700 POSTAGE	226.00	226.00	650.00	424.00	34.8
10-46-4800 TELEPHONE & INTERNET	1,344.83	3,238.67	17,000.00	13,761.33	19.1
10-46-4900 UTILITIES	178.38	340.90	7,350.00	7,009.10	4.6
10-46-5250 IT - CONTRACTED	3,276.60	6,553.20	43,000.00	36,446.80	15.2
10-46-5305 IT - HARDWARE	41.48	41.48	1,500.00	1,458.52	2.8
10-46-5325 IT - SOFTWARE PURCHASES	1,599.84	1,599.84	0.00	(1,599.84)	0.0
10-46-5400 INSURANCE	0.00	32,512.27	130,000.00	97,487.73	25.0
10-46-6400 TRAINING AND AMMUNITION	0.00	0.00	4,000.00	4,000.00	0.0
10-46-6600 UNIFORMS	9.99	9.99	7,500.00	7,490.01	0.1
10-46-8050 VEHICLE MAINT & REPAIRS	166.77	1,998.44	15,000.00	13,001.56	13.3
10-46-8075 FUEL	133.73	133.73	24,000.00	23,866.27	0.6
TOTAL POLICE	153,092.36	315,057.67	2,236,088.00	1,921,030.33	14.1

TOWN OF ELIZABETH
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2026

GENERAL FUND

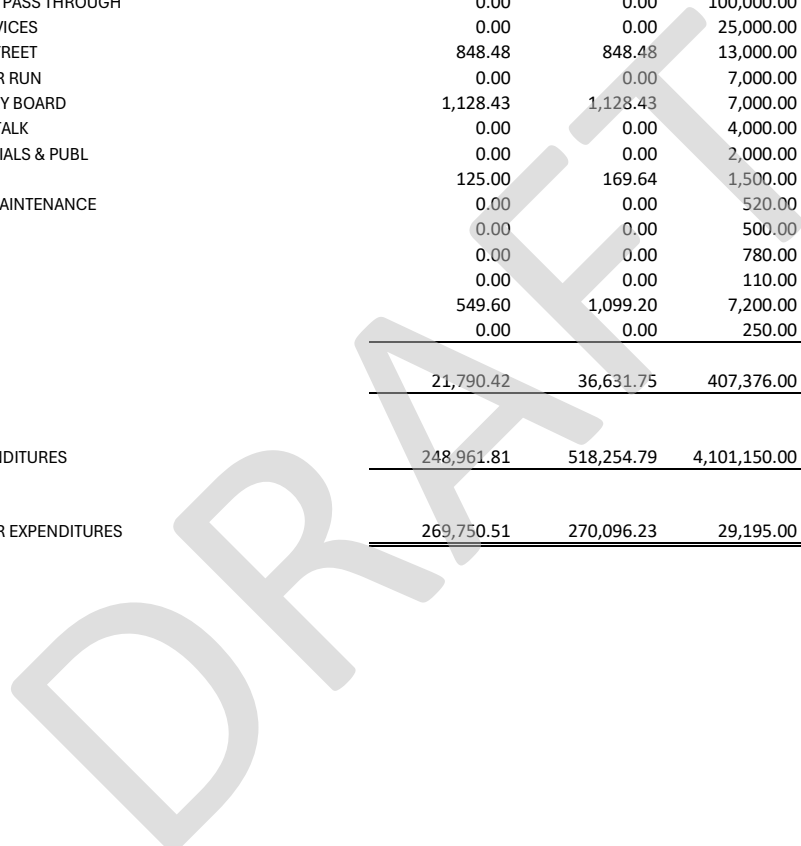
PUBLIC WORKS/PARKS/BUILDINGS		PERIOD ACTUAL	YTD ACTUAL	BUDGET	OVER/UNDER BUDGET	PCNT
10-49-1100	SALARIES & WAGES	11,833.49	21,709.15	153,832.00	132,122.85	14.1
10-49-1300	OVERTIME	0.00	0.00	2,302.00	2,302.00	0.0
10-49-1400	WORKERS' COMPENSATION	302.69	555.99	3,263.00	2,707.01	17.0
10-49-1500	HEALTH INSURANCE	3,044.04	5,197.85	35,956.00	30,758.15	14.5
10-49-1550	RETIREMENT	208.66	384.01	7,807.00	7,422.99	4.9
10-49-1600	FICA	885.28	1,623.64	11,944.00	10,320.36	13.6
10-49-1700	COLO UNEMPLOYMENT	23.70	43.47	312.00	268.53	13.9
10-49-1850	TRAINING, TRAVEL AND LODGING	0.00	0.00	300.00	300.00	0.0
10-49-4000	BLDG MAINT & REPAIRS	921.26	2,123.75	5,000.00	2,876.25	42.5
10-49-4100	EQUIPMENT MAINT & REPAIRS	0.00	0.00	5,150.00	5,150.00	0.0
10-49-4800	TELEPHONE AND CELLPHONES	349.91	794.45	5,500.00	4,705.55	14.4
10-49-4900	UTILITIES	896.13	644.48	10,500.00	9,855.52	6.1
10-49-5250	IT - CONTRACTED	134.55	269.10	3,000.00	2,730.90	9.0
10-49-5400	INSURANCE	0.00	1,375.19	5,000.00	3,624.81	27.5
10-49-6100	PARKS MAINTENANCE	2,461.80	925.20	20,000.00	19,074.80	4.6
10-49-6500	TREE CITY USA	0.00	0.00	2,500.00	2,500.00	0.0
10-49-6600	UNIFORMS	0.00	0.00	750.00	750.00	0.0
10-49-8050	VEHICLE MAINT & REPAIRS	55.66	55.66	6,500.00	6,444.34	0.9
10-49-8075	FUEL	0.00	0.00	5,500.00	5,500.00	0.0
10-49-8080	DIESEL	0.00	0.00	2,000.00	2,000.00	0.0
10-49-9000	OTHER	32.03	32.03	250.00	217.97	12.8
TOTAL PUBLIC WORKS/PARKS/BUILDINGS		21,149.20	35,733.97	287,366.00	251,632.03	12.4

