



Board of Trustees Regular Meeting

Tuesday, June 23, 2026 at 7:00 PM

Town Hall, 151 S. Banner Street

Conferencing Access Information: This is viewing-only access.

Zoom link to view meeting

Join via phone: 1 669 900 9128 Meeting ID: 816 4512 0241

Meeting Passcode: 595761

Call to Order

Roll Call

Pledge of Allegiance

Public Comment

This is a meeting of the Board of Trustees held in public. We welcome you here and thank you for your time and concerns. When you are recognized, please stand and state your name and address to the Board. Your comments will be limited to 5 minutes. If many speakers are anticipated, the Mayor may (a) shorten the time limit; (b) ask speakers to limit themselves to new information and points of view not already covered by previous speakers; and/or (c) limit the total time of public comment to allow the Board to proceed to consider items set on the regular meeting agenda. The Board of Trustees may not respond to your comments during this meeting, but rather take your comments and suggestions under advisement and your questions will be directed to the appropriate person or department for follow-up. Personal attacks against Board Members, Administrative Staff, or Employees will not be recognized. If a response from Staff is requested, the Mayor will direct Staff to have a response at the next regularly scheduled Board meeting.

Agenda Changes

Consent Agenda

1. Minutes of the June 9, 2026, Regular Meeting

New Business

2. Grant Policy for review
3. Accessory Building Requirements discussion - Alexandra Cramer

Items for Consideration

Action may be taken on any and all items listed on the agenda.

Accommodations for disabilities may be made upon request.

4. Items for Consideration

Management Monitoring Reports

5. Management Monitoring Reports

Board of Trustees Report

6. Board Reports

Minutes

Executive Session

7. Executive session to determine positions relative to matters that may be subject to negotiation, develop a strategy for negotiations and/or instruct negotiators pursuant to C.R.S. § 24-6-402(4)(e) regarding the potential annexation of unincorporated property generally located at 33784 County Road 21

Adjournment

Action may be taken on any and all items listed on the agenda.
Accommodations for disabilities may be made upon request.

Meeting Protocol and Standards of Conduct

Public Participation

Public comment is encouraged and will be listed as an agenda item at every regular Board meeting.

Each individual wishing to be heard during the public comment period will be given up to three (3) minutes to make a comment.

The public comment period will not be used to make political endorsements or for political campaign purposes.

Questions from the Board will be for clarification purposes only. Public comment will not be used as a time for problem solving or reacting to comments made but, rather, for listening to the comments of citizens without taking any formal action.

The Board may direct the Town Administrator to provide information requested by a speaker during the public comment period.

Speakers are not allowed to make belligerent, accusatory, impertinent, slanderous, threatening, abusive, or disparaging comments.

The Mayor may elect to defer public comment on a specific issue that appears on the regular agenda until that specific item is addressed.

The Mayor may call for order when sidebar conversations occur in the audience. Those conversations are distracting from the Board addressing the topics at hand.

Members of the public who do not follow proper conduct after a warning in a public meeting may be barred from further participation at that meeting or removed from the Board Chambers pursuant to the Elizabeth Municipal Code and Colorado Revised Statutes.

Action may be taken on any and all items listed on the agenda.
Accommodations for disabilities may be made upon request.



Board of Trustees Regular Meeting - Record of Proceedings

Tuesday, June 9, 2026 at 7:00 PM

Town Hall, 151 S. Banner Street

Call to Order

The Regular Meeting of the Board of Trustees for the Town of Elizabeth was called to order on Tuesday, June 9, 2026, at 7:03 pm by Mayor Angela Ternus.

Roll Call

Present:

Mayor Angela Ternus
Trustee Loren Einspahr
Trustee Dave Conley
Trustee Michael Schroder
Trustee Steve Gaither
Trustee Tony Atencio

Absent:

Mayor Pro Tem Tracy Hutchins

There was a quorum to do business.

Also in Attendance:

Interim Administrator Chris Lowe
Town Clerk Michelle Oeser
Public Works Director Mike DeVol
Assistant Public Works Director James McErnie
Police Chief Jeff Engel
Community Development Director Alexandra Cramer

Pledge of Allegiance

Mayor Ternus led the Board in the Pledge of Allegiance.

Public Comment

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Administrative Staff, or Employees will not be recognized. If a response from Staff is requested, the Mayor will direct Staff to have a response at the next regularly scheduled Board meeting.

Paul Schwarzkopf - Town of Elizabeth Resident
Jace Wicht - Town of Elizabeth Resident

Agenda Changes

No changes from Administration.

No changes from the Board.

Agenda set.

Consent Agenda

1. Minutes of the Regular Meeting of May 26, 2026
2. Elbert County IOG/CMP Memorandum of Understanding

Motion by Trustee Einspahr, seconded by Trustee Schroder, to approve the Consent Agenda.

Voting Yes: Mayor Ternus, Trustee Einspahr, Trustee Conley, Trustee Schroder, Trustee Gaither, Trustee Atencio

Voting No: None

Motion Unanimously (6-0)

New Business

3. Discussion on Facilities Request for Proposal (RFP) – Chris Lowe

Mr. Lowe provided a Staff report.

The Board directed Mr. Lowe to move forward with a Facilities RFP.

4. Discussion and possible action on Ordinance 26-10, an Ordinance amending Chapter 2 and 8 of the Elizabeth Municipal Code concerning court costs and the penalty for vehicle registration violations – Michelle Oeser

Ms. Oeser provided a Staff report.

