



Town of Elizabeth

Board of Trustees Regular Meeting - UPDATED May 8, 2026

Tuesday, May 12, 2026 at 7:00 PM
Town Hall, 151 S. Banner Street

Conferencing Access Information: This is viewing-only access.

[Zoom link to view meeting](#)

Join via phone: 1 669 900 9128 Meeting ID: 847 0543 4851

Meeting Passcode: 032676

Call to Order

The Regular Meeting of the Board of Trustees for the Town of Elizabeth was called to order on Tuesday, May 12, 2026, at 7:00 pm by Mayor Angela Ternus.

Roll Call

Present:

Mayor Angela Ternus
Mayor Pro Tem Tracy Hutchins
Trustee Dave Conley
Trustee Michael Schroder
Trustee Steve Gaither
Trustee Tony Atencio

Absent:

Trustee Loren Einspahr

There was a quorum to do business.

Also in Attendance:

Interim Administrator Chris Lowe
Town Clerk Michelle Oeser
Public Works Director Mike DeVol
Assistant Public Works Director James McErnie
Police Chief Jeff Engel
Planner / Project Manager Alexandra Cramer
Finance Officer Hannah Bruce
Town Attorney Corey Hoffmann

Pledge of Allegiance

Mayor Ternus led the Board in the Pledge of Allegiance.

Public Comment

This is a meeting of the Board of Trustees held in public. We welcome you here and thank you for your time and concerns. When you are recognized, please stand and state your name and address to the Board. Your

comments will be limited to 5 minutes. If many speakers are anticipated, the Mayor may (a) shorten the time limit; (b) ask speakers to limit themselves to new information and points of view not already covered by previous speakers; and/or (c) limit the total time of public comment to allow the Board to proceed to consider items set on the regular meeting agenda. The Board of Trustees may not respond to your comments during this meeting, but rather take your comments and suggestions under advisement and your questions will be directed to the appropriate person or department for follow-up. Personal attacks against Board Members, Administrative Staff, or Employees will not be recognized. If a response from Staff is requested, the Mayor will direct Staff to have a response at the next regularly scheduled Board meeting.

Paul Schwarzkopf- Town of Elizabeth Resident

Agenda Changes

The Administration moves item 3 to proceed the Audit under presentation.

No changes from the Board.

Agenda set.

Consent Agenda

1. Minutes of the Regular Meeting of April 28, 2026

Motion by Mayor Pro Tem Hutchins, seconded by Trustee Atencio, to approve the Minutes of the Regular Meeting of April 28, 2026.

Voting Yes: Mayor Ternus, Mayor Pro Tem Hutchins, Trustee Conley, Trustee Schroder, Trustee Gaither, Trustee Atencio

Voting No: None

Motion Passed Unanimously (6-0)

Presentations

3. Discussion and possible action on the appointment of Debbie Kula to the Planning Commission for a term through December 31, 2026 – Alexandra Cramer

Motion by Mayor Pro Tem Hutchins, seconded by Trustee Conley, to appoint Debbie Kula to the Planning Commission for a term through December 31, 2026.

Mayor Ternus, Mayor Pro Tem Hutchins, Trustee Conley, Trustee Schroder, Trustee Gaither, Trustee Atencio

Voting No: None

Motion Passed Unanimously (6-0)

2. 2025 Audit – Kevin Kimball

Mr. Kimball presented the 2025 Audit to the Board of Trustees.

New Business

3. Discussion and possible action on the appointment of Debbie Kula to the Planning Commission for a term through December 31, 2026 – Alexandra Cramer

The item was moved to Presentation.

4. Discussion and possible action on Resolution 26R14, a Resolution authorizing the Mayor to execute a First Amendment to the License Agreement with Elizabeth Brewing Company regarding the Friday Night Market at Running Creek Park for the Year 2026 – Alexandra Cramer

Ms. Cramer provided a Staff report.

Tony Briggs presented to the Board as the representative of the Elizabeth Brewing Company.

Motion by Trustee Conley, seconded by Trustee Schroder, to approve Resolution 26R14, a Resolution authorizing the Mayor to execute a First Amendment to the License Agreement with Elizabeth Brewing Company regarding the Friday Night Market at Running Creek Park for the Year 2026.

Voting Yes: Mayor Ternus, Mayor Pro Tem Hutchins, Trustee Conley, Trustee Schroder, Trustee Gaither, Trustee Atencio

Voting No: None

Motion Passed Unanimously (6-0)

5. Discussion and possible action on approval of the Intergovernmental Agreement for Wastewater Service with Pine Ridge Metro District — Chris Lowe

This item will be revisited at a future meeting.