TWN ADMINSTR		PERIOD ACTUAL	YTD ACTUAL	BUDGET	OVER/UNDER BUDGET	PCNT
10-52-1100	SALARIES & WAGES	0.00	0.00	192,192.00	192,192.00	0.0
10-52-1400	WORKERS' COMPENSATION	0.00	0.00	211.00	211.00	0.0
10-52-1500	HEALTH INSURANCE	0.00	0.00	31,735.00	31,735.00	0.0
10-52-1550	RETIREMENT	0.00	0.00	9,610.00	9,610.00	0.0
10-52-1600	FICA	0.00	0.00	14,703.00	14,703.00	0.0
10-52-1700	COLO UNEMPLOYMENT	0.00	0.00	384.00	384.00	0.0
10-52-1825	MEMBERSHIPS - EMPLOYEE	0.00	0.00	750.00	750.00	0.0
10-52-1850	TRAINING, TRAVEL AND LODGING	0.00	0.00	500.00	500.00	0.0
10-52-3900	CELL PHONES	0.00	0.00	1,200.00	1,200.00	0.0
10-52-5250	IT - CONTRACTED	0.00	0.00	1,800.00	1,800.00	0.0
TOTAL TWN ADMINSTR		0.00	0.00	253,085.00	253,085.00	0.0

TOWN OF ELIZABETH
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2026

GENERAL FUND

COMM DEV	PERIOD ACTUAL	YTD ACTUAL	BUDGET	OVER/UNDER BUDGET	PCNT
10-53-1100 SALARIES & WAGES- COMM DEV	12,627.20	23,315.19	164,154.00	140,838.81	14.2
10-53-1300 OVERTIME COMMUNITY DEVELOPMENT	0.00	0.00	495.00	495.00	0.0
10-53-1400 WORKERS' COMPENSATION	13.25	23.93	181.00	157.07	13.2
10-53-1500 HEALTH INSURANCE	2,731.56	4,682.67	41,279.00	36,596.33	11.3
10-53-1550 RETIREMENT	564.00	1,044.24	8,232.00	7,187.76	12.7
10-53-1600 FICA	952.04	1,757.72	12,596.00	10,838.28	14.0
10-53-1700 COLO UNEMPLOYMENT	25.26	46.64	329.00	282.36	14.2
10-53-1825 MEMBERSHIPS - EMPLOYEE	0.00	0.00	750.00	750.00	0.0
10-53-1850 TRAINING, TRAVEL AND LODGING	255.00	255.00	8,500.00	8,245.00	3.0
10-53-2500 COMMUNITY EVENTS	1,970.60	2,260.61	2,000.00	(260.61)	113.0
10-53-3000 BUILDING PERMITS PASS THROUGH	0.00	0.00	100,000.00	100,000.00	0.0
10-53-3200 CONTRACTED SERVICES	0.00	0.00	25,000.00	25,000.00	0.0
10-53-3425 ELIZABETH MAIN STREET	848.48	848.48	13,000.00	12,151.52	6.5
10-53-3435 5K & FAMILY COLOR RUN	0.00	0.00	7,000.00	7,000.00	0.0
10-53-3450 HISTORIC ADVISORY BOARD	1,128.43	1,128.43	7,000.00	5,871.57	16.1
10-53-3455 HISTORIC WALK & TALK	0.00	0.00	4,000.00	4,000.00	0.0
10-53-3475 MARKETING MATERIALS & PUBL	0.00	0.00	2,000.00	2,000.00	0.0
10-53-3900 CELL PHONE	125.00	169.64	1,500.00	1,330.36	11.3
10-53-4400 EQUIPMENT AND MAINTENANCE	0.00	0.00	520.00	520.00	0.0
10-53-4500 FURNITURE	0.00	0.00	500.00	500.00	0.0
10-53-4600 OFFICE SUPPLIES	0.00	0.00	780.00	780.00	0.0
10-53-4700 POSTAGE	0.00	0.00	110.00	110.00	0.0
10-53-5250 IT - CONTRACTED	549.60	1,099.20	7,200.00	6,100.80	15.3
10-53-9000 OTHER	0.00	0.00	250.00	250.00	0.0
TOTAL COMM DEV	21,790.42	36,631.75	407,376.00	370,744.25	9.0
TOTAL FUND EXPENDITURES	248,961.81	518,254.79	4,101,150.00	3,582,895.21	12.6
NET REVENUE OVER EXPENDITURES	269,750.51	270,096.23	29,195.00	(240,901.23)	925.1