Motion by Trustee Schroder, seconded by Trustee Atencio, to approve Ordinance 26-10, an Ordinance amending Chapters 2 and 8 of the Elizabeth Municipal Code concerning court costs and the penalty for vehicle registration violations.

Voting Yes: Mayor Ternus, Trustee Einspahr, Trustee Conley, Trustee Schroder, Trustee Gaither, Trustee Atencio

Voting No: None

Motion Unanimously (6-0)

5. Gesin Lot discussion – Alexandra Cramer

Mr. Lowe provided a Staff report.

The Board directed Mr. Lowe to move forward with an RFQ on the Gesin lot sale.

Items for Consideration

6. Items for Consideration

Trustee Einspahr discussed the need to review the Town Code provisions related to restrictions on the size of accessory structures and determine whether any amendments should be considered. Mayor Ternus would like to review fees charged for building permits.

Management Monitoring Reports

7. Management Monitoring Reports

- Interim Town Administrator Chris Lowe:
 - Advised the Board that he will continue to provide updates as the Main Street Streetscape project progresses.
- Police Chief Jeff Engel:
 - The Stampede was successful.
 - Discussion on the possible use of drones to find illegal fireworks.
- Community Development Director Alexandra Cramer:
 - Informed the Board that the Car Show was a success.
- Public Works Director Mike DeVol:
 - Mr. DeVol presented his retirement resignation to the Board for their information.
- Town Clerk Michelle Oeser:
 - An update on Ms. Bruce was provided to the Board.
 - Ms. Ritter has been doing a great job cross-training Ms. Oeser and Ms. Bruce for the front desk duties.
 - A Front Desk / Utility Billing Clerk will start on June 18th.

Board of Trustees Report

8. Board Reports

No Board reports were presented.

Adjournment

Motion by Trustee Atencio, seconded by Trustee Schroder, to adjourn the meeting at 8:31 pm.

Voting Yes: Mayor Ternus, Trustee Einspahr, Trustee Conley, Trustee Schroder, Trustee Gaither, Trustee Atencio

Voting No: None

Motion Unanimously (6-0)

Town Clerk Michelle Oeser

Mayor Angela Ternus



TOWN OF ELIZABETH

CHRIS LOWE INTERIM TOWN ADMINISTRATOR

TO: Honorable Mayor and Board of Trustees
FROM: Chris Lowe, Interim Town Administrator
DATE: June 17, 2026
SUBJECT: Grant Management Discussion

BACKGROUND

We were asked to review all of the financial policies that were passed in 2022 and 2023. This Board approved revisions of those policies last month; however, the Board did have some questions about the Grant Management policy. The Board asked me to take a look at possible revisions to this policy primarily to make sure clear accountability for grant administration was established. I have reviewed this policy again and I think it is acceptable in its current format. The policy itself is written with appropriate identification of responsibility in my opinion. I think the issue is to make sure the policy is executed properly. Attached is the current policy for your review.

I believe that the current policy needs to be enforced. In essence, the issue isn't the text of the policy but with the management and execution of the policy. However, I know that the Board had some concerns with past grant administration, so if there is language that the Board thinks would be more helpful, discussion at this meeting can help provide direction for the policy language the Board would like to see.

STAFF RECOMMENDATION

Staff would welcome the Board's input on what changes they might like to see in this policy to appropriately address any issues that the Board may have with the current policy.

Attachments: Grant Management Policy

GRANT MANAGEMENT POLICIES FOR THE TOWN OF ELIZABETH, COLORADO

The purpose of this Policy is to develop, implement, and maintain meaningful oversight and coordination for the Town, thereby increasing grant related revenue, limiting the Town's exposure to grant related liability, and improving the efficiency and impact of programs and services funded through grants.

AUTHORITY TO SEEK GRANT FUNDING

1. Administrator Approval of Grant Applications. The Town Administrator may seek grant funding, approve grant applications, and acceptance grant funding if the grant does not require matching funds, or if the grant requires matching funds, but those funds are already part of the existing budget.
2. Board of Trustees Approval of Grant Applications. The Town Administrator must seek approval of the grant application and the acceptance of the grant through the Board of Trustees if matching funds are required for the grant, and those funds are not budgeted. In addition, approval must be obtained by the Board of Trustees if the award of the grant could create additional future expenditures such as maintenance and upkeep of grant funded improvements, the creation of new positions, or similar long-term expenditures for the Town. If there is any doubt as to the long-term consequences of any such grant, the Town Administrator shall defer to the Board for final approval on a grant application.

CONFLICT OF INTEREST

No employee or official of the Town shall have any interest, financial or otherwise, direct, or indirect, or have any arrangement concerning prospective employment that will, or may be reasonably expected to, bias the design, conduct, or reporting of a grant-funded project on which he or she is working.

