BOARD OF TRUSTEES – RECORD OF PROCEEDINGS
February 25, 2025

CALL TO ORDER
The Regular Meeting of the Board of Trustees of the Town of Elizabeth was called to order on Tuesday, February 25, 2025, at 7:01 p.m. by Mayor Angela Ternus.

ROLL CALL
Mayor Angela Ternus, Mayor Pro Tem Tracy Hutchins, and Trustees Loren Einspahr, Shannon Downs, Dave Conley, Michael Schroder, and Steve Gaither were present. There was a quorum to do business.

Also present were Town Administrator Patrick Davidson, Town Clerk Michelle Oeser, Public Works Director Mike DeVol, Assistant Public Works Director James McErnie, Police Chief Jeff Engel, Finance Officer Hannah Bruce, Planner / Project Manager Alexandra Cramer, Assistant Town Clerk Allison Ritter, and Town Attorney Corey Hoffmann.

PLEDGE OF ALLEGIANCE
Mayor Ternus led the Board in the Pledge of Allegiance.

PUBLIC COMMENT
There was no public comment.

AGENDA CHANGES
No agenda changes from the Administration.

Motion by Mayor Ternus, seconded by Mayor Pro Tem Hutchins, to split agenda item 3 to Resolution 25R08, a Resolution approving the Minor Development Plat for the Bulmer Filing NO. 1 Subdivision, and agenda item 3b to Resolution 25R09, approving the Site Development Plan for the Main Street Off-Street Parking Lot.

The vote of those Trustees present was 7 in favor and 0 opposed. The motion passed unanimously.

Agenda set.

CONSENT AGENDA
1. Minutes of the Regular Meeting of February 11, 2025

Motion by Trustee Einspahr, seconded by Trustee Schroder, to accept the Consent Agenda as presented.

The vote of those Trustees present was 7 in favor and 0 opposed. The motion passed unanimously.

OLD BUSINESS

2. Discussion and possible action on Resolution 25R07, a Resolution authorizing the Mayor of Elizabeth to execute a land exchange agreement with Don and Linda Bulmer; authorizing the payment of funds under the agreement; and authorizing the Mayor to execute deeds and other documents necessary to effectuate the agreement

Mr. Davidson provided a Staff report.

Motion by Trustee Schroder, seconded by Trustee Conley, to approve Resolution 25R07, a Resolution authorizing the Mayor of Elizabeth to execute a land exchange agreement with Don and Linda Bulmer; authorizing the payment of funds under the agreement; and authorizing the Mayor to execute deeds and other documents necessary to effectuate the agreement. The vote of those Trustees present was 7 in favor and 0 opposed. The motion passed unanimously.

3. Discussion and possible action on Resolution 25R08, a Resolution approving the Minor Development Plat for the Bulmer Filing NO. 1 Subdivision

Mr. Davidson provided a Staff report.

Motion by Trustee Einspahr, seconded by Trustee Downs, to approve Resolution 25R08, a Resolution approving the Minor Development Plat for the Bulmer Filing NO. 1 Subdivision. The vote of those Trustees present was 7 in favor and 0 opposed. The motion passed unanimously.

3b. Discussion and possible action on Resolution 25R09, a Resolution approving the Site Development Plan for the Main Street Off-Street Parking Lot

Mr. Davidson provided a Staff report.

Motion by Trustee Schroder, seconded by Trustee Gaither, to approve Resolution 25R09, a Resolution approving the Site Development Plan for the Main Street Off-Street Parking Lot. By a roll call vote, the vote of those Trustees present was 5 in favor, and 2 opposed. Mayor Ternus and Mayor Pro Tem Hutchins opposed. Motion passed.

NEW BUSINESS

4. Discussion and possible action on sponsorships of the Elizabeth High School District Art Show, the Elizabeth Community Firefighter's Foundation Annual First Responders Day, and the Elizabeth Education Foundation STARS Banquet

Trustee Gaither recused himself from the meeting.
Ms. Oeser provided a Staff report.
Kensey Simm presented to the Board as the representative for the Elizabeth High School Art program.

Motion by Mayor Ternus, seconded by Trustee Schroder, to approve sponsorships as follows; Elizabeth High School District Art Show in the amount of $250.00, Elizabeth Community Firefighter's Foundation in the amount of $750.00, and the Elizabeth Education Foundation the amount of $500.00.
The vote of those Trustees present was 6 in favor and 0 opposed. Trustee Gaither was recused. The motion passed.

5. Discussion and possible action on Resolution 25R13, a Resolution authorizing the Mayor and / or Town Administrator to execute all required and necessary documents for grant applications to the EIAF Grant Program

Chief Jeff Engel, Mr. Davidson, and Mr. DeVol provided a Staff report and additional input.