TOWN OF ELIZABETH
BALANCE SHEET
February 28, 2026

STREET FUND

ASSETS

21-100001	CASH IN COMBINED CASH FUND	1,515,474.30	
21-115000	ACCOUNTS RECEIVABLE	<u>35,615.74</u>	
	TOTAL ASSETS		<u><u>1,551,090.04</u></u>

LIABILITIES AND EQUITY

LIABILITIES

21-201000	ACCRUED SALARIES PAYABLE	(337.50)	
21-202000	ACCOUNTS PAYABLE	(190.70)	
21-203000	GUARDRAIL MAINTENANCE	<u>10,000.00</u>	
	TOTAL LIABILITIES		9,471.80

FUND EQUITY

21-280000	FUND BALANCE	1,497,968.94	
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	<u>43,649.30</u>	
	BALANCE - CURRENT DATE	<u>43,649.30</u>	
	TOTAL FUND EQUITY		<u><u>1,541,618.24</u></u>
	TOTAL LIABILITIES AND EQUITY		<u><u>1,551,090.04</u></u>

DRAFT

TOWN OF ELIZABETH
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2026

STREET FUND

TAXES		PERIOD ACTUAL	YTD ACTUAL	BUDGET	OVER/UNDER BUDGET	PCNT
21-31-3000	GENERAL SALES TAX	13,498.16	24,680.80	163,500.00	138,819.20	15.1
21-31-4000	USE TAX	755.91	2,746.03	12,500.00	9,753.97	22.0
TOTAL TAXES		14,254.07	27,426.83	176,000.00	148,573.17	15.6
INTERGOVERNMENTAL		PERIOD ACTUAL	YTD ACTUAL	BUDGET	OVER/UNDER BUDGET	PCNT
21-33-1000	HIGHWAY USERS TAX	6,052.56	13,555.92	70,000.00	56,444.08	19.4
21-33-1050	ROAD & BRIDGE	0.00	0.00	200,000.00	200,000.00	0.0
21-33-6100	M.V. REGISTRATION (\$1.50)	304.97	575.18	3,500.00	2,924.82	16.4
21-33-6200	M.V. REGISTRATION (\$2.50)	816.33	1,540.99	6,000.00	4,459.01	25.7
TOTAL INTERGOVERNMENTAL		7,173.86	15,672.09	279,500.00	263,827.91	5.6
OTHER SOURCES OF REVENUE		PERIOD ACTUAL	YTD ACTUAL	BUDGET	OVER/UNDER BUDGET	PCNT
21-36-1000	INVESTMENT INCOME	4,242.55	8,721.45	40,000.00	31,278.55	21.8
21-36-4000	PUBLIC IMPROVEMENT FEE	1,817.03	3,761.08	23,113.00	19,351.92	16.3
TOTAL OTHER SOURCES OF REVENUE		6,059.58	12,482.53	63,113.00	50,630.47	19.8
TOTAL FUND REVENUE		27,487.51	55,581.45	518,613.00	463,031.55	10.7