It shall be the responsibility of the Department Head or grant management for each grant-funded project to ensure that in the use of project funds, officials or employees of the Town and nongovernmental recipients or sub-recipients avoid any action that might result or create the appearance of:

- Using his or her official position for private gain
- Giving preferential treatment to any person or organization
- Losing complete independence or impartiality
- Making an official decision outside official channels
- Adversely affecting public confidence in the grant funded program and the Town in general

STATEMENT OF NON-DISCRIMINATION BY THE TOWN OF ELIZABETH

The Town of Elizabeth does not and shall not discriminate on the basis of race, color, religion (creed), gender, gender expression, age, national origin (ancestry), disability, marital status, sexual orientation, or military status, in any of its activities and operations. These activities include but are not limited to, hiring and firing of staff, selection of volunteers and vendors, and provisions of services. The Town is committed

to providing an inclusive and welcoming environment for all members of our staff, citizens, residents, volunteers, subcontractors, vendors, and clients.

The Town of Elizabeth is an equal opportunity employer. The Town does not discriminate and will take affirmative action measures to ensure against discrimination in employment, recruitment, advertisement for employment, compensation, termination, upgrading, promotions, and other conditions of employment against any employee or job applicant on the basis of race, color, gender, national origin, age, religion, creed, disability, veteran status, sexual orientation, gender identity or gender expression.

ADMINISTERING GRANTS AND RESPONSIBILITIES

Grants may vary substantially in terms of notice, progress reporting, completion, auditing, and similar conditions. It is important for each grant applicant and Department Head to know the terms and conditions for the grant. It is also vitally important to work with the Financial Officer to ensure financial compliance with the grant application and the awarded grant. As such, the following are the requirements for the Town's grant administration, subject to the specific terms and conditions of the grant:

1. The Financial Officer shall:

- Be responsible for the general oversight of the Town's grant activities.
- Timely receive and deposit all grant related funds.
- Ensure no funds are dispersed until the grant agreement has been signed and executed.
- Timely process all requests for the expenditure of grant related funds.
- Execute, as may be required, all documents such as grant applications and grant status reports that seek the signature of "Financial Officer", "Finance Department" or related terms.
- Track the financial requirements of the grant and include amounts in the next budget cycle after the grant is approved.
- Fulfill the financial record keeping requirements of the grant.
- Coordinate and work with Department Heads and grant applicants for the completion of the grant requirements.

2. The Department Head or Grant Applicant shall:

- Prepare and submit grant proposals.
- Develop grant implementation plans and manage grant programs.
- Upon awarding of a grant, provide a memorandum and associated documents for the Town Clerk for inclusion in the Board Packet.
- Submit any required management reports to the granting agency.
- Meet all deadlines set in the grant, or if deadlines cannot be met, apply for extensions.
- Notify the Finance Department when the project is complete, or when any submissions need to be made for distribution of grant funds.
- Provide any other data required by the Grant.
- Notify the Finance Department of any changes in the grant status.

REVIEW BY THE TOWN ATTORNEY

Grant agreements are different from many other contracts in that there is little, or no negotiation involved. In most circumstances, the Town will either sign the agreement or decline the award. Despite the Town's lack of bargaining power in this regard, it is nevertheless prudent to conduct a legal review of grant agreements to ensure that all the terms of the agreement are legally enforceable. The Town Attorney shall review the terms and conditions of the award as the initial step, as requested by the Town Administrator, Department Head or grant applicant.

RECORD RETENTION AND MANAGEMENT

All awarded grants shall be maintained in a separate file format and shall include all grant related documents including, but not limited to, grant submittal, research, award, financial reports, and correspondence with the granting agency. These are the minimum documents required to be maintained, with the granting agency's preferred file structure taking precedence.

The Town shall maintain grant records for at least three (3) years after full completion and acceptance of the grant project. This file retention shall be subject to additional time limits as may be established by the granting agency or pursuant to state and federal law.

SUPPORT FOR GRANTS NOT SOUGHT BY THE TOWN OF ELIZABETH

At times, other organizations such as government boards and agencies, non-profit organizations, and philanthropic organizations may seek letters of support for their own grants and grant funding. Because often these groups may have a specific legal, political, or ideological aspect to their grant application and funding, any such request must require approval by the Board of Trustees upon the advice of the Town Attorney.

INCLUSION AS SUPPORTING DOCUMENT IN GRANT APPLICATIONS

These Grant Management Policies, and the enabling Resolution, may be provided as a supporting document to any grant application to identify the authority for action in seeking grant funding and demonstrating the Town's adherence to non-discrimination policies in both its operations and in seeking of grant funds.

In addition, the Mayor of the Town of Elizabeth, or in the Mayor's absence, the Mayor Pro Tem, is authorized to provide any required signatures, or letters of support, to further the goals and policies set forth in these Grant Management Policies and the associated Resolution.



TO: Honorable Mayor Ternus, Members of the Board of Trustees
FROM: Alexandra Cramer, AICP, Community Development Director
DATED: June 23, 2026
SUBJECT: Accessory Building Requirements – Board Discussion Item

PURPOSE

At the Board's June 9th meeting, a Board member requested this item be added for discussion. This memo summarizes the Town's current accessory building requirements under Chapter 16 (Land Use and Development) so the Board can discuss whether any changes are desired. No action is requested.

BACKGROUND

Accessory buildings are defined in Section 16-1-20 as detached, subordinate buildings whose use is incidental to the main building or use, located on the same lot. They are an allowed use in every zoning district in the Town.

CURRENT REQUIREMENTS

General limits (Sec. 16-1-40(f)(2)): accessory building lot coverage is capped at 25% of total lot square footage, and no single accessory building may exceed the footprint of the dwelling unit's footprint.

Placement (Sec. 16-1-200(a)(12)): accessory buildings are permitted to be located within the principal building's required rear yard.