Motion by Mayor Pro Tem Hutchins, seconded by Trustee Einspahr, to approve Resolution 25R13, a Resolution authorizing the Mayor and/ or Town Administrator to execute all required and necessary documents for grant applications to the EIAF Grant Program.
By a roll call vote, the vote of those Trustees present was 7 in favor and 0 opposed. The motion passed unanimously.

6. Discussion and possible action on Resolution 25R14, a Resolution amending the Town of Elizabeth Board of Trustees Manual and the Town of Elizabeth Code of Conduct for Elected Officials

Mr. Davidson provided a Staff report.

Motion by Mayor Pro Tem Hutchins, seconded by Trustee Schroder, to approve Resolution 25R14, a Resolution amending the Town of Elizabeth Board of Trustees Manual and the Town of Elizabeth Code of Conduct for Elected Officials.
By a roll call vote, the vote of those Trustees present was 5 in favor and 2 opposed. Trustee Einspahr and Trustee Gaither opposed. The motion passed.

MANAGEMENT REPORTS

- Town Administrator Patrick Davidson:

- No additions to his written report provided in the packet.
- Mayor Ternus thanked Mr. Davidson for engaging Todd Leopold as the facilitator for the Board Retreat.

- Police Chief Jeff Engel:
  - Visited Brayden Campbell at the Police Academy.
  - Approved by the Elbert County Authority (ECA) to move forward with the New World mobile reporting program.
  - Recently provided insight into the legislature and the impact of proposed legislation on small and rural agencies. Has been asked to provide future testimony as a SME with proposed legislation.
  - Corporal Jason Rogers put on a good firearms training in-service.
  - We are beginning our training on CARFAX for Police starting Wednesday.
  - The Annual Elizabeth Police Analysis Report has been completed is a part of the packets.
  - A salary study has been presented to the board and is included in the packet.
  - Discussion on the Police Analysis Report followed.
  - Discussion on the possibility of obtaining police equipment from the Town of Morrison.
  - Mayor Ternus asked about the Town's motorcycle unit.
  - Mayor Ternus asked what the difference is between an Administrative Sergent and an Operations Sergent.
  - Mayor Pro Tem Hutchins thanked Chief Engel for the report.
  - Chief Engel stated that there have been a number of vehicle trespasses in Gold Creek.

- Public Works Director Mike DeVol:
  - The new computer is up and running at the plant.
  - Invitations have been sent out to the Board for Public Works tours.
  - Discussion on the changes CDHPE have implemented.
  - Public Works is working on sheep weed mitigation in the South 40 and at the Wastewater Plant.
  - Public Works is working on fire mitigation in the Ritoro drainage area.
  - Trustee Einspahr asked how the fuel station discussion is going.

- Town Clerk Michelle Oeser:
  - Discussion on the Board Retreat plans.
  - Discussion on Board photos.
  - Ms. Malakowski is attending a CommonLook training course in Colorado Springs.

- Assistant Town Clerk Allison Ritter:
  - Mayor Ternus asked how many passports are processed a week.
  - Ms. Ritter discussed the process of tracking longitude and latitudes on all meters within the town.
  - Mr. DeVol said that this information goes into the GIS mapping system.

STUDENT LIAISON REPORT

- Student Liaison Landen Sherlock was not present.

BOARD OF TRUSTEE REPORTS

- Ward 3: Dave Conley
  - The Elizabeth Pom Team squad ranked 20th in the Nation after final competitions in Florida.

- Mayor Ternus:
  - Discussed the upcoming CML Conference.
  - Will be judging the Legacy Academy Art Show.
  - Met with Mike Barney with the Elizabeth Parks and Recreation District.

- Ward 2: Steve Gaither
  - Submitted a possible drawing for the 86 Main Street Mural.

MINUTES

16. Minutes of the Main Street Board of Directors Meeting of January 13, 2025.

EXECUTIVE SESSION

Motion by Mayor Ternus, seconded by Trustee Einspahr, to adjourn the Regular Meeting at 8:54 PM and open an Executive Session to hold a conference with the Town's attorney to receive legal advice regarding the Executive Session Privilege, pursuant to C.R.S. 24-6-402(4)(b), and for a conference with the Town's Attorney for legal advice pursuant to C.R.S. section 24-6-402(4)(b) regarding property acquisition for public parking.
The vote of those Trustees present was unanimously in favor. Motion carried.

Motion by Mayor Ternus, seconded by Trustee Schroder, to adjourn the Executive Session and return to the Regular Meeting at 9:49 p.m.
The vote of those Trustees present was unanimously in favor. Motion carried.

ADJOURNMENT

Motion by Mayor Ternus, seconded by Trustee Schroder, to adjourn the meeting at 9:49 p.m. The vote of those Trustees present was unanimously in favor. Motion carried.

Town Clerk Michelle Oeser

TOWN OF ELIZABETH INCORPORATED SEAL SEPTEMBER 24 1880 ELBERT COUNTY COLORADO

Mayor Angela Ternus