DRAFT

TOWN OF ELIZABETH
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2026

STREET FUND

STREETS	PERIOD ACTUAL	YTD ACTUAL	BUDGET	OVER/UNDER BUDGET	PCNT
21-49-1100 SALARIES & WAGES- PUB WORKS	14,747.30	27,092.44	191,719.00	164,626.56	14.1
21-49-1300 OVERTIME	0.00	0.00	3,942.00	3,942.00	0.0
21-49-1400 WORKERS' COMPENSATION	376.59	692.54	2,830.00	2,137.46	24.5
21-49-1500 HEALTH INSURANCE	3,484.47	5,953.11	41,734.00	35,780.89	14.3
21-49-1550 RETIREMENT	354.36	653.18	9,783.00	9,129.82	6.7
21-49-1600 FICA	1,103.90	2,030.00	14,968.00	12,938.00	13.6
21-49-1700 COLO UNEMPLOYMENT	29.47	54.15	391.00	336.85	13.8
21-49-1850 TRAINING, TRAVEL AND LODGING	0.00	0.00	500.00	500.00	0.0
21-49-3200 CONTRACTED SERVICES	0.00	0.00	25,000.00	25,000.00	0.0
21-49-3500 DE-ICING SUPPLIES	13.98	13.98	8,000.00	7,986.02	0.2
21-49-3650 LIGHTS AND SIGNALS	1,702.33	1,331.02	22,000.00	20,668.98	6.1
21-49-4000 MAINTENANCE AND REPAIRS	799.37	503.78	50,000.00	49,496.22	1.0
21-49-4100 EQUIPMENT MAINT & REPAIRS	0.00	0.00	22,000.00	22,000.00	0.0
21-49-4800 PHONES	168.74	229.00	2,520.00	2,291.00	9.1
21-49-5250 IT - CONTRACTED	138.15	276.30	2,500.00	2,223.70	11.1
21-49-5405 INSURANCE	0.00	1,789.92	5,500.00	3,710.08	32.5
21-49-5800 ROW MAINTENANCE	368.65	(28,820.35)	45,000.00	73,820.35	(64.0)
21-49-6100 SIGNS	0.00	0.00	10,000.00	10,000.00	0.0
21-49-6600 UNIFORMS	0.00	0.00	1,500.00	1,500.00	0.0
21-49-8050 VEHICLE MAINT & REPAIRS	101.05	101.05	10,000.00	9,898.95	1.0
21-49-8075 FUEL	0.00	0.00	4,000.00	4,000.00	0.0
21-49-8080 DIESEL	0.00	0.00	2,500.00	2,500.00	0.0
21-49-9000 OTHER	32.03	32.03	200.00	167.97	16.0
TOTAL STREETS	23,420.39	11,932.15	476,587.00	464,654.85	2.5
TOTAL FUND EXPENDITURES	23,420.39	11,932.15	476,587.00	464,654.85	2.5
NET REVENUE OVER EXPENDITURES	4,067.12	43,649.30	42,026.00	(1,623.30)	(103.9)

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TOWN OF ELIZABETH
BALANCE SHEET
February 28, 2026

CAPITAL IMPROVEMENT FUND

ASSETS

31-100001	CASH IN COMBINED CASH FUND	12,451,888.72
31-115000	ACCOUNTS RECEIVABLE	<u>246,808.04</u>
	TOTAL ASSETS	<u><u>12,698,696.76</u></u>

LIABILITIES AND EQUITY

FUND EQUITY

31-280000	FUND BALANCE	12,406,821.21
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	<u>291,875.55</u>
	BALANCE - CURRENT DATE	<u>291,875.55</u>
	TOTAL FUND EQUITY	<u><u>12,698,696.76</u></u>
	TOTAL LIABILITIES AND EQUITY	<u><u>12,698,696.76</u></u>

DRAFT

TOWN OF ELIZABETH
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING FEBRUARY 28, 2026

CAPITAL IMPROVEMENT FUND

TAX	PERIOD ACTUAL	YTD ACTUAL	BUDGET	OVER/UNDER BUDGET	PCNT
31-31-3000 SALES TAX	134,981.63	246,808.04	1,635,000.00	1,388,191.96	15.1
31-31-4000 USE TAX	7,559.08	27,460.27	125,000.00	97,539.73	22.0
TOTAL TAX	142,540.71	274,268.31	1,760,000.00	1,485,731.69	15.6
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OTHER FINANCING SOURCES	PERIOD ACTUAL	YTD ACTUAL	BUDGET	OVER/UNDER BUDGET	PCNT
31-36-1000 INVESTMENT INCOME	34,519.45	72,422.91	225,000.00	152,577.09	32.2
TOTAL OTHER FINANCING SOURCES	34,519.45	72,422.91	225,000.00	152,577.09	32.2
TOTAL FUND REVENUE	177,060.16	346,691.22	1,985,000.00	1,638,308.78	17.5