Setbacks and height vary by district, as shown below.

Residential Districts (Table 16-2):

District Rear Setback Side Setback Max Height

R-1	10 ft	2 ft	20 ft
R-1-12	10 ft	5 ft	20 ft
R-1-20	10 ft	10 ft	20 ft
RE-1	10 ft	10 ft	30 ft
RE-2	10 ft	10 ft	30 ft
R-2	10 ft	2 ft	20 ft
R-TH	10 ft	2 ft	20 ft
R-3	15 ft	2 ft	25 ft
A-1	50 ft	50 ft	35 ft
LR-1	50 ft	50 ft	35 ft

Mobile Home Districts (Table 16-4): MH-1 requires a 10 ft rear and 5 ft side setback, with a 20 ft height cap. MH-2 does not list separate accessory setbacks; height is capped at 25 ft. Commercial/Institutional Districts (Table 16-6): RC and CMU require 5 ft rear and 5 ft side setbacks, 30 ft height cap. L-I requires 20 ft rear and 5 ft side, 30 ft height cap. DT requires 2 ft rear and 2 ft side, 25 ft height cap.

STAFF RECOMMENDATION

None. Staff is happy to develop further information or research at the direction of the Board.



TOWN OF ELIZABETH

CHRIS LOWE/INTERIM TOWN ADMINISTRATOR

ADMINISTRATOR REPORT

06/19/2026

- Purposely kept this agenda light since Mike is out and I am on a family vacation starting this weekend.
- Quick Triple M update. James had a couple of contractors, one physically walked the site on Thursday, engaged to determine a cost to finish/repair the streetscape to an acceptable level. I think this number will be important when we try to find an agreed upon amount for the work done. Once I have that number, I will meet back with Triple M and we'll go from there. Pending that situation, we'll probably need to talk in exec next month.
- Talked Gesin lot beautification with James. He is going to price some modest seating and lighting upgrades. I told him that whatever we put there needs to be transferable or movable to Running Creek park to allow for whatever route of development we ultimately pick for that property.
- Alex will be bringing the RFP for the Gesin lot long-term solution to you at your next meeting.
- Chief and I had discussions with the School District about the possibility of annexing Singing Hills elementary. They would like to increase their law enforcement coverage times to Singing Hills as this is a difficult cover for Elbert County. They are interested in partnering on another SRO if that were possible. However, state statute provides that even if you were interested in a flagpole process, the distance is limited to 3 miles per year, so it would take 3 years to even extend out there. Plus, we'd have to have an agreement with the County on the road if we did follow this plan. Otherwise, an option to get some sort of jurisdictional agreement to allow concurrent jurisdiction from the County is our only other option. Chief and I will ascertain the County's level of support for this option.
- Public Works Director job has been posted. First review date is July 10.
- I will be in South Carolina and New York City from the 20th to the 30th of June. I will not be checking Town email, but feel free to email me at clowe@governmentpros.com because I do have that account on my phone and can check it. Also, feel free to call if you need something immediately.



TOWN OF ELIZABETH POLICE DEPARTMENT

CHIEF OF POLICE JEFF ENGEL

ELIZABETH POLICE DEPARTMENT ACTIVITY STATISTICS REPORT

Period: 05/31/2026 to 06/13/2026



ELIZABETH POLICE DEPARTMENT'S MISSION STATEMENT:

"The Elizabeth Police Department is committed to service excellence in protecting life and property, impartial enforcement of law, and building community with those who live, work, and visit, the Town of Elizabeth."

The following is an informational breakdown of EPD police activity from **05/31/2026 at 12:01 a.m. to 06/13/2026 at 11:59 p.m.** This information is compiled from our Records Management System (RMS), identified as New World (NW), as well as Douglas County Regional Dispatch (DCRD) records.

***All suspects/defendants are presumed innocent until proven guilty in a Court of Law. ***



425 S. Main St., P.O. Box 1527, Elizabeth, Colorado, 80107
Phone: 303-646-4664 Fax: 303-646-0616
Email: Police@townofelizabeth.org
www.townofelizabeth.org



Colorado Association of
Chiefs of Police



TOWN OF ELIZABETH POLICE DEPARTMENT

CHIEF OF POLICE JEFF ENGEL

ELIZABETH POLICE DEPARTMENT ACTIVITY STATISTICS REPORT

Period: 05/31/2026 to 06/13/2026

Total Calls for Service:

357

Traffic Stops:

Total Stops:

**Penalty Assessments
Issued:**

Warnings Issued:

89

11

78

Other Calls for Service:

Call Type:	Number of Calls:
911 Rapid SOS	6
Alarm-Bank	1
Alarm-Business Burglary	3
Alarm-Residential Burglary	2
ALPR	2
Animal Complaint	2
Assist to Fire Department	2
Assist to Other Agency	12



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ELIZABETH POLICE DEPARTMENT ACTIVITY STATISTICS REPORT

Period: 05/31/2026 to 06/13/2026

Attempt to Contact	2
Business Check	17
Child Custody	1
Citizen Assist	10
Citizen Contact	28
Crime Prevention	13
Criminal Mischief	2
Disturbance	2
Drunk Subject	2
Driving Under the Influence	1
Follow Up	41
Found Property	2
Harassment	3
Increased Patrol	15
Informational Report	2
Juvenile Complaint	3
Medical Assist	6
Motorist Assist	2
Municipal Ordinance Violation	11