6. Discussion and possible action regarding the Hillside Paving and Wade Park Project Contract update for increased bid amount to the economy – Mike DeVol

Mr. DeVol provided a Staff report.

Motion by Trustee Conley, seconded by Trustee Gaither, to approve the Hillside Paving and Wade Park Project Contract update for increased bid amount not to exceed \$3,077,466.86.

Voting Yes: Mayor Ternus, Mayor Pro Tem Hutchins, Trustee Conley, Trustee Schroder, Trustee Gaither, Trustee Atencio

Voting No: None

Motion Passed Unanimously (6-0)

7. Discussion and possible action regarding Addendum of Resolution 23R38 for an Intergovernmental Agreement regarding Water and Wastewater Services between the Town of Elizabeth and the Elizabeth School District — Mike DeVol

Mr. DeVol presented a Staff report.

Motion by Trustee Schroder, seconded by Trustee Gaither, to approve the Addendum of Resolution 23R38 for an Intergovernmental Agreement regarding Water and Wastewater Services between the Town of Elizabeth and the Elizabeth School District.

Voting Yes: Mayor Ternus, Mayor Pro Tem Hutchins, Trustee Conley, Trustee Schroder, Trustee Gaither, Trustee Atencio

Voting No: None

Motion Passed Unanimously (6-0)

Items for Consideration

8. Board Discussion

- Mayor Angela Ternus:
 - Discussion on the possible sale of the South 40.
 - Discussion on the future of the Gesin Lot.
 - Discussion on hosting a swap meet on the Gesin Lot.
 - Discussion on providing funds for ECCOG's Senior Lunch Program.
- Trustee Dave Conley:
 - Discussion on limiting Metro Districts within Town Limits.

Management Monitoring Reports

9. Management Monitoring Reports

- Interim Town Administrator Chris Lowe:
 - Discussion on the community garden.
- Police Chief Jeff Engel:
 - Plans for the Student Academy are in process.
 - Commander Cutler is attending the Northern Staff College.
 - Mayor Ternus discussed traffic issues at the Pine Ridge mailboxes.
 - Trustee Schroder asked if the Sheriff's Department or State Patrol are involved in accidents on Highway 86.
- Planner/Project Manager Alexandra Cramer:
 - Request to have a Board member sit on the Facade Grant Committee. Mayor Pro Tem Hutchins volunteered to be on the committee.
- Public Works Director Mike DeVol:
 - Discussion on the success of the Town's Clean-Up Day.
 - Mr. DeVol thanked Board members for volunteering on Clean-Up Day.
 - Mayor Ternus thanked the Public Works Staff for their work on the Town's Clean-Up Day.
- Town Clerk Michelle Oeser:
 - Ms. Oeser discussed that the Town Hall will be two Staff members short while attending the IIM Conference.
 - Updated the Board on the Town's movie night.
 - Discussion on Board members providing feedback on the Administrator brochure to the Duffy Group.
- Town Attorney Corey Hoffmann:
 - Mr. Hoffmann stated in the future he will be bringing legislative updates to the Board.

Board of Trustees Report

10. Board Reports

- Trustee Michael Schroder:
 - Asked if the Town website is up-to-date on Town events.

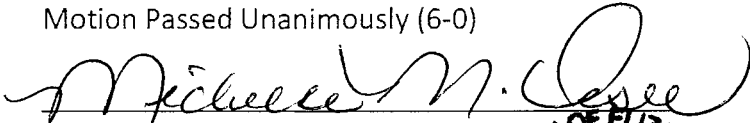
Adjournment

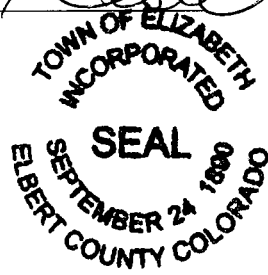
Motion by Mayor Pro Tem Hutchins, seconded by Trustee Conley, to adjourn the meeting at 9:05 pm.

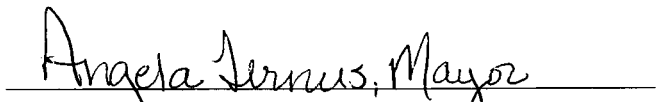
Voting Yes: Mayor Ternus, Mayor Pro Tem Hutchins, Trustee Conley, Trustee Schroder, Trustee Gaither, Trustee Atencio

Voting No: None

Motion Passed Unanimously (6-0)


Town Clerk Michelle Oeser




Mayor Angela Ternus