DRAFT

TOWN OF ELIZABETH
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2026

CAPITAL IMPROVEMENT FUND

CAPITAL IMPROVEMENT MISC	PERIOD ACTUAL	YTD ACTUAL	BUDGET	OVER/UNDER BUDGET	PCNT
31-80-0600 RUNNING CREEK PARK	0.00	0.00	35,000.00	35,000.00	0.0
31-80-3400 FACILITIES MASTER PLAN	0.00	0.00	50,000.00	50,000.00	0.0
31-80-4045 WAYFINDING SIGNS	0.00	0.00	5,000.00	5,000.00	0.0
31-80-5500 TOWN HALL BLDG IMPROVEMENTS	0.00	0.00	10,000.00	10,000.00	0.0
31-80-6520 ADA TECHNOLOGY UPGRADE	0.00	1,925.00	3,500.00	1,575.00	55.0
31-80-6530 THE DEPOT PARKING	0.00	0.00	300,000.00	300,000.00	0.0
31-80-6540 FAÇADE GRANT	0.00	0.00	10,000.00	10,000.00	0.0
31-80-6545 WADE PARK IMPROVEMENTS	0.00	0.00	340,000.00	340,000.00	0.0
31-80-6555 SOFTWARE	2,512.99	23,724.01	120,000.00	96,275.99	19.8
31-80-6560 POLICE RADIO UPGRADE	0.00	0.00	28,000.00	28,000.00	0.0
31-80-6565 POLICE RADIO ENCRYPTION	0.00	0.00	28,000.00	28,000.00	0.0
31-80-6570 PD CRADLE POINTS	0.00	0.00	11,000.00	11,000.00	0.0
31-80-6575 PD VEHICLE UPFIT	0.00	0.00	17,000.00	17,000.00	0.0
31-80-6580 HILLSIDE STREET REPAIR	0.00	0.00	1,422,120.00	1,422,120.00	0.0
31-80-6585 DESIGN/ENGINEERING WATER REUSE	0.00	0.00	50,000.00	50,000.00	0.0
31-80-6590 PRECOMP PLAN EDUCATION/OUTREACH	0.00	0.00	25,000.00	25,000.00	0.0
31-80-6595 AMEND COMP PLAN	0.00	0.00	125,000.00	125,000.00	0.0
31-80-6600 NUISANCE ABATEMENT FUND	0.00	0.00	25,000.00	25,000.00	0.0
31-80-9901 TRANSFER TO GENERAL FUND	14,583.33	29,166.66	175,000.00	145,833.34	16.7
TOTAL CAPITAL IMPROVEMENT MISC	17,096.32	54,815.67	2,779,620.00	2,724,804.33	2.0
TOTAL FUND EXPENDITURES	17,096.32	54,815.67	2,779,620.00	2,724,804.33	2.0
NET REVENUE OVER EXPENDITURES	159,963.84	291,875.55	(794,620.00)	(1,086,495.55)	36.7

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TOWN OF ELIZABETH
BALANCE SHEET
February 28, 2026

STREET CAPITAL IMPROVEMENT FUND

ASSETS

32-100001	CASH IN COMBINED CASH FUND	4,604,843.02	
32-104400	STREET BOND RESERVE CD ACCOUNT	303,161.41	
32-115000	ACCOUNTS RECEIVABLE	<u>222,127.24</u>	
	TOTAL ASSETS		<u>5,130,131.67</u>

LIABILITIES AND EQUITY

LIABILITIES

32-222000	DEFERRED REVENUE	<u>11,500.00</u>	
	TOTAL LIABILITIES		11,500.00

FUND EQUITY

32-280000	FUND BALANCE	2,967,927.68	
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	<u>2,150,703.99</u>	
	BALANCE - CURRENT DATE	<u>2,150,703.99</u>	
	TOTAL FUND EQUITY		<u>5,118,631.67</u>
	TOTAL LIABILITIES AND EQUITY		<u>5,130,131.67</u>

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TOWN OF ELIZABETH
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2026

STREET CAPITAL IMPROVEMENT FUND

TAX	PERIOD ACTUAL	YTD ACTUAL	BUDGET	OVER/UNDER BUDGET	PCNT
32-31-3000 GENERAL SALES TAX	121,483.46	222,127.24	1,471,500.00	1,249,372.76	15.1
32-31-4000 USE TAX	6,803.16	24,714.24	112,500.00	87,785.76	22.0
TOTAL TAX	128,286.62	246,841.48	1,584,000.00	1,337,158.52	15.6
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OTHER FINANCING SOURCES	PERIOD ACTUAL	YTD ACTUAL	BUDGET	OVER/UNDER BUDGET	PCNT
32-36-1000 INVESTMENT INCOME	13,371.16	28,008.12	90,000.00	61,991.88	31.1
TOTAL OTHER FINANCING SOURCES	13,371.16	28,008.12	90,000.00	61,991.88	31.1
TOTAL FUND REVENUE	141,657.78	274,849.60	1,674,000.00	1,399,150.40	16.4