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ELIZABETH POLICE DEPARTMENT ACTIVITY STATISTICS REPORT

Period: 05/31/2026 to 06/13/2026

Noise Complaint	2
Park Check	2
Parking Complaint	28
Report Every Drunk Driver Immediately (REDDI)	3
School Education	1
Sex Assault	1
Solicitor	1
Special Assignment	5
Suspicious Circumstance	2
Suspicious Vehicle	8
Theft	1
Traffic Complaint	2
Traffic Hazard	5
Traffic Stop	89
VIN Verify	8
Warrant Arrest	1
Welfare Check	5
Wildlife	1



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Period: 05/31/2026 to 06/13/2026

Open Patrol Division Criminal Investigations:

Case Number:	Call Type:	Details:
26-1417	Financial Crimes	Investigation into fraud of a resident.
26-1889	Financial Crimes	Investigation into theft and fraud of a resident.
26-3293	Sex Assault	Investigation into a Sex Assault.

Open Community Services Division Municipal Ordinance Violations:

Case Number:	Call Type:	Notes:
26-3027	Municipal Ordinance Violation	Investigation into a property in violation of multiple Town codes.
26-3281	Municipal Ordinance Violation	Investigation into a property in violation of multiple Town codes.

**Please note that limited information regarding open investigations is available. This is to protect the integrity of the investigations. **



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ELIZABETH POLICE DEPARTMENT ACTIVITY STATISTICS REPORT

Period: 05/31/2026 to 06/13/2026

Closed Case/Incident Reports:

Case/Incident Number:	Call Type:	Details:
26-2764	Assist to Aurora PD	While off duty, an EPD Officer was notified of possible death. The Officer located the deceased party and notified the local jurisdiction.
26-2487	Theft	EPD closed a case regarding a felony theft. After investigation, probable cause was established and a warrant was filed for the suspect's arrest.
26-2957	Mental Health Hold	EPD Officers responded to a reported subject who was experiencing a mental health crisis. After investigation, it was determined the subject needed to be evaluated by a mental health professional and were placed on an emergency mental health hold.
26-2928	Assist to Colorado Springs PD	EPD responded to a reported child abuse. After initial investigation, it was determined the alleged crime would have occurred in another jurisdiction. The case was forwarded to that agency for further investigation. The Department of Human Services was notified.
23-2384	Drug Investigation	EPD closed a case involving possible drug violations. After investigation, there was insufficient evidence to pursue criminal charges.
23-2998	Mental Health Hold	EPD Officers responded to a reported subject who was experiencing a mental health crisis. After investigation, it was determined the subject needed to be evaluated by a mental



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ELIZABETH POLICE DEPARTMENT ACTIVITY STATISTICS REPORT

Period: 05/31/2026 to 06/13/2026

		health professional and were placed on an emergency mental health hold.
26-3000	Drug Violation	EPD Officers conducted a traffic stop on a motorist for a traffic violation. The Officers observed the suspect, who was a juvenile, to be in possession of nicotine. The suspect was issued a municipal summons for several offenses.
26-2761	Assist to Colorado Springs PD	EPD responded to a reported harassment. After initial investigation, it was determined the alleged crime would have occurred in another jurisdiction. The case was forwarded to that agency for further investigation.
26-2486	Theft	EPD closed a case regarding shoplifting from a local business. The suspect was identified and an arrested warrant was drafted for their arrest.
26-2101	Harassment	EPD closed a case involving alleged harassment. After investigation, there was insufficient evidence to pursue criminal charges.
26-3050	Warrant Arrest	An EPD Officer contacted a motorist for a traffic violation. The driver was found to have an active warrant for their arrest. The party was taken into custody and booked into the Elbert County Jail. The driver was also issued



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Period: 05/31/2026 to 06/13/2026

		State of Colorado Summons for several traffic offenses.
26-3113	Driving Under the Influence	An EPD Officer conducted a traffic stop during targeted enforcement during the Elizabeth Stampede. The driver was found to be under the influence of alcohol. The driver was subsequently arrested and booked into the Elbert County Jail.
26-3181	Assist to Colorado State Patrol	EPD assisted the Colorado State Patrol on a DUI arrest.
26-3180	Assist to Colorado State Patrol	EPD assisted the Colorado State Patrol on a DUI arrest.
26-3253	Drug Offense	EPD Officers conducted a traffic stop on a motorist for a traffic violation. The Officers observed the suspect, who was a juvenile, to be in possession of marijuana. The suspect was issued a municipal summons for several offenses.