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TOWN OF ELIZABETH
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2026

STREET CAPITAL IMPROVEMENT FUND

CAPITAL OUTLAY		PERIOD ACTUAL	YTD ACTUAL	BUDGET	OVER/UNDER BUDGET	PCNT
32-49-1000	DRAINAGE IMPROVEMENTS	0.00	0.00	50,000.00	50,000.00	0.0
32-49-6600	RIGHT OF WAY EASEMENTS	0.00	0.00	25,000.00	25,000.00	0.0
32-49-6605	UPDATE TOWN 2040 TRANS. PLAN	0.00	0.00	50,000.00	50,000.00	0.0
32-49-8000	STREET PAVING	0.00	0.00	50,000.00	50,000.00	0.0
32-49-8005	HILLSIDE STREET REPAIR	0.00	0.00	2,641,080.00	2,641,080.00	0.0
32-49-9000	CONCRETE STREET REPAIRS	0.00	0.00	25,000.00	25,000.00	0.0
32-49-9120	MAIN STREET STREETScape	0.00	(1,905,021.05)	0.00	1,905,021.05	0.0
32-49-9125	THE DEPOT PARKING	0.00	0.00	100,000.00	100,000.00	0.0
32-49-9200	NEW CURB & GUTTER WORK	0.00	0.00	20,000.00	20,000.00	0.0
32-49-9300	NEW SIDEWALK CONSTRUCTION	0.00	0.00	40,000.00	40,000.00	0.0
32-49-9310	TRANSFER TO GENERAL FUND	14,583.33	29,166.66	175,000.00	145,833.34	16.7
TOTAL CAPITAL OUTLAY		14,583.33	(1,875,854.39)	3,176,080.00	5,051,934.39	(59.1)
DEBT SVC		PERIOD ACTUAL	YTD ACTUAL	BUDGET	OVER/UNDER BUDGET	PCNT
32-59-4000	PAYING AGENCY FEE	0.00	0.00	300.00	300.00	0.0
32-59-9800	2015 REFUNDING BOND PRINCIPAL	0.00	0.00	480,000.00	480,000.00	0.0
32-59-9850	2015 REFUNDING BOND INTEREST	0.00	0.00	27,645.00	27,645.00	0.0
TOTAL DEBT SVC		0.00	0.00	507,945.00	507,945.00	0.0
TOTAL FUND EXPENDITURES		14,583.33	(1,875,854.39)	3,684,025.00	5,559,879.39	(50.9)
NET REVENUE OVER EXPENDITURES		127,074.45	2,150,703.99	(2,010,025.00)	(4,160,728.99)	107.0

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TOWN OF ELIZABETH
BALANCE SHEET
February 28, 2026

WATER SEWER FUND

ASSETS

52-100001	CASH IN COMBINED CASH FUND	2,604,946.70	
52-101000	PETTY CASH	100.00	
52-101200	COLOTRUST WATER TAP FEE ACCT	3,598,273.53	
52-101300	COLOTRUST SEWER TAP FEE ACCT	3,536,211.19	
52-101400	COLOTRUST RENEWABLE WATER ACCT	1,278,719.64	
52-110000	ACCOUNTS RECEIVABLE: UB	175,850.31	
52-110100	AR CONTRACT UM	32,500.15	
52-115000	ACCOUNTS RECEIVABLE: OTHER	16,134.94	
52-160100	LAND: WATER	171,737.60	
52-160200	LAND: SEWER	143,729.50	
52-161100	EASEMENTS: WATER	10,890.77	
52-161200	EASEMENTS: SEWER	32,271.26	
52-162100	PLANT & EQUIPMENT: WATER	5,979,180.11	
52-162200	PLANT & EQUIPMENT: SEWER	6,013,924.47	
52-163100	WATER IMPROVEMENTS	3,104,877.77	
52-163200	SEWER IMPROVEMENTS	2,727,573.38	
52-165200	CONSTRUCTION IN PROGRESS: SWR	933,950.21	
52-169100	ACCUMULATED DEP: WATER	(3,615,746.48)	
52-169200	ACCUMULATED DEP: SEWER	(4,975,866.34)	
	TOTAL ASSETS		<u>21,769,258.71</u>

LIABILITIES AND EQUITY

LIABILITIES

52-201000	ACCRUED SALARIES PAYABLE	(675.00)	
52-215200	ACCRUED INT PAY: SEWER	888.42	
52-218000	COMPENSATED ABSENCES PAYABLE	27,015.20	
52-218100	COMP ABSENCES- CURRENT PAYABLE	2,701.52	
52-220000	CUSTOMER METER DEPOSITS	75,541.50	
52-231200	2007 CWRPDA CUR NOTES PAYABLE	69,753.58	
52-239402	2007 CWRPDA NOTE PAYABLE	73,440.68	
	TOTAL LIABILITIES		248,665.90