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TOWN OF ELIZABETH POLICE DEPARTMENT

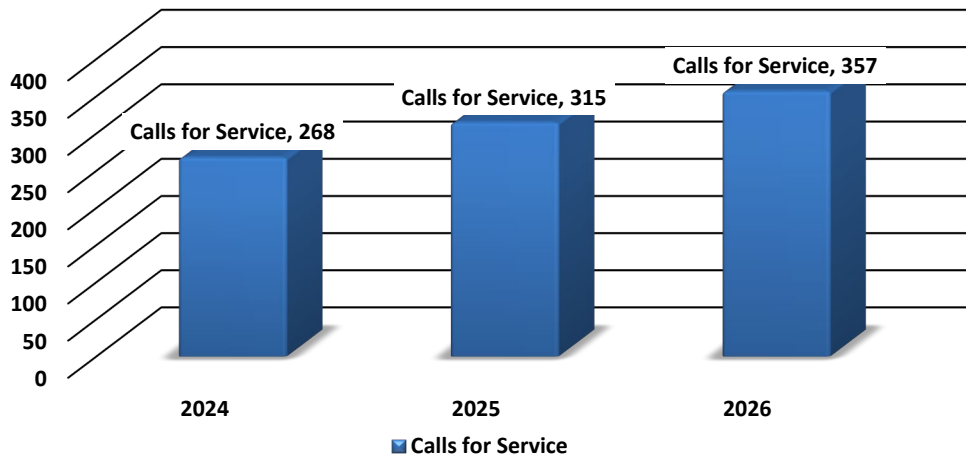
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ELIZABETH POLICE DEPARTMENT ACTIVITY STATISTICS REPORT

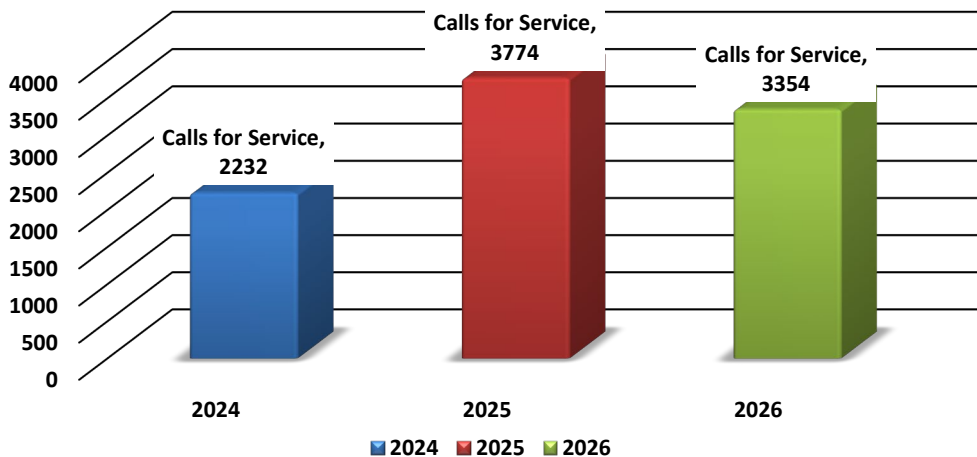
Period: 05/31/2026 to 06/13/2026

Historical Data:

Calls for Service For Same Period:



Total Calls for Service Year to Date



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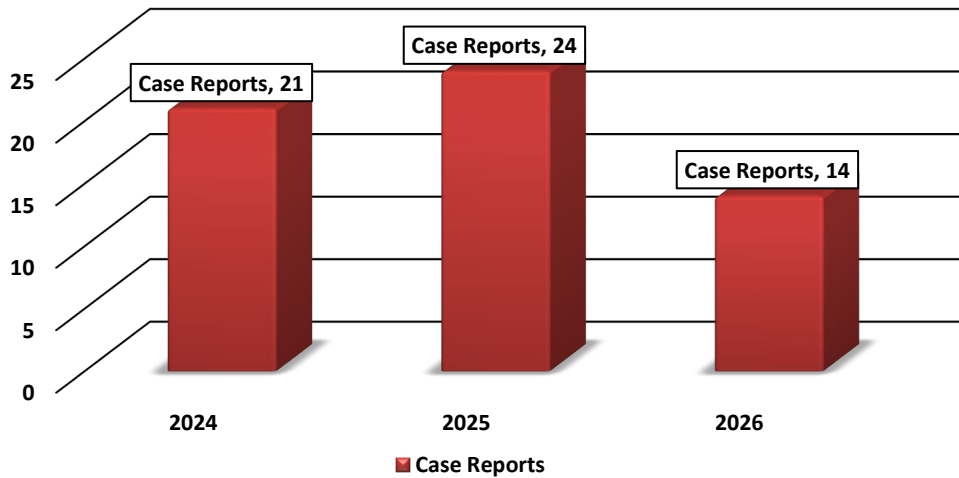
TOWN OF ELIZABETH POLICE DEPARTMENT

CHIEF OF POLICE JEFF ENGEL

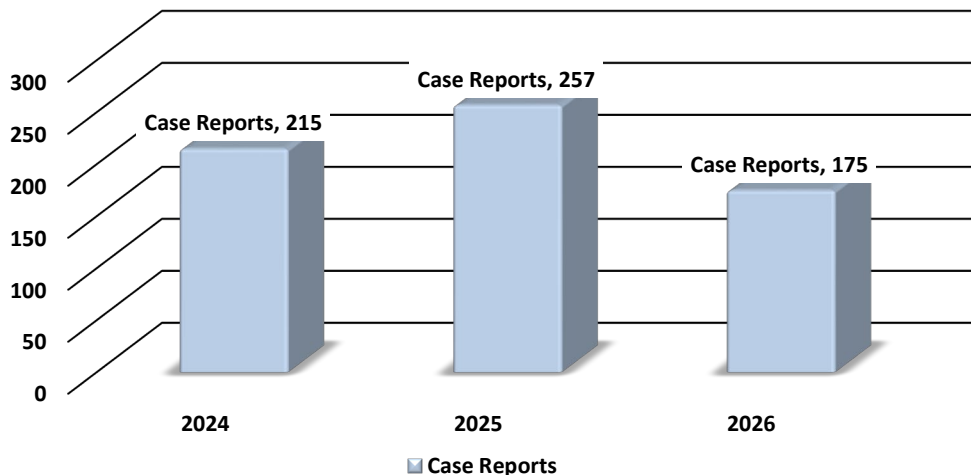
ELIZABETH POLICE DEPARTMENT ACTIVITY STATISTICS REPORT

Period: 05/31/2026 to 06/13/2026

Case Reports Pulled For Same Period:



Total Case Reports Pulled Year to Date:



425 S. Main St., P.O. Box 1527, Elizabeth, Colorado, 80107
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Colorado Association of
Chiefs of Police



Elizabeth Police Department

Special Report

FOR INTERNAL USE ONLY

<i>Report Date</i> 06/14/26	<i>Report Time</i> 2105	<i>Date Occurred</i> 06/14/26	<i>Time Occurred</i> 1546	<i>Primary Jurisdiction</i> Elizabeth PD	<i>Case Number</i> 26-3363
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<i>Location of Occurrence</i> STH 86 and CR 13
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<input type="checkbox"/> Major Criminal Event	<input type="checkbox"/> Transportation Incident	<input type="checkbox"/> Notable Incident/Arrest
<input type="checkbox"/> Inmate Injury	<input type="checkbox"/> Police Vehicle Accident	<input type="checkbox"/> General Information Item
<input type="checkbox"/> Death Investigation	<input type="checkbox"/> Discharge of Police Weapon	<input checked="" type="checkbox"/> Other

After Action Report Completed (required for all incidents involving natural or man-made disasters, pandemics, civil disturbances, mass arrests, credible bomb threats, hostage or barricaded person situations, acts of terrorism, and other unusual incidents)
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On Sunday June 14, 2026, at 1546 hours, Officer Herbel aired that an accident occurred in front of him at STH 86 at CR 13. Officers responded with EFR to assist.

The initial investigation uncovered that Vehicle #1 was westbound on HWY 86. The Driver of Vehicle #2 was turning northbound on CR 13 from STH 86. The vehicles made impact as Vehicle #2 was turning northbound onto CR 13..

Driver of Vehicle #2 was found to not have a valid drivers license or insurance. The driver of Vehicle #2 was transported to Skyridge south for evaluation. Vehicle #2 was impounded and the operator of Vehicle #2 was issued multiple citations.

The crosswalk sign on the northwest corner of CR 13 and STH 86 was damaged causing the lights to cycle flashing red lights in all directions. CDOT was notified of the damaged traffic signals.

Nothing further to report.

<i>Deputy/Supervisor Name & Number</i> Alex Allen #1903	Page 1 of 1
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Elizabeth Police Department

Special Report

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Report Date	Report Time	Date Occurred	Time Occurred	Primary Jurisdiction	Case Number
06/14/26	2130	06/10/26	1853	Elizabeth PD	26-3293



Major Criminal Event	Transportation Incident	X	Notable Incident/Arrest
Inmate Injury	Police Vehicle Accident		General Information Item
Death Investigation	Discharge of Police Weapon		Other

After Action Report Completed (required for all incidents involving natural or man-made disasters, pandemics, civil disturbances, mass arrests, credible bomb threats, hostage or barricaded person situations, acts of terrorism, and other unusual incidents)

On Wednesday June 10, 2026, at 1853 hours EPD was dispatched to _____ in the Town of Elizabeth on a Sexual Assault.

The victim stated _____ was assaulted between _____

An Officer responded to _____ and completed an initial interview with the victim.

The case is under active investigation

Nothing further to report.

Deputy/Supervisor Name & Number Alex Allen 1903	Page 1 of 1
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TOWN OF ELIZABETH POLICE DEPARTMENT

ACCOUNTABILITY•INTEGRITY•RESPECT•TEAMWORK•EXCELLENCE

Town of Elizabeth Police Department Monitoring Report

June 23, 2026

Departmental Updates:

- The first Friday Night Market of the season was relatively uneventful. There was a large community turnout. The visual estimation of attendees is approximately 800 people.
 - One call for service was generated on the grounds for two dogs that got into a minor scuffle.
 - Over 50 pedestrian crosswalk violations were observed. The majority of violations were Jaywalking violations.
 - Upcoming road construction is anticipated to increase congestion and safety risks, warranting the assignment of an additional officer to the Friday Night Market for traffic and pedestrian control.
 - An additional traffic enforcement officer funded through High Visibility Enforcement (HVE) grant funding will be specifically assigned to traffic enforcement during Friday Night Markets starting July 1. Due to grant limitations, the assignment may be intermittent.
- At the June 9, 2026, Board of Trustees meeting, a community concern was raised regarding access to the Elm St. Apartments during Main St. events. A memo has been provided addressing the concern and potential options for board consideration.
- On June 24, 2026, at 5:00 PM, the Elizabeth Police Department will host a Town Hall at Town Hall to discuss e-bike laws, safety, and address community questions.
- Due to high fire danger, the Police Department will launch a social media campaign and conduct active enforcement before and after the Fourth of July to support the Town's fireworks prohibition. The public is encouraged to report violations and to assist with compliance and community safety.
- The police department will be applying for the Colorado Department of Local Affairs, Peace Officers Behavioral Health Support and Community Partnership Grant Program, which provides funding to support mental health and wellness initiatives for law enforcement personnel. The program funds services such as counseling, peer support, critical incident response, and training to address job-related trauma and improve overall officer wellness. Municipal police departments are eligible to apply. Funds are non-matching and do not require a local fund contribution. We have applied for this grant in the past and were awarded funds. We hope for success in the grant application and the continuing progress we are making with our program to aid in continuing our wellness Participation in this grant program provides an opportunity to enhance officer wellness resources while offsetting local costs associated with mental health services and support programs.