FUND EQUITY

52-280000	RETAINED EARNINGS	21,122,574.95	
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	<u>398,017.86</u>	
	BALANCE - CURRENT DATE	<u>398,017.86</u>	
	TOTAL FUND EQUITY		<u>21,520,592.81</u>
	TOTAL LIABILITIES AND EQUITY		<u>21,769,258.71</u>

TOWN OF ELIZABETH
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING FEBRUARY 28, 2026

WATER SEWER FUND

CHARGE FOR SERVICES / TAP FEES	PERIOD ACTUAL	YTD ACTUAL	BUDGET	OVER/UNDER BUDGET	PCNT
52-34-4100 WATER SALES	64,426.74	128,386.85	790,000.00	661,613.15	16.3
52-34-4200 SEWER SALES	79,664.51	158,079.23	805,000.00	646,920.77	19.6
52-34-8100 WATER TAP FEES	0.00	0.00	75,080.00	75,080.00	0.0
52-34-8120 RENEWABLE WATER FEE	0.00	0.00	33,408.00	33,408.00	0.0
52-34-8200 SEWER TAP FEES	0.00	0.00	58,776.00	58,776.00	0.0
TOTAL CHARGE FOR SERVICES / TAP FEES	144,091.25	286,466.08	1,762,264.00	1,475,797.92	16.3
MISCELLANEOUS	PERIOD ACTUAL	YTD ACTUAL	BUDGET	OVER/UNDER BUDGET	PCNT
52-36-1000 INVESTMENT INCOME	31,672.29	66,999.40	100,000.00	33,000.60	67.0
52-36-9000 OTHER REVENUE	35,383.50	38,837.55	40,000.00	1,162.45	97.1
TOTAL OTHER FINANCING SOURCES	67,055.79	105,836.95	140,000.00	34,163.05	75.6
TOTAL FUND REVENUE	211,147.04	392,303.03	1,902,264.00	1,509,960.97	20.6

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TOWN OF ELIZABETH
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2026

WATER SEWER FUND

WATER	PERIOD ACTUAL	YTD ACTUAL	BUDGET	OVER/UNDER BUDGET	PCNT
52-57-1100 SALARIES & WAGES - WATER	13,052.80	24,157.09	170,487.00	146,329.91	14.2
52-57-1300 OVERTIME	843.15	1,635.15	3,644.00	2,008.85	44.9
52-57-1400 WORKERS' COMPENSATION	283.52	528.62	4,040.00	3,511.38	13.1
52-57-1500 HEALTH INSURANCE	4,411.95	7,558.59	52,858.00	45,299.41	14.3
52-57-1550 RETIREMENT	652.64	1,207.85	8,707.00	7,499.15	13.9
52-57-1600 FICA	1,019.93	1,894.30	13,321.00	11,426.70	14.2
52-57-1700 COLO UNEMPLOYMENT	27.84	51.66	348.00	296.34	14.8
52-57-1825 MEMBERSHIPS - EMPLOYEE	0.00	160.00	500.00	340.00	32.0
52-57-1850 TRAINING, TRAVEL AND LODGING	0.00	0.00	750.00	750.00	0.0
52-57-3200 CONTRACTED SERVICES	150.00	(1,143.64)	80,000.00	81,143.64	(1.4)
52-57-4800 TELEPHONE AND CELLPHONES	685.53	1,461.00	9,500.00	8,039.00	15.4
52-57-4900 UTILITIES	1,009.85	3,854.41	120,000.00	116,145.59	3.2
52-57-5250 IT - CONTRACTED	436.65	873.30	5,000.00	4,126.70	17.5
52-57-5400 INSURANCE	0.00	4,818.61	15,000.00	10,181.39	32.1
52-57-6000 MAINTENANCE AND REPAIRS	11,196.89	(7,795.90)	100,000.00	107,795.90	(7.8)
52-57-6100 EQUIPMENT MAINT & REPAIRS	0.00	0.00	10,300.00	10,300.00	0.0
52-57-6600 UNIFORMS	0.00	0.00	1,500.00	1,500.00	0.0
52-57-7500 CHEMICAL SUPPLIES	0.00	4,886.00	20,000.00	15,114.00	24.4
52-57-7550 WATER SUPPLIES	591.59	291.59	12,000.00	11,708.41	2.4
52-57-8050 VEHICLE MAINT & REPAIRS	165.70	165.70	7,500.00	7,334.30	2.2
52-57-8075 FUEL	0.00	0.00	6,500.00	6,500.00	0.0
52-57-8080 DIESEL	0.00	0.00	2,500.00	2,500.00	0.0
52-57-9000 OTHER	43.00	43.00	500.00	457.00	8.6
52-57-9700 WATER TANK IMPROVEMENTS	0.00	0.00	100,000.00	100,000.00	0.0
52-57-9705 WATER / SEWER MASTER PLAN	0.00	0.00	37,500.00	37,500.00	0.0
52-57-9900 WATER LINE UPGRADES	0.00	(122,800.00)	120,000.00	242,800.00	(102.3)
TOTAL WATER	34,571.04	(78,152.67)	902,455.00	980,607.67	(8.7)

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TOWN OF ELIZABETH
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2026

WATER SEWER FUND

SEWER	PERIOD ACTUAL	YTD ACTUAL	BUDGET	OVER/UNDER BUDGET	PCNT
52-58-1100 SALARIES & WAGES - SEWER	13,052.81	24,157.10	170,487.00	146,329.90	14.2
52-58-1300 OVERTIME	843.15	1,635.15	3,644.00	2,008.85	44.9
52-58-1400 WORKERS' COMPENSATION	283.51	528.57	2,455.00	1,926.43	21.5
52-58-1500 HEALTH INSURANCE	4,411.90	8,689.93	52,858.00	44,168.07	16.4
52-58-1550 RETIREMENT	652.64	1,207.86	8,707.00	7,499.14	13.9
52-58-1600 FICA	1,019.88	1,894.20	13,321.00	11,426.80	14.2
52-58-1700 COLO UNEMPLOYMENT	40.88	75.71	348.00	272.29	21.8
52-58-1825 MEMBERSHIPS - EMPLOYEE	0.00	160.00	500.00	340.00	32.0
52-58-1850 TRAINING, TRAVEL AND LODGING	0.00	0.00	750.00	750.00	0.0
52-58-3200 CONTRACTED SERVICES	2,650.00	1,121.71	100,000.00	98,878.29	1.1
52-58-4800 TELEPHONE AND CELLPHONES	1,904.53	2,784.86	9,600.00	6,815.14	29.0
52-58-4900 UTILITIES	8,020.14	5,115.36	73,500.00	68,384.64	7.0
52-58-5250 IT - CONTRACTED	436.65	873.30	5,000.00	4,126.70	17.5
52-58-5400 INSURANCE	0.00	2,253.66	15,000.00	12,746.34	15.0
52-58-6000 MAINTENANCE AND REPAIRS	535.78	(20,226.51)	80,000.00	100,226.51	(25.3)
52-58-6610 UNIFORMS	0.00	0.00	1,500.00	1,500.00	0.0
52-58-7500 SEWER SUPPLIES	291.58	291.58	5,000.00	4,708.42	5.8
52-58-8050 VEHICLE MAINT & REPAIRS	165.70	165.70	7,500.00	7,334.30	2.2
52-58-8075 FUEL	0.00	0.00	6,500.00	6,500.00	0.0
52-58-8080 DIESEL	0.00	0.00	2,500.00	2,500.00	0.0
52-58-9000 OTHER	43.00	43.00	500.00	457.00	8.6
52-58-9305 WATER / SEWER MASTER PLAN	0.00	0.00	37,500.00	37,500.00	0.0
52-58-9400 WTP UPGRADES	0.00	0.00	100,000.00	100,000.00	0.0
TOTAL SEWER	34,352.15	30,771.18	697,170.00	666,398.82	4.4
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2007 CWRPDA	PERIOD ACTUAL	YTD ACTUAL	BUDGET	OVER/UNDER BUDGET	PCNT
52-63-6300 2007 CWRPDA PYMT - PRINCIPAL	0.00	0.00	69,754.00	69,754.00	0.0
52-63-6400 2007 CWRPDA - INTEREST	0.00	0.00	4,683.00	4,683.00	0.0
TOTAL 2007 CWRPDA	0.00	0.00	74,437.00	74,437.00	0.0
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DEPARTMENT 65	PERIOD ACTUAL	YTD ACTUAL	BUDGET	OVER/UNDER BUDGET	PCNT
52-65-9900 TRANSFER TO GENERAL FUND	20,833.33	41,666.66	250,000.00	208,333.34	16.7
TOTAL DEPARTMENT 65	20,833.33	41,666.66	250,000.00	208,333.34	16.7
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TOTAL FUND EXPENDITURES	89,756.52	(5,714.83)	1,924,062.00	1,929,776.83	(0.3)
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NET REVENUE OVER EXPENDITURES	121,390.52	398,017.86	(21,798.00)	(419,815.86)	(1825.9)