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- The Police Department is working in coordination with the Town Attorney to develop a proposed ordinance regulating e-bikes, electric-assisted personal mobility devices, and other conveyances. The ordinance is intended to address safety concerns, clarify operational requirements, and establish enforceable standards within Town limits.

Training Updates:

- Chief Jeff Engel is attending a course hosted by the Denver University School of Business on leading across generations. This course examines generational differences in the workforce and equips executives with leadership strategies to improve motivation, satisfaction, performance, and organizational health.



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TOWN OF ELIZABETH

CHIEF OF POLICE JEFF ENGEL

TO: *Mayor Angela Ternus, Mayor Pro Tem Hutchins, and Board of Trustees*

FROM: Jeffery R. Engel, Chief of Police

SUBJECT: Parking at 490 Elm St. during Main St. Events

DATE: February 24, 2025

SUMMARY:

On Tuesday, June 9, 2026, a resident of 490 Elm St, the apartment complex located near the east of the intersection of Elm St. and Main St. The concern expressed was inaccessibility to the apartment complex during events when Main St. is closed for permitted events.

ANALYSIS:

The apartment complex located at 490 Elm Street is a multi-family residential building with a single point of ingress and egress. Access to the property is limited to one entry/exit point, which connects directly to Main Street.

Immediately east of the apartment complex is Running Creek Park, and immediately south is the Depot parking lot, a recently constructed public parking lot.

Throughout the year, a variety of community events are held along Elizabeth's Main Street. While the frequency of these events varies, several are considered "foundational" and routinely require the temporary closure of Main Street. In many cases, organizers request closure of Main St. from State Highway 86 to Spruce Street. While these closures support community engagement and local economic activity, these events restrict access to 490 Elm St.

The potential for additional ingress or egress is limited. This possibility would take significant time, planning, funding, and additional resources to maintain.

Other options are available that preserve the integrity of town events and address community concerns.

Option 1

Maintain current operations. In the event of any planned street closure affecting access, the Police Department, or another designated representative of the Town, will provide a minimum of three (3) days' advance notification to affected residents. Parking for affected residents would



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be on side streets or other unaffected streets associated with the closure of Main St. in compliance with town ordinance or designated parking signs.

Option 2

Amend street closures for Main St. events. The proposed street closure would be from State Highway 86 south to Elm St. Such a closure would open Elm St. for resident ingress and egress. This would shorten the closure by one block. Such closure would impact Main St. business, particularly those south of Elm St., such as the Prickly Pear, Antelope, Alpacas and Fiber Arts Center, and The Carriage Shops. In addition, the number of vendors would likely need to be limited or consolidated to smaller spaces.

Large street events, such as “Elizabash,” or events requiring expanded space, such as the Main St. Car Show, can utilize a divided street closure. The closure will be segmented into two distinct sections:

- Section 1: State Highway 86 to Elm Street
- Section 2: Elm Street to Poplar Street

Implementing divided closures requires additional personnel and equipment to ensure proper roadway barricading, traffic control, and safe pedestrian passage between sections throughout the duration of the closure.

Option 3

During temporary closures of Main Street, designated tenant parking will be provided in the Depot parking lot for apartment residents, including those at 409 Elm Street. While the Depot lot is located a short distance from these residences, it offers a practical alternative during closure periods.

Ingress and egress to the Depot parking lot are located south of the Main Street closures, allowing residents to access parking without entering the closed event area. This configuration ensures continued vehicle access while minimizing conflict with event operations and pedestrian traffic.

Notification to apartment tenants would be provided at least three (3) days before the Main St. closure, by the police department or other designated representative of the town.

The use of temporary parking designation signage will require additional costs and Department of Public Works (DPW) resources. To be effective, all temporary signage in the Depot parking lot must be placed at least 24 hours in advance of any Main Street closure



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STAFF RECOMMENDATIONS:

Staff recommends implementation of either Option 1 or Option 3. While both options are operationally feasible, Option 3 may require additional coordination and collaboration with the Department of Public Works (DPW) to ensure proper implementation, resource allocation, and logistical support.



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CLERK'S/FINANCE OFFICE MANAGER'S REPORT

June 23, 2026

The Clerk's / Finance report reflects updates provided by individual Staff members.

Hannah

Allison

Michelle

- This month's Senior Luncheon welcomed representatives from the Elbert County Economic and Planning Department, who provided a presentation to attendees. We had 30 people in attendance, with a great deal of valuable information shared and many thoughtful (and direct) questions asked throughout the discussion.
- The Court held three sessions this month. There are no court dates scheduled for the month of July.
- When you visit Town Hall, please welcome Andrea to the Staff. Andrea will be the first person you see when you enter Town Hall.
- The Public Works Director opening has been posted on the Town Website, CML, sent to Colorado Rural Water Association, as well as the Clerks and Human Resources list